

Book
Sonoma County Junior College District Board Policy Manual
Section
Section 8: Student Services
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Academic and Progress Renewal
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ACADEMIC and Progress RENEWAL
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Academic Renewal

The open-door policy of the community college provides students of diverse abilities and aspirations with an opportunity to achieve success. Some students find that their early attempts at college have not been successful. It is not uncommon for students to return to college later and perform in a very satisfactory manner.

Academic Renewal Procedure

Alleviation of previously recorded, substandard (D and F) academic performance, completed at Santa Rosa Junior College, which is not reflective of a student's demonstrated ability, will be considered upon submission of a petition by the student to the Office of Admissions, Records & Enrollment Development. Upon approval by the department, the academic record of the student will be so annotated and appropriate adjustments made to the grade point average. All previously recorded work however, will remain legible, ensuring a true and complete academic history. A total of 24 units are the maximum amount of course work to be alleviated.

Academic renewal is a policy permitting students to file a petition to have previous substandard Santa Rosa Junior College grades of "D" or "F" excluded from grade point average calculations if that work is not reflective of the student's present level of performance. Academic Renewal will be considered upon submission of the Academic Renewal Form by the student to the Office of Admissions, Records & Enrollment Development. Upon approval by the Director, Admissions & Enrollment Services, the student's permanent academic record will be coded to indicate that the original grades will NOT be reflected in the grade point average; however, the courses will remain on the permanent record ensuring a true and complete academic history. A total of 24 units are the maximum amount of units permitted.

This policy is applicable in any of the following cases:

1. Completion of 24 units at C (2.0 grade point average) level or above in all course work ~~attempted~~ completed at any accredited institution subsequent to the semester(s) of substandard work.
2. The passage of 4 (four) years since the substandard work was recorded.
3. Demonstration that previously recorded work is not reflective of present ability. Such evidence might include, but is not limited to: documented proof of experience, awards, degrees, and honors or extenuating circumstances which contributed to the substandard grades.

Progress Renewal Procedure

~~The alleviation of previously recorded "No Credits", "No Passes", and "Withdrawals" ("NC", "N/P", "W") completed at Santa Rosa Junior College will be considered upon submission of the Request for Record Adjustment Based on Progress Renewal Policy form by the student to the Admissions, Records and Enrollment Development Office. Upon approval by the Director, Academic Records & International Admissions, the academic record of the student will be so annotated with appropriate adjustments to the student's progress status. All previously recorded work, however, will remain legible, ensuring a true and complete academic history. Twenty-four units is the maximum amount of course work to be adjusted.~~

Progress Renewal

Progress Renewal is a policy permitting students to file a petition to have previously recorded "No Credits", "No Passes", and "Withdrawals" ("NC", "N/P", "W") completed at Santa Rosa Junior College excluded from the calculation of Progress Probation and Dismissal if that work is not reflective of the student's present level of performance. Progress Renewal will be considered upon submission of a Progress Renewal Form by the student to the Office of Admissions, Records & Enrollment Development. Upon approval by the Director, Admissions & Enrollment Services, the student's permanent academic record will be coded to indicate that the "W", "N/P" or "N/C" will NOT be used to calculate progress; however, the courses will remain on the permanent record ensuring a true and complete academic history. Twenty-four units is the maximum amount of units to be adjusted.

This procedure is applicable in either of the following cases (A or B):

- A. The student meets all of the following (#1-3):
 1. has not received any "Withdrawals", "Incompletes", "No Credits" or "No Passes" in two consecutive semesters following the receipt of "Withdrawals", "Incompletes", "No Credits" or "No Passes" and
 2. has completed a minimum of 4 semester units and
 3. has a cumulative GPA of 2.0 or better ~~or~~

OR

B. The passage of four years since the "No Credits", "No Passes" and/or "Withdrawals" were recorded (at the end of the semester).