

(DRAFT) MINUTES
ACADEMIC SENATE
April 20, 2016
3:15 p.m.
Senate Chambers, Bertolini 4638

Present: P. Arnold, L. Aspinall, P. Bell, A. Bogomolny, J. Carlin-Goldberg, S. Diaz, R. Fautley, A. Forrester, T. Jacobson, T. Johnson, L. Larqué, J. McDermott-Swanson, R. Myers, C. Norton, N. Persons, F. Pugh, O. Raola, A. Romagnoli, L. Servais, E. Stadnik, E. Thompson, P. Usina, C. Valencia, N. Wheeler, S. Wilson

Absent: A. Hsieh, G. Navarro, M. Starkey

Guests: V. Hamilton, G. Sellu, L. Sparks, M. Sandberg, L. du Plessis, J. Saldaña-Talley, F. Chong

CALL TO ORDER: The meeting was called to order at 3:15 p.m. by President Robin Fautley.

OPEN FORUM:

- F. Pugh brought to the attention of the Senate that there are faculty who have concerns with the composition of the hiring committee for VP, Student Services.
- J. McDermott-Swanson announced that Film Fest Petaluma will be held on May 7 at the Mystic Theatre in downtown Petaluma. Session tickets as well as all day tickets are available.

MINUTES: April 6, 2016.

Motion: J. Carlin-Goldberg moved to approve the minutes. The motion was seconded and passed unanimously.

REPORTS:

1. President's Report – R. Fautley – The full President's Report was made available to the Senators.

- IPC discussed the Institutional Effectiveness Partnership Initiative and is currently working on setting the yearly goals. We are currently not held accountable for the outcomes of the goals but that may change in the future. The state budget forecast looks favorable and there are hopeful pleas requesting the redistribution of earmarked community college funds so they can be used more effectively with Northern California requesting more COLA funds and Southern California in need of funds for access.
- VP, Student Services Hiring Committee – Great thought was put into the selection of the faculty for this committee. The Academic Senate Executive Committee wanted to ensure that their choices represented the faculty affected, were diverse, and included faculty leadership. It was noted that both Counseling, DSPS, and Petaluma are all represented and that 57% of the committee members are diverse faculty, staff, management, or students. The Executive Committee is taking feedback into consideration and will be talking to R. Navarrette regarding their selections. Dr. Chong added that this search will be treated like a presidential search and in addition to the hiring committee's input he will seek input from the community as a whole through town hall meetings and forums.
- Senate committee assignments are under way. If you were on a committee last year you will still need to submit your name if you wish to continue on that committee.
- Elections closed today. All of the positions have a candidate running with the exception of area 12 which will require an at-large election. Any adjunct working 40% or more is eligible to run and can be nominated by any member of the faculty but only adjuncts will be able to vote.
- Plenary – R. Fautley, E. Thompson, L. Aspinall, C. Norton, and A. Panella will attend. This year's meeting will include a combination of different constituent groups and will be an opportunity to

discuss larger issues. Links to the various resolutions were sent out to the Senators. No new resolutions can be submitted after Thursday but amendments can be submitted until Friday. Senators were asked to solicit feedback from their areas so that Robin can make informed votes. The disciplines list hearings will take place this spring and the lists will be made available soon.

2. **PFF** – V. Hamilton reported on the activities of the Petaluma Faculty Forum (PFF). During the spring semester Petaluma receives professional development funds from the Friends of Petaluma Campus for four faculty members to use for activities like conferences. Seven applications were submitted for these funds this year and the recipients will be announced at the next PFF meeting. There are four available seats on the PFF Steering Committee for the 2016-2018 term and three nominees. The nominees include: L. Simas, T. Ruiz, and M. Vejby. V. Hamilton and E. Sullivan will continue their terms. It was noted that one seat is set aside for an adjunct representative. The formal elections will take place next Tuesday. Recent and ongoing PFF discussion topics include: Bond Measure representation, with K. Valenzuela and J. Fassler representing Petaluma on Bond related committees; the California Higher Education Master Plan; campus safety and security; and PDA Day. The PFF also currently has a subcommittee tasked with determining the future direction of the PFF.
3. **CTE Liaison Report** – G. Sellu announced that the CTE Leadership Academy will be held May 5-7 in Anaheim. One of this year's topics will be the 25 recommendations put forth by the Strong Workforce Task Force. CTE faculty are encouraged to attend and those interested should contact G. Sellu or J. Miller. Minimum qualifications for CTE faculty will be discussed prior to the Leadership Academy and any suggestions on this topic can be forwarded to G. Sellu. CTE faculty volunteers are also needed at the state level to review content areas for CIDs.

