



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: March 7, 2018

TIME: 3:15 p.m.

LOCATION: Petaluma Campus
Mahoney 721

ZOOM ID: 707 527 4771

<https://cccconfer.zoom.us/j/7075274771>

PRESENT:

L. Aspinall, S. Avasthi, P. Bell, J. Carlin-Goldberg, T. Ehret, R. Fautley, S. Fichera, A. Graziani, M. Ichikawa, T. Jacobson, T. Johnson, D. King, D. Kirklin, J. Kosten, C. McClure, N. Mulkovich, L. Nahas, G. Navarro, N. Persons, F. Pugh, S. Rosen, N. Slovak, M. Starkey, E. Thompson, K. Walker, S. Whyly

ABSENT:

A. Insull, C. Norton

GUESTS:

E. Sullivan, D. Exelby

CALL TO ORDER:

The meeting was called to order at 3:17 p.m. by President E. Thompson.

OPEN FORUM:

None

MINUTES:

February 21, 2018

F. Pugh noted that the list of present Senators was not accurate.

Motion: S. Rosen made a motion to approve the minutes as corrected. The motion was seconded and the minutes were approved. S. Fichera abstained.

ADJUSTMENTS TO THE AGENDA:

E. Thompson proposed that the PFF Report be added under reports and that the third discussion item regarding 2.13/P be moved to the first discussion item.

Motion: T. Jacobson made a motion to approve the agenda as amended. The motion was seconded and the agenda was approved. F. Pugh voted against amending the agenda and N. Persons abstained.

REPORTS:

1. President's Report –E. Thompson

- **Spring Retreat** – The retreat will be held this Friday at L. Aspinall's house from 11:00-3:00. The senators were encouraged to attend part or all of the meeting.
- **Area B Meeting** – The Area B Meeting will be held on Friday, March 23, during finals week. The senators were encouraged to RSVP if they plan on attending.
- **Guided Pathways** – Eight faculty, five administrators, two students, and two classified attended the Guided Pathways Workshop in Oakland. The group attended multiple sessions, shared ideas, and had a very productive conversation. Additional faculty members, including two adjuncts, have been selected from those who applied for the larger workgroup. Representatives from unrepresented areas, like the KAD department, have been solicited. It was noted that there will be more opportunities to participate once the workgroup has identified specific tasks. The workgroup will meet for the first time next week on Thursday afternoon.

- **Visit from Tom Epstein, VP of the Board of Governors (BOG)** – T. Epstein met with the administration, faculty, and students to learn more about SRJC’s reluctance to sign on to the Guided Pathways initiative.

2. Petaluma Faculty Forum (PFF) – E. Sullivan is the current chair of PFF. Recent issues discussed by the PFF include: campus safety and police coverage on the Petaluma Campus; and Guided Pathways on the Petaluma Campus. Upcoming events include: PFF elections; the We the Future Social Justice Conference on Friday, April 13; and the Student Research Conference on May 10 from 2:00-5:00.

ACTION:

1. Testing Center Proposal/Resolution – L. Aspinall and T. Johnson presented the most recent edits to the Testing Center Proposal for approval. They also added the additional option of a resolution. At the Department Chairs Council/Instructional Managers (DCC/IM) meeting they discussed the following components of the proposal: how to include Distance Education; and the necessary resources and finances.

Motion: T. Jacobson made a motion to approve the Testing Center Proposal. The motion was seconded and approved unanimously.

Motion: N. Persons made a motion to suspend the rules to make the Testing Center Resolution an action item in order to vote on it today. The motion was seconded and passed unanimously.

Concerns and suggestions voiced by the senate regarding the resolution included: the current wording of the resolution implies that no Student Services projects will be funded until the Board supports the Testing Center; and lack of knowledge regarding the fiscal impact of this proposal. The Resolution will be brought back as an action item at the next meeting.

CONSENT:

None

DISCUSSION:

1. 2.13/P, Computer and Communications Technology Use – D. Exelby presented the changes to policy and procedure 2.13 for Senate feedback. The most significant changes include: under privacy adding individuals in order to acknowledge that the District does monitor communications but not at the individual level unless warranted; adding a description of electronic communications; striking the section regarding IT procurement as there is a separate policy specific to procurement; adding a section regarding offensive material; changing it so that the President or designee can approve non-district employees having SRJC email addresses instead of the Board; proposing a limit to the length of time email is archived to four years in order to limit liability; and including a section on notification and discipline of wrongdoing per the appropriate contract. The following was noted: all District Wi-Fi is monitored even when used by personal cell phones; everything sent over the District network is disclosable as required by law; and monitoring generally refers to looking for deviation from normal use, such as spikes in bandwidth, which could indicate malware. Concerns voiced by the senate included: the potential for the section on offensive material to undermine the Library’s policy on offensive material; and the disconnect between the protection of privacy and the lack of privacy. This topic will be brought back for further discussion.

2. 4.3.2/P, Faculty Hiring – R. Fautley brought this back for further Senate input. Concerns and suggestions voiced by the Senate included: concerns that the compliance officer could potentially be the VP of HR; more inclusion of and collaboration with the hiring committee; and never having just the VP interview candidates in order to protect the college, the VP, and the candidate from potential litigation.

3. 4.3.2b/P, Equivalency – R. Fautley. There was not time to discuss this topic fully. Comments or suggestions should be sent to R. Fautley.

ADJOURNMENT:

The meeting was adjourned at 5:00 p.m.