



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## MEETING MINUTES

DATE: February 7, 2018

TIME: 3:15 p.m.

LOCATION: Senate Chambers  
Bertolini 4638

VIDEO CONF: Petaluma Campus  
Mahoney 726

### PRESENT:

L. Aspinall, P. Bell, J. Carlin-Goldberg, T. Ehret, R. Fautley, S. Fichera, A. Graziani, M. Ichikawa, T. Jacobson, T. Johnson, D. King, J. Kosten, C. McClure, N. Mulkovich, L. Nahas, C. Norton, N. Persons, M. Starkey, E. Thompson, K. Walker, S. Whyly

### ABSENT:

S. Avasthi, A. Insull, D. Kirklin, G. Navarro, F. Pugh, S. Rosen, N. Slovak

### GUESTS:

R. Martinez, M. Rudolph, A. Forrester

### CALL TO ORDER:

The meeting was called to order at 3:16 p.m. by President E. Thompson.

### OPEN FORUM:

1. E. Thompson discussed the option of having Academic Senate meetings broadcast. He noted that while some Senators have misgivings, Academic Senate meetings are required by the Brown Act to be open meetings. He also noted that broadcasting the meetings could increase participation. Any thoughts or concerns on having Senate meetings broadcast can be sent to the Academic Senate Executive Committee.
2. N. Mulkovich expressed concern that the last meeting did not properly follow Robert's Rules of Order which lead to confusion.
3. K. Walker informed the Senate that A. Insull, Senator and English faculty, lost her husband suddenly over the weekend. His funeral will be held on Friday at 11:00 in Petaluma. She also noted that L. Kuwabara, the chair of the English Department, lost her mother unexpectedly over the weekend as well, and K. Walker lost her grandmother recently.
4. A. Forrester urged the Senate to look to SRJC's mission statement as a guide for any institutional changes related to Guided Pathways. She noted her fundamental opposition to narrowing SRJC's mission in order to incorporate the Chancellor's Vision.

### MINUTES:

January 24, 2018

**Motion:** T. Ehret made a motion to approve the January 24 minutes. The motion was seconded and the minutes were approved. C. McClure and N. Mulkovich abstained.

January 31, 2018

**Motion:** J. Carlin-Goldberg made a motion to approve the January 31 minutes. The motion was seconded and the minutes were approved. C. McClure abstained.

### ADJUSTMENTS TO THE AGENDA:

None

### REPORTS:

## 1. President's Report –E. Thompson

- **Spring Retreat** – The retreat, originally scheduled for February 9, was cancelled due to lack of preparation. A Doodle Poll was sent out to Senators to determine a new date. The retreat will be held at L. Aspinall's home. Agenda items can be forwarded to the Executive Committee.
- **Faculty Leadership Council (FLC)** – The FLC meets at the All Faculty Association (AFA) house and consists of the executive members of AFA, the Academic Senate, and the Department Chairs Council (DCC). The purpose of the group is to provide a forum for faculty leadership to express shared concerns, and identify projects of mutual interest. At their last meeting on Monday the FLC discussed Guided Pathways.
- **Guided Pathways** – The Academic Senate Executive Committee met on Monday to discuss the Guided Pathways Work Group. They agreed that they want the work group to have the broadest representation possible and for the process to be as transparent as possible. All faculty interested in being a part of the work group should complete the application that will go out shortly.
- **Student Information System (SIS) Vendors** – There will be four SIS vendor demonstrations Ellucian, February 26-March 2; Oracle, March 5-9; Workday, March 12-16; and SRJC. Senators are encouraged to attend and to inform their constituents so they may attend and offer feedback. The demonstrations will be made available in Petaluma.
- **Enrollment Management Work Group** – This is a broad group who is currently looking into solutions for issues like student and employee housing.
- **Area B Meeting** – The Area B meeting on Friday, March 23 from 10:00 a.m. to 2:00 p.m. will be hosted on the Petaluma Campus. A continental breakfast, and lunch will be served. Senators who are able to attend should RSVP.

### **ACTION:**

None

### **CONSENT:**

None

### **DISCUSSION:**

1. **Faculty Fund for Advanced Studies (FFAS)** – N. Persons brought the most recent revisions of the FFAS Guidelines for Senate approval. The fund was originally set up by R. Rubin and D. Smith during a time when the College did not have funds available for faculty professional development. Faculty and administrators have been contributing to the fund. The fund is managed through the Foundation and as a result there are some limitations to what can be changed. Things that cannot be changed include: the fund is for full-time faculty only because that is how the fund was originally set up; and the final report and the return of unused funds are requirements of the Foundation. Suggestions voiced by the Senate included: asking the Foundation to supply the funds in the form of a Visa gift card, to facilitate the return of funds; and making it clear who the reports need to be turned in to.

**Motion:** L. Aspinall made a motion to make this an action item. The motion was seconded and approved unanimously.

2. **Faculty Hiring 4.3.2/P** – R. Fautley brought this for Senate input on the following questions: whether hiring committees should forward candidates with official rankings or unranked; if candidates are ranked whether ranking should be based on committee consensus or individual committee member rankings; and whether the ranking should be kept secret or should be made clear to the interviewing administrator. The majority of senators were in favor of consensus ranking that is made clear to the interviewing administrator. Arguments in favor of ranking included: it is more honest and transparent;

committees are already doing it; and ranking allows for departments to prioritize candidates that may be better suited to the position and the department. Concerns with ranking included: the potential for lawsuits if candidates were to find out their ranking; the potential for ranking to be applied inconsistently; and even with ranking the hiring committee still does not have the final say in who is hired. This topic will be brought back for further discussion.

**3. Guided Pathways: Next Steps and Guiding Principles** – E. Thompson provided the Senators with a list of talking points for discussion. He clarified that two votes took place at the last Senate meeting. The roll call vote was on whether or not to sign the Guided Pathways Self-Assessment, which the Senate voted in favor of. The second vote was a straw vote on whether to change the status from early-adoption to pre-adoption, which the Senate voted in favor of. He noted that the status change is symbolic only and apologized for the confusion at the last meeting. He announced that the Senate Executive Committee will be appointing faculty to attend the Guided Pathways Work Shop in Oakland on March 1-2 and will be sending out an application soliciting faculty for the Guided Pathways Task Force. It was noted that funding for work shop attendees would come from the Guided Pathways grant funds in the form of an advance and that Workforce money would be available for CTE faculty. Concerns and suggestions voiced by the Senate included: what happens if we do not get the Guided Pathways grant money; hearing from students who do not support Guided Pathways; asking for an extension on the work plan; concern that the work plan guidelines have not yet been posted; and ensuring that the Senate will be able to approve the work plan before it is submitted.

**ADJOURNMENT:**

The meeting was adjourned at 5:05 p.m.