



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: September 5, 2018

TIME: 3:15 p.m.

LOCATION: Senate Chambers
Bertolini 4638

ZOOM LOCATION: Petaluma Campus
Call 602

ZOOM ID: 981 881 211

<https://cccconfer.zoom.us/j/981881211>

PRESENT:

J. Arild, S. Avasthi, P. Bell, J. Carlin-Goldberg, C. Castillo, A. Donegan, T. Ehret, S. Fichera, A. Insull, D. King, J. Kosten, S. Martin, L. Nahas, G. Navarro, N. Persons, S. Rosen, S. Sanli Vasquez, L. Sparks, M. Starkey, E. Sullivan, A. Thomas, E. Thompson, N. Wheeler, S. Whyly

ABSENT:

L. Aspinall, C. Hillman, C. Norton, F. Pugh

