



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## MEETING MINUTES

DATE: February 21, 2018

TIME: 3:15 p.m.

LOCATION: Senate Chambers  
Bertolini 4638

VIDEO CONF: Petaluma Campus  
Mahoney 726

### PRESENT:

L. Aspinall, P. Bell, J. Carlin-Goldberg, T. Ehret, R. Fautley, A. Graziani, M. Ichikawa, T. Jacobson, T. Johnson, D. King, D. Kirklin, J. Kosten, N. Mulkovich, L. Nahas, G. Navarro, C. Norton, N. Persons, F. Pugh, S. Rosen, N. Slovak, M. Starkey, E. Thompson, K. Walker, S. Whyly

### ABSENT:

S. Avasthi, S. Fichera, A. Insull, C. McClure

### GUESTS:

R. Martinez, M. Rudolph, A. Forrester

### CALL TO ORDER:

The meeting was called to order at 3:16 p.m. by President E. Thompson.

### OPEN FORUM:

1. R. Martinez reminded the Senate that the Student Government has approved a motion to include students on faculty hiring committees, preferably as voting members.

### MINUTES:

February 7, 2018

**Motion:** J. Carlin-Goldberg made a motion to approve the minutes. The motion was seconded and the minutes were approved. N. Slovak abstained.

### ADJUSTMENTS TO THE AGENDA:

None

### REPORTS:

#### 1. Legislative Liaison Report – J. Carlin-Goldberg

- **SB 54** outlines what district police are allowed and not allowed to do in relation to Immigration & Customs Enforcement (ICE). The six categories where cooperation with immigration enforcement is prohibited include: using personnel or funds to investigate, interrogate, detain, detect, or arrest persons on the basis of their immigration status; may not be under the supervision of federal agencies or be deputized as special federal officers or deputies for purposes of immigration enforcement; shall not use immigration authorities as interpreters; shall not transfer an individual to immigration authorities unless authorized by a judicial warrant; shall not provide office space exclusively dedicated for immigration authorities; shall not contract with the federal government to allow local facilities to house individuals as federal detainees. The five categories where cooperation with immigration enforcement is permitted include: if law enforcement detects an attempt at re-entry following a deportation; may respond to a request from immigration authorities for information about a specific persons criminal history; may conduct enforcement or investigative duties associated with a joint law enforcement task force as long as the task force's primary purpose is not immigration enforcement; may inquire into information necessary to certify that an individual who has been identified as a potential crime or trafficking victim is eligible for a specified visa program; and under certain conditions,

immigration authorities may be provided access to custodial interviews.

- **AB 21** places a number of affirmative obligations on community college districts to prevent student, staff, and faculty from participation in federal immigration enforcement efforts including: the protection of personal information from disclosure to ICE, with some exceptions; notice of immigration enforcement activity; notification of emergency contact, if there is reason to suspect that a student, faculty, or staff person has been taken into custody in an immigration enforcement action; compliance with judicial warrants and subpoenas; the college district shall advise all students, faculty, and staff having contact with an immigration officer executing a federal immigration order to refer to the entity or individual to the office of the president, to verify legality; college districts shall designate a staff person to serve as a point of contact for any student, faculty, or staff person who could be subject to an immigration order or inquiry on campus; shall maintain and provide, free of charge, to students a contact list of immigration legal services providers upon request; shall adopt and implement, by March 1, 2019, the model policy developed by the Attorney General's Office that limits assistance with ICE to the fullest extent possible consistent with federal and state law; shall post and maintain current information prominently displayed on their internet sites including, the Attorney General's Office model policy, and relevant guidance regarding their rights under state and federal immigration laws; and shall hold undocumented students harmless. It was noted that Dr. Chong is the single point of contact for the District and that all immigration enforcement requests should be forwarded to him.
- **Budget Hearings** are now being held in the State House and Senate on the proposed budget. Now is the time to reach out to your senators and representatives if you want to comment.
- **SB 25**, the bill that recommended integration of the state's elementary schools, secondary schools and California Community Colleges into one coordinated education system, has been completely rewritten and replaced with a bill to amend a section of the state election system.
- **AB 310**, the bill requiring community college districts to report the total part-time faculty office hours paid divided by the total part-time faculty office hours taught during the prior fiscal year and post it on their website, cleared the Assembly and is now pending referral to the Senate. It will likely be heard in June.

