

MINUTES (DRAFT)
ACADEMIC SENATE
May 6, 2015
3:15 p.m.
Bertolini Room 4638

Present: L. Aspinall, P. Bell, A. Bogomolny, B. Croteau, B. Davis, A. Donegan, R. Fautley, M. Ferguson, A. Forrester, V. Hamilton, A. Hsieh, T. Jacobson, T. Johnson, J. McDermott-Swanson, G. Navarro, O. Raola, A. Romagnoli, L. Servais, L. Sparks, E. Sullivan, E. Thompson, P. Usina, C. Valencia, N. Wheeler

Absent: J. Diamond, F. Pugh, S. Wilson

Guests: F. Chong, M. Rudolph, J. Saldaña-Talley, S. Conrad, W. Baty, A. Graziani, L. Larqué, J. Carlin-Goldberg

CALL TO ORDER: The meeting was called to order at 3:15 p.m. by President Robin Fautley

OPEN FORUM: None

MINUTES: April 29, 2015 – E. Thompson proposed to change “campus service” to “district service.”

Motion: J. McDermott-Swanson moved to approve minutes, the motion was seconded, N. Wheeler and T. Johnson abstained, all others approved.

REPORTS:

1. President’s Report – R. Fautley

- a. Robin introduced Jessica Melvin as the permanent administrative assistant for the Academic Senate pending board approval.
- b. DCC – Faculty staffing met with DCC to hear their ideas about how they would like to see the faculty staffing process improved.
- c. Facilities Master Plan – Dr. Chong outlined the process for developing a facilities master plan. It will be similar in structure to Strategic Planning and is to be completed by May 2016. A forum will be announced possibly during finals week. There will be PDA sessions with the possibility of a summer retreat. If you are interested in participating be prepared to submit your name, as things will be moving quickly when classes begin in the fall.

2. Plenary Summaries

- a. L. Aspinall – Increasing Pressure on Student Support Services
 - i. SSSP funds – there is a possibility to be able to use these funds for faculty positions. There is nothing currently prohibiting this but the passage of AB626 will help to clarify this use.
 - ii. 7 of 22 student success act recommendations relate to student educational planning.
 - iii. The Scorecard recommends a ratio of 350 students per counselor.
 - iv. Colleges calling on para-professionals for academic planning with students need to clarify the roles of counselor, academic advisor, and para-professionals in order to maintain the integrity of academic counseling.
- b. A. Hsieh – Equity & Diversity Committee

- i. The state is looking at:
 - 1. How to increase diversity of academic senators throughout the state.
 - 2. How to provide guidance to local academic senates to recruit a diverse faculty.
- ii. Topics of lively discussion:
 - 1. The lack of real diversity on the steering committee that didn't reflect the diversity of those who attended the discussion.
 - 2. Why is that the case and how can we overcome the barriers to diversity?
- c. L. Aspinall for N. Persons – Bringing the Entire Institution Together
 - i. Suggestions for fostering a culture of community at the college included:
 - 1. Using a personal touch.
 - 2. Establishing a college hour that is not used for committees.
 - 3. Building personal expression time into meeting agendas so committee members can establish personal connections.
 - 4. Engaging in self-initiated professional development.
- d. R. Fautley
 - i. Based on new legislation there are changes to C-ID descriptor requirements.
 - 1. Once a TMC is approved schools have 18 months to apply for the TMC if they have a local major matching that top code and wish to continue offering it.
 - 2. C-ID descriptors will be required for more classes that don't have a TMC including, Areas of Emphasis (AoEs), Intersegmental, Multidisciplinary, CTE, Nursing, and Engineering.
 - 3. C-IDs help with more seamless transfers.
 - a. UC's are currently accepting the C-IDs but not the TMCs.
 - 4. There is a C-ID backlog because there are not enough volunteers to read them. Some programs are worse than others and one option is to streamline courses.
 - ii. Model Curriculum benefits include: transfer benefits, meeting employer needs, and more consistency and reciprocity between colleges.

EXECUTIVE COMMITTEE ELECTIONS – L. Sparks, O. Raola, B. Croteau

Voting was conducted by paper ballots that were counted by the voting committee.

Election for Secretary: L. Aspinall was elected Secretary unanimously.

Election for Vice President: T. Jacobson was elected Vice President unanimously.

The voted ballots will be made available from the Academic Senate Office upon request for four years.

ACTION:

1. Institutional Effectiveness Measures – J. Saldana-Talley, K. Greaney – The next step in this process will be setting targets, with the next set of indicators due in two or three years. This will be an informational item on the Board Agenda in May and up for approval in June.

Motion: T. Jacobson moved to approve, the motion was seconded and approved unanimously.

2. Infrastructure Update Project – S. Conrad, W. Baty

Motion: B. Croteau moved to approve, the motion was seconded and approved unanimously.

3. Flex Criteria – K. Gerber, L. Sparks – New changes based on AFA feedback included removing “service on evaluation teams” because it is against the contract and “participates

in the assessment of student learning outcomes” because adjuncts can receive compensation for these activities. Some issues brought up included: allowing adjuncts the option to choose between receiving flex credit or compensation, differing professional

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standards for adjuncts and contract faculty, the difficulty of staffing evaluation teams and student learning outcome assessments without adjunct support, practices at other colleges.

Motion: L. Aspinall moved to table the action until fall, the motion was seconded, J. McDermott-Swanson opposed, all others approved.

Stretch Break

DISCUSSION:

1. Information: Class Size Template – E. Thompson, A. Graziani – A summary of the main points are as follows: part one of the document is contract language, part two is a summary from the State Academic Senate report, and part three is a maximum class size rubric outlining pedagogical categories for courses. The committee is creating the rubric based on feedback from departments and disciplines which will then be submitted to the Curriculum Review Committee. Some concerns and suggestions voiced by senators included: not basing class size solely on word requirements without considering assessment, feedback, and grading time; including student learning outcomes as a consideration for determining class size; adding the terms critical thinking and logical development; online versus traditional classes; broadening the term interactive to include more than just evaluating text; utilizing the data collected by the large lecture committee; how much freedom the department will maintain to choose class sizes; in class assessment versus out of class assessment; organizing classes by lecture versus participatory; and how much more in class and out of class time is needed per student. The committee will be requesting further input from departments and disciplines and hope to present their findings in the fall; any feedback should be directed to the committee.
2. Introduction of New Senators / Closing – R. Fautley – President Fautley welcomed the new and rejoining senate members. Tentative dates: finals week for the Facilities Master Plan Forum, September 25th for the senate retreat, and the last Wednesday of August for new senator orientation. President Fautley thanked everyone for their effort and service and all the hard work they have done throughout the year.

ADJOURNMENT: The meeting was adjourned at 4:53 p.m.