



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: December 6, 2017

TIME: 3:15 p.m.

LOCATION: Senate Chambers
Bertolini 4638

VIDEO CONF: Petaluma Campus
Mahoney 726

PRESENT:

J. Arild, P. Bell, J. Carlin-Goldberg, T. Ehret, R. Fautley, S. Fichera, A. Graziani, A. Insull, T. Jacobson, T. Johnson, D. King, D. Kirklin, C. McClure, L. Nahas, N. Nasseem, G. Navarro, N. Persons, F. Pugh, S. Rosen, N. Slovak, M. Starkey, K. Walker, N. Wheeler, S. Whylly

ABSENT:

S. Avasthi, C. Norton, E. Thompson

GUESTS:

M. Rudolph, R. Rubin, S. Martin, K. Frindell-Teuscher, D. Laird, L. Servais, R. Holcomb, L. Collier, C. Valencia, C. Williams, R. Eyer, J. Lau

CALL TO ORDER:

The meeting was called to order at 3:15 p.m. by Acting President N. Persons.

OPEN FORUM:

1. R. Rubin thanked the Academic Senate for their dedication to the students and the community.
2. S. Martin voiced his concerns about the Chancellor's vision for Guided Pathways and the potential for any related funding to be used to undermine shared governance and faculty autonomy.
3. K. Frindell-Teuscher announced that negotiations have reached a standstill and that an impasse has been declared at the District's request. In addition to compensation, AFA and the District have been at odds over nonmonetary issues. Questions regarding negotiations can be directed to AFA.
4. R. Fautley read a statement from current Academic Senate President, Eric Thompson, who is on voluntary leave from the college.
5. N. Persons thanked the Senate for the gifts they provided to the current Senators and Past Presidents who lost their homes in the fires.
6. S. Whylly thanked the Senate on behalf of Barbara Croteau for the gift they provided her as one of the people who lost their home in the fires.

MINUTES:

November 15, 2017. N. Wheeler suggested that assessment be changed to placement in her plenary report.

Motion: J. Carlin-Goldberg moved to approve the minutes as amended. The motion was seconded and the minutes were approved unanimously.

ADJUSTMENTS TO THE AGENDA:

None

REPORTS:

1. President's Report – N. Persons for E. Thompson

- **Guided Pathways** – The Guided Pathways self-assessment plant has to be signed-off and

submitted by 12/23/17 to receive the first round of funding. E. Thompson's intent was to sign off on the plan. N. Persons plans to sign on his behalf. Guided Pathways has been added to the agenda for further discussion.

- **Budget Advisory Committee (BAC)** – N. Persons attended the BAC meeting on Eric's behalf. Topics on the agenda included: the November Faculty Obligation Number (FON) as reported; a review of the Peer 10 District Budgets for best practices, the State Chancellor's Sound Fiscal Management, Self-Assessment Checklist at Mid-Year 2017/18; identification of which categorical programs to review; a review of budgeting materials presented to IPC; conversation regarding shifting our funding model; and setting a time in a future meeting to continue discussion regarding changes to the committee. It was noted that the faculty stayed after the meeting and expressed their concerns with how the material is presented and the lack of time for meaningful discussion.
- **Partnership Resource Team (PRT) Follow-Up Visit** – Three areas were discussed including: outreach and enrollment; coordination between Academic Affairs and Student Support and Grant Programs; and financial strategy. It was noted that there is still work to be done to bring the BAC work into alignment with the PRT recommendations.
- **Curriculum** – N. Persons met with A. Farkas to discuss Institutional Student Learning Outcomes (ISLOs) and including multiple disciplines in the Course Outline of Record (COR). It was discovered that the Senate had approved the inclusion of ISLOs in the COR several years ago. More information is included in the written report for later discussion.
- **Board of Trustees Orientation** – Several meetings have been set up with Board members in small groups to orient them with the Senate and review the 10+1. Revisiting the areas of Senate primacy was also discussed.
- **SIS Demos** – The vendor demonstrations have been rescheduled for the spring. The dates are included in the written report.

2. Plenary Report – D. Laird attended 5 plenary sessions with a focus on CTE related issues.

- **Low Unit CTE Certificates** – There was discussion of creating certificates that are geared to specific job goals in order to capture completers who only need to take one or two courses for their job. This would help to capture Strong Workforce funding, part of which is withheld and only released based on certain metrics such as completion.
- **Flex Learning Options for Workers (FLOW)** – Opposition was voiced against how this process has unfolded. The majority of those running the committee came from the private school sector and were handpicked by Sacramento.
- **Non-Credit CTE Certificates** were encouraged in order to capture more completers.
- **CTE Pathways for CID Courses** – More work needs to be done.
- **Zero Textbook Cost Degrees and How to Identify Them** – Currently zero cost textbook degrees are designated with a symbol, but there is no designation for low cost textbook degrees. Textbook costs vary considerably and a low cost designation would help students when selecting classes.

