



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: May 16, 2018

TIME: 3:15 p.m.

LOCATION: Senate Chambers
Bertolini 4638

ZOOM ID: 168 274 458

<https://cccconfer.zoom.us/j/168274458>

PRESENT:

L. Aspinall, S. Avasthi, P. Bell, J. Carlin-Goldberg, T. Ehret, R. Fautley, S. Fichera, A. Graziani, M. Ichikawa, A. Insull, T. Jacobson, T. Johnson, D. King, D. Kirklin, J. Kosten, C. McClure, N. Mulkovich, L. Nahas (via Zoom), G. Navarro, C. Norton, N. Persons, F. Pugh, M. Starkey, E. Thompson, K. Walker, S. Whylly

ABSENT:

S. Rosen

GUESTS:

D. Laird, A. Farkas, A. Donegan, J. Arild, L. Sparks

CALL TO ORDER:

The meeting was called to order at 3:15 p.m. by President E. Thompson.

OPEN FORUM:

1. **L. Aspinall** invited everyone to come to Steel & Hops after the meeting to celebrate R. Fautley's last Academic Senate meeting.
2. **S. Whylly** spoke on behalf of students who visited her class to promote awareness of how current anti-trafficking laws are being used punitively against consensual sex workers.

MINUTES:

May 2, 2018.

Motion: J. Carlin-Goldberg made a motion to approve the minutes. The motion was seconded and the minutes were approved unanimously.

ADJUSTMENTS TO THE AGENDA:

None

REPORTS:

3. President's Report –E. Thompson

- **Budget**
 - **State** – The May Revise did not add any funding for full-time faculty. The state is still focused on performance-based funding and the Fully Online Community College (FOCC).
 - **SCJCD** – The District budget is being discussed in multiple venues including the President's Consultation Council (PCC) and the Budget Advisory Committee (BAC). Short-term budget saving measures include: being stricter about cancelling classes with less than 20 enrolled; and administrative pay cuts in the form of not taking COLA. The "Academic Affairs Guidelines for Class Cancellations" was published to the Academic Senate website. It outlines the criteria for cutting classes based on the contract. Based on feedback from DCC/IM, the document was amended to remove the section that required deans to physically verify class enrollment.
 - **Academic Senate** – The largest expenses of the Academic Senate are dues, which increase

yearly, and travel. The Academic Senate has a fixed allocation from the District that has not increased with the dues. Additional funding comes from faculty payroll reductions, which are used to fund events like the Faculty Recognition Ceremony and the Academic Senate retreats. As more faculty retire, faculty contributions have diminished. Please consider contributing to the Academic Senate. The payroll reduction form can be found on the Academic Senate website.

- **Resolution of No Confidence against the Chancellor** – Three colleges have adopted resolutions of no confidence in Chancellor Oakley and several others are in the discussion or draft phase. The main complaint against him is his lack of respect for faculty purview. If enough colleges adopt resolutions of no confidence and send them to the Board of Governors it may make an impact. This topic will be brought back for discussion in the fall.

ELECTION OF OFFICERS:

The members of the Elections Committee, J. Carlin-Goldberg, M. Ichikawa, and C. McClure, called for nominations for Vice President and Secretary. No one was nominated. Elections will be held in the fall.

ACTION:

None

CONSENT:

None

FOR DISCUSSION AND POSSIBLE ACTION

1. **Placing Courses in Disciplines** – E. Thompson with guests A. Farkas and D. Laird. The Curriculum Committee is requesting guidance from the Academic Senate regarding: listing multiple disciplines for a single course; how to interpret the contradictory information provided by the state; and when to use interdisciplinary studies and how to define the upper division or other coursework aspect. Suggestions voiced by the Senate included: keeping the ability to list multiple disciplines and defaulting to “or” unless “and” is specified; using the Disciplines List in the Course Outline of Record (COR) instead of Faculty Service Areas (FSA); and not limiting the number of disciplines that can be listed.

Motion: N. Persons made a motion that the Senate bring a proposal to guide the Curriculum Committee on what to do with the disciplines tab in the COR such that the disciplines listed in the COR should relate only to the Disciplines List and the Minimum Qualifications, and to guide departments regarding the principles for assigning courses to disciplines. The motion was seconded and passed unanimously.

R. Fautley encouraged the faculty to send any suggested changes for minimum qualifications to the state while they are working on annual revisions. This topic will be brought back for further discussion.

FOR INFORMATION/DISCUSSION ONLY:

1. **Guided Pathways** – The Guided Pathways Workgroup plans to meet tomorrow and is currently working on determining the structure of the committee going forward. They are communicating with AFA regarding pay for faculty over the summer as well as reassign time for full-time faculty and pay for adjuncts during the semester. They are also looking into compensation for students. The group is committed to the process being Senate/faculty driven with input from other groups and hopes to have more specifics after the meeting.
2. **Class Size/Waitlist** – The Class Size committee is comprised of L. Aspinall, A. Donegan, T. Melvin, A. Graziani, D. Laird, A. Forrester, and E. Thompson. In addition to class size, the committee has also been tasked with solving the waitlist issue. The committee decided to start with the waitlist and is basing their recommendations

on the following assumptions: the Student Information System (SIS) can accomplish what they want done, and the waitlist is a true waitlist that does not automatically roll and is not related to class size. The committee is asking for guidance on the following: when do waitlists stop being active; when do add codes become available to instructors; how many waitlists can a student be on simultaneously; should all classes have waitlists; and should waitlists have a minimum or maximum size. Suggestions and concerns voiced by the Senate included: feeling pressure to add students to classes that are full; not having a maximum size for waitlists so that departments would know when and where additional sections are needed; true waitlists are more equitable for students; not having a maximum would relieve the pressure that faculty have to add all students on the waitlist and change the mindset of students because students would see that they are not the only one on the waitlist; making sure that the SIS can manage students being on multiple waitlists so as not to inflate demand for a particular class; making sure students are aware that it is their responsibility to show up to class if they are on the waitlist; not charging fees to students on the waitlist which only reinforces their belief that they are in the class; currently add codes show up before the class starts which is confusing to students who may think the class is already full; concern that add codes could be used to override the waitlist; and concern that not having waitlist uniformity across departments will confuse students.

FAREWELL AND WELCOME:

Certificates were handed out to outgoing Senators and new Senators that were present were introduced. R. Fautley made a statement thanking the Senators and encouraging them to remain active.

ADJOURNMENT:

The meeting was adjourned at 4:57 p.m.