

**MINUTES**  
**ACADEMIC SENATE**  
**February 3, 2016**  
**3:15 p.m.**  
**Senate Chambers, Bertolini 4638**

**Present:** P. Arnold, L. Aspinall, P. Bell, A. Bogomolny, J. Carlin-Goldberg, R. Fautley, A. Forrester, A. Hsieh, T. Jacobson, T. Johnson, L. Larqué, J. McDermott-Swanson, R. Myers, G. Navarro, C. Norton, N. Persons, F. Pugh, O. Raola, A. Romagnoli, L. Servais, E. Stadnik, M. Starkey, E. Thompson, P. Usina, C. Valencia, N. Wheeler

**Absent:** S. Diaz, S. Wilson

**Guests:** D. Roberts, M. Rudolph, R. Thompson, S. Maxwell, L. Beach, K. Abrahamson

**CALL TO ORDER:** The meeting was called to order at 3:15 p.m. by President Robin Fautley.

**OPEN FORUM:**

1. Scott Rossi introduced himself as the new SRJC student trustee. He plans to make the position more public and is currently focused on the enrollment problem and working with the City Council on rent control. He can be reached at [studenttrustee@bearcubs.santarosa.edu](mailto:studenttrustee@bearcubs.santarosa.edu).
2. Measure H Update – Leigh Sata. Leaders and committee members of the 8 subcommittees will be announced this Friday at the 2030 Plan Steering Committee. The Sustainability Workshop held on January 29 was very successful. Building and site assessments are under way. The Steering Committee is working on a bridge document which will link the educational master plan with the facilities master plan. The committee nominated the Luther Burbank Theatre as the first major project of Measure H. The selection committee for this project consists of one student; one Board member; two managers; two faculty members appointed by the Academic Senate, Leslie McCauley and James Newman; and two classified members.

**MINUTES:** January 27, 2016

**Motion:** R. Myers moved to approve the minutes. The motion was seconded and approved. P. Bell and C. Valencia abstained.

**REPORTS:**

1. **President's Report** – R. Fautley – The full President's Report was made available to the Senators.
  - a. **Educational Planning and Coordinating Committee (EPCC)**
    - i. The Canvas conversion is underway and Canvas will become the only available platform starting January 2017 when the other two platforms are phased out. One of the issues that was brought up was the difficulty that students have navigating the three platforms.
    - ii. ESL has updated its curriculum and shortened the credit pathway. Two certificates have also been developed which will serve as completion documents for students which may be useful for employers and for college courses.
  - b. **AFA/Senate Relations** - R. Fautley is seeking Senate volunteers to meet with the AFA counsel and negotiating team to resolve areas of conflict and work on developing greater mutual cooperation. The time commitment is expected to be approximately 3 hours per month. Statements of interest should be sent to [jmelvin@santarosa.edu](mailto:jmelvin@santarosa.edu) by Wednesday, February 10.
  - c. **Spring Retreat** – A reminder that the spring retreat will be held on Friday, February 19 from 9:30-12:30 at T. Jacobson's house in Petaluma. An RSVP and food signup was sent out. Topics

of interest can be sent to the Executive Committee.

