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June 14, 2017

Dear Santa Rosa Junior College Administration,

RE: Memorandum of Understanding between Sonoma State University and Santa Rosa Junior College

Thank you for considering this memorandum of understanding (MOU) between Sonoma State University (SSU) School of Extended and International Education (SEIE) and Santa Rosa Junior College, Petaluma Campus (SRJC Petaluma). The intention is to provide courses at SRJC Petaluma that help students complete a Bachelor's Degree all at one place. This "2 + 2" degree completion program is aimed to attract non-traditional students who are juggling work and life commitments and cannot otherwise participate in SSU's day programs. These students could potentially start as SRJC Petaluma students, complete their general education requirements, and then remain on the SRJC Petaluma campus to complete their SSU degree. As transfer students taking SSU classes at SRJC Petaluma, they would maintain a connection to SRJC through co-enrollment in a one-unit SRJC course (to be determined) that would allow access to SRJC services in Petaluma, such as Student Health Services and the Library. SSU classes would be scheduled on nights and weekends and focus on high-demand and enrollment-impacted degrees at SSU, such as Business Administration and Psychology.

The structure of the MOU builds a general partnership between SEIE and SRJC. Specific degree programs (e.g. Business) would be described by individual addendums to this MOU. Such addenda would also describe the financial relationship for each program in detail, as some programs may have slightly different structures than others. In all cases, addenda provide both the financial and curricular plan to help students achieve their dreams of degree completion.

Next steps include continued conversations with faculty at SSU and SRJC at the department and Academic Senate levels, to consider synergies and ways to align programs. Initial conversations with Business department faculty at both institutions took place in the 2016-17 academic year and a Fall 2017 Business Administration retreat is planned. At SSU, SEIE leadership along with the School of Business and Economics are moving the programs toward Academic Senate approval.

We look forward to this partnership and the signing of this MOU. Thank you for your support.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Eyler".

Robert Eyler, Ph.D.
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