ACTION:

1. **Removal of Institutional Student Learning Outcomes (ISLO) from the Course Outline of Record (COR)** – N. Persons. One suggested reason for keeping the ISLOs in the COR is that they can be used as a way to inventory and identify which courses meet certain learning outcomes. Suggestions included: moving the ISLOs to the bottom of the COR; and providing a link to the ISLO rather than including it in the body of the COR. Concerns voiced by the Senate included: ISLOs in the COR takes power away from the faculty; it

should have been a negotiated item; and a lack of guidelines and clear interpretations of what the ISLOs mean.

Motion: N. Slovak made a motion to remove the ISLOs from the COR. The motion was seconded and passed. N. Wheeler opposed. L. Nahas abstained.

2. **Academic Calendar** – R. Fautley presented the two proposed calendars for Senate approval. It was noted that option 2, which attaches the fall PDA day to Veteran’s Day, is preferable for labs.

Motion: J. Arild made a motion to approve calendar option 2. The motion was seconded and passed. T. Ehret opposed.

3. **SSSP/Equity/BSI** – L. Servais, R. Holcomb, L. Collier, and C. Valencia presented the SSSP/Equity/BSI Integrated Plan for Senate approval. It was noted that some of the Senate’s recommendations, like including sample size, have been incorporated into the integrated plan. A budget was also provided for the Senate’s review.

Motion: N. Wheeler made a motion to approve the integrated plan. The motion was seconded and passed unanimously.

CONSENT:

None

DISCUSSION:

1. **Information: Accreditation Midterm Report** – M. Rudolph noted that we are now on a 7 year accreditation cycle with much more concise reporting requirements. We are now only required to report on the visiting team’s report recommendations, and the self-study. The plan is to utilize existing governance bodies, including: Institutional Planning Council (IPC), Educational Planning and Coordinating Council (EPCC), BAC, Academic Senate, Board of Trustees, and the Standards Team members listed in the 2015 Self Study. The President’s Cabinet will coordinate. The timeline is November to December, with a first draft planned for January. The plan will be shared with the college community and feedback will be requested. It was noted that the changes at Accrediting Commission for Community and Junior Colleges (ACCJC) have been positive and that the requirement to have SLOs will be removed from ACCJC requirements by June. Anyone who would like to participate on an accreditation team should let M. Rudolph know.
2. **Memorandum of Understanding (MOU) on Bachelor of Arts (BA) with Sonoma State University (SSU)** – C. Williams, Dean, Instruction & Enrollment Management, Petaluma; R. Eyler, SSU Dean of the School of Extended and International Education; and J. Lau, SSU Executive Director of Business and Program Operations presented their proposal for a degree completion program that would allow students to complete their lower division courses on the SRJC Petaluma campus and their upper division courses at SSU. The program would help students applying for impacted SSU programs and would guarantee admission. This proposal would be similar to other 2+2 models and the hope is that it would be more of a blended model rather than just a facility rental. It would give students access to both campuses and would also give SRJC faculty a chance to teach upper division courses as SSU adjuncts. SSU would choose the curriculum and the faculty. Students in the program would take the majority of their units from SSU with a concurrent unit or units at SRJC that would allow them to access SRJC support services and amenities. Concerns voiced by the Senate included: SRJC library collections are tailored to students in their first two years; lack of police presence on the Petaluma Campus; potential enrollment impacts on SRJC classes; lack of office space for SSU faculty; and how does the program benefit SRJC. This topic will be brought back for further discussion.
3. **Guided Pathways** – N. Persons revised the agenda to allow for more discussion on this topic prior to signing the self-assessment that would release the first year of funding. The final draft will be presented to the President’s Cabinet on Monday. It was noted that signing off at this point only commits us to the first year of funding, there is no requirement to produce anything if the funds are accepted, and the funds do

not have to be paid back if we decide to opt out in the future. M. Rudolph noted that the money would be used for faculty support but would not be used to hire an administrator. Concerns voiced by the Senate included: there has not been enough discussion to make a commitment; fear that the funding will be used as a cover to shape what is done locally; and fear that the pathways will be too prescriptive and prevent students from academic exploration. Recommendations from the Senate included: using the money to clean up the pathways we already have in place. A straw vote was taken and the majority were opposed to the Academic Senate President signing off.

- 4. Faculty Hiring 4.3.2/P** – R. Fautley. This item was tabled in favor of continuing the discussion on Guided Pathways.

ADJOURNMENT:

The meeting was adjourned at 5:00 p.m.