## 2. President's Report –E. Thompson

- **Spring Retreat** – The retreat has been rescheduled for March 9 from 11:00 a.m.-3:00 p.m. at L. Aspinall's house. An RSVP and potluck sign up has been sent out. Senators should try to attend any portion they are able.
- **SIS Vendor Demos** will be held on four different dates. All faculty are encouraged to attend and forward any feedback to the Academic Senate Executive Committee.
- **Area B** will be hosted on the Petaluma campus on Friday, March 23. Any Senators who would like to attend should notify the Academic Senate Executive Committee. The purpose of the meeting is to prepare for the State Academic Senate Plenary. It was also noted that this is the forum for initiating revisions to the discipline's list, equivalency, and minimum qualifications.
- **Guided Pathways** – 8 faculty members have been selected to attend the Guided Pathways Workshop in Oakland including: E. Thompson, N. Persons, R. Alvarado, S. Winston, M. Ichikawa, L. Servais, T. Johnson, and L. Larsen. The purpose of the workshop is to gather information on how to complete the work plan with the second day set aside for asking questions. Additional faculty will be selected for the Task Force, which will be responsible for drafting the work plan. The total number of Task Force members has not yet been determined, but including 20 faculty members has been proposed. The goal in appointing faculty is to have the broadest representation possible. The Academic Senate Executive Committee will send an email to all

faculty announcing the workshop attendee selection.

**ACTION:**

- 1. Faculty Fund for Advanced Studies (FFAS) – N.** Persons noted that the \$3,000 dollar funding limit is included in the guidelines and that the Foundation is willing to consider the Senate's suggestion of awarding the funds in the form of a Visa gift card.

**Motion:** T. Jacobson made a motion to approve the FFAS guidelines. The motion was seconded and approved unanimously.

**CONSENT:**

None

**DISCUSSION:**

- 1. Testing Center –** In light of the changes coming from AB 705 and the discussion in Student Services regarding consolidation and reorganization, L. Aspinall and T. Johnson are proposing the creation of a testing center. Potential benefits of a testing center include: increased persistence and retention by reducing student frustration when navigating testing services; support for faculty, particularly adjunct, for proctoring make-up exams; secure proctoring for distance education classes; consolidation of current testing services; increased revenue from expansion of the proctoring of private, professional, and licensure exams; expansion of times available for proctored exams; increased equity for students with disabilities; and increased availability in computer labs that are currently used for proctoring exams. Suggestions and concerns voiced by the Senate included: making the proposal district-wide instead of Santa Rosa-centric; making sure that district resources are prioritized for students and not third parties; and accommodation for labs. M. Rudolph requested that this proposal be brought to the Educational Planning and Coordination Council (EPCC) and the Department Chairs Council and Instructional Managers (DCC/IM) meetings. P. Avila noted that additional exploration would need to be done before a testing center could be approved.

**Motion:** T. Jacobson made a motion to make this an action item for Senate endorsement. The motion was seconded and passed unanimously.

- 2. Faculty Hiring 4.3.2/P – R.** Fautley brought this policy and procedure for additional Senate input. Suggestions voiced by the Senate regarding ranking included: withholding the ranking until after the administrative interview to prevent bias; allowing flexibility for the committee to choose how and if they want to rank; and including the different options in the procedure for the committee to reference. The majority of Senators were in favor of allowing the hiring committee to choose how and if they want to rank candidates. Additional follow up requested by the Senate included: confirming with Human Resources that written rankings will remain confidential and not be shared with candidates. Suggestions and concerns voiced by the Senate regarding who should be present during candidate administrative interviews: the appropriate administrator interviews the candidate and then meets with the chairs to discuss and deliberate; including at minimum the faculty co-chair and possibly the administrative co-chair in the administrative interview; making the inclusion of the co-chairs the default with the option to opt-out; issues with candidates having to interview with the same people multiple times; issues with scheduling; and adding the option to have the district compliance officer instead of the co-chairs. This topic will be brought back for further discussion.

**ADJOURNMENT:**

The meeting was adjourned at 5:01 p.m.