ACTION:

1. **Project Learn ISLO and GE SLO Alignment** – E. Thompson brought this back to the Senate for endorsement. It was noted that the concerns raised about assessment will be addressed by the committee and brought back to the Senate for approval.

Motion: J. McDermott-Swanson moved to endorse the alignment document. The motion was seconded and approved unanimously.

2. **Changes to Flex Guidelines and Implications** – E. Thompson, L. Sparks, R. Myers, and M. Sandberg brought this back to the Senate for approval and for clarification on two specific issues. The first issue is whether flex activities that identify diversity as a topic should automatically be approved as flex for all faculty or if that should be determined by the Professional Development Committee (PDC) on a case by case basis. The following was voiced in support of automatically approving flex activities related to diversity: sensitivity to diversity is a requirement for employment and is central to the mission of SRJC, and having events that focus on diversity creates a positive environment and helps to attract and retain diverse students. The following was voiced in opposition of automatically approving flex activities related to diversity: it would create a loophole for submission of activities with no oversight. It was agreed that the Senate supports the PDC determining on a case by case basis.

Motion: N. Wheeler moved to extend the discussion for 5 more minutes. The motion was seconded and approved unanimously.

The second issue needing clarification is whether activities proposed by groups like the Arts & Lectures Committee, Women's History Month, etc., should be automatically approved as flex for all faculty or if that should be determined by the PDC on a case by case basis. The following was voiced in support of automatically approving flex activities proposed by groups: the various groups use stringent criteria and District funds and requiring flex approval is an added burden. The following was voiced in opposition of automatically approving flex activities proposed by groups: not all of the groups are Senate subcommittees, and the various groups do not consider the flex guidelines when

planning their events. It was agreed that the Senate supports the PDC determining on a case by case basis. Suggestions and concerns voiced by the Senate included: streamlining the flex approval submission process, utilizing the Board Policy definition of diversity in the flex guidelines, concerns with calling out specific groups, and the utilization of flex to bolster attendance at events.

DISCUSSION:

1. Open Educational Resources College Textbook Affordability Act of 2015 Plan – L. du Plessis, and J. Carlin-Goldberg presented their plan which is required to obtain funding through the Textbook Affordability Act with the goal of gaining Senate approval. The plan includes project objectives, metrics, and resources, and has funding allocated for textbook review. It was noted that during this current phase the funding is not allowed to be used for writing textbooks but may be in the future. It was also pointed out that the District is responsible for assessing textbook accessibility not the DRD.

Motion: T. Jacobson motioned to make this an action item. The motion was seconded and passed unanimously.

2. Institutional Effectiveness Goals – J. Saldaña-Talley. The Institutional Effectiveness Initiative was created at the state level as a reaction to accreditation outcome challenges. The state put money into the initiative to provide 22 indicators for districts and colleges to set targets, training, and partnership review teams to advise on accreditation. Participation in the initiative, which currently consists of setting 1 and 6 year goals based on the indicators, is not required but lack of participation will result in forfeiture of SSSP funds. Last year we set goals for the following indicators: successful course completion, accreditation status, fund balance, and audit findings. This year we will be addressing student achievement for students unprepared for college, and population participation rates. The goals are currently only being used for local planning purposes and not for accountability but that is likely to change in the future. It was noted that the Senate may wish to consider bringing a resolution to the state resisting performance based funding. IPC will bring the proposed goals to the Senate for approval which will then need to be approved by the Board and posted by June.

Motion: T. Jacobson motioned to make this an action item with the understanding that the proposed goals will be made available in advance of the next meeting for consideration. The motion was seconded and passed unanimously.

ADJOURNMENT: The meeting was adjourned at 5:03 p.m.