- 2. Budget Update** – D. Roberts presented an update on the Governor’s Budget for Community Colleges for 2016-17 and what it means for SRJC. Many are calling the budget both impressive, due to the large amount of funds available, and disappointing, due to the fact that the majority of those funds are earmarked and can only be used for specific purposes. The \$730 million budget breaks down as follows: \$144.0 million in on-going, unrestricted, general funds; \$290.5 million (net) in on-going, restricted, general funds; and \$395.8 million in one-time funding. The \$290.5 million in restricted funding breaks down as follow: \$248.0 million for economic development and CTE, \$30.0 million for Basic Skills, \$10.0 million for Institutional Effectiveness, and \$2.5 million (net) for projects. The \$395.8 million in one-time funding breaks down as follows: \$289.5 million for physical plant & instructional equipment, \$30.0 million for textbook & innovation programs, and \$76.3 million for mandated backlog payments. The \$144.0 million in unrestricted funding breaks down as follows: \$114.7 million for 2% growth, and \$29.3 million for .47% COLA. Because the District has fallen below last year’s funding level and will be on stability in 2016-17 it is unlikely that we will be eligible for any growth funds. The only unrestricted funds the District will receive in 2016-17 is \$0.48 million for the 0.47% COLA (ongoing) and \$1.10 million for the mandated cost funding (one-time). The budget for 2015-16 has a structural imbalance due to ongoing expenditures exceeding ongoing revenue. Possible options the District is looking into to reduce the structural imbalance for 2016-17 include: an increase in hiring delays, schedule right-sizing, decreasing non-instructional, eliminating transfer to Fund 61, and reducing postage costs. Questions and suggestions can be directed to D. Roberts. The senate requested that D. Roberts return for further discussion.
- 3. Accreditation Update** – M. Rudolph. The Accrediting Commission for Community and Junior Colleges (ACCJC) team visited SRJC in the spring of 2015 and came up with 5 recommendations, 2 recommendations to increase effectiveness and 3 recommendations to meet the standards. The follow-up report addressing those recommendations is due March 15, 2016. The report is almost complete with the exception of recommendation 5 which recommends a long term plan for dealing with the structural imbalance. This recommendation will be addressed once the Governor’s budget is released next week. The draft is expected to be submitted to the Board next week and will then be sent out to all staff and constituent groups for review and feedback. The Board will then do a final review before the final draft is submitted to the ACCJC. Follow up from ACCJC is likely due to the budget component.
- 4. Project Learn** – E. Thompson presented the current draft of the Project Learn SLO document which is working toward aligning and coordinating general education (GELOs) and institutional (ILOs) SLOs so that they can be assessed simultaneously. The SLO assessment project is ongoing and SLO coordinators, Rebecca Perlroth and George Sellu, are still available for help. Feedback regarding the document can be addressed to E. Thompson or K. Abrahamson.

## ACTION

- 1. Bylaw Revision Resolution: President Elections** – R. Fautley and N. Persons presented for action this resolution which suggests a change from the current Senate Presidential election cycle of two, two-year terms to one, two-year term followed by the option of two, one-year terms. The purpose of this change is to offer more flexibility for things like sabbatical leave and to improve continuity by allowing a more flexible time commitment.

**Motion:** N. Wheeler moved to approve the resolution. The motion was seconded and the resolution was approved unanimously.

## DISCUSSION:

- 1. Information: College Website Migration to Drupal** – R. Thompson, S. Maxwell, and L. Beach presented an update on the migration of the old website to Drupal. The website redesign began in 2013. Department pages began being migrated in June 2014 with the new home page being launched in

October 2014. There are 5 design themes that departments can choose from with some customization available. Currently approximately 2/3s of the pages have been migrated with the goal of complete migration and shutting down the old server by June 30, 2016. Pages still on the old site at that time will be taken down. S. Maxwell along with two web developers are available to help departments with the migration process. More information on migration can be found at [it.santarosa.edu](http://it.santarosa.edu). Faculty home pages, which are currently located in CATE, will also be migrated to Drupal with automatic updates for some information such as, class schedules, office hours, and contact information; and live links to course content. This migration is expected to take place mid spring semester 2016 in time for release of the class schedule. A mockup of the new faculty home pages can be found at [santarosa.edu/stafftest](http://santarosa.edu/stafftest). Questions, concerns, and suggestions voiced by the Senators included: being able to access faculty homepages through the portal; having the ability to add links to faculty homepages; and having the capability of posting a comprehensive schedule that includes class times, office hours, and fixed meeting times.

**2. Information: Class-size Task Force Template** – E. Thompson, and K. Abrahamson presented an update to this template. They have received feedback from the Senate, Faculty, DCC/IM, department chairs, and are in the process of bringing in targeted discipline specific faculty. Some feedback that has been incorporated includes: instructor/student feedback time, a world view challenge quotient, and dialectical elements. Concerns and suggestions voiced by the senators included: lack of clarity, specific categories versus a factor based spectrum, confusion regarding class size ranges, departmental influence and final decisions on class size limits, lack of guaranteed graders for labs when there is guaranteed reader support for lecture classes, online classes versus face to face classes, and whether Senate approval of the template is equivalent to the Senate condoning the class size limits within the template. It was noted that this template will be used by the 2030 Plan Steering Committee to help determine the sizes of the classrooms that will be built. Feedback regarding the template can be sent to E. Thompson.

**ADJOURNMENT:** The meeting was adjourned at 5:00 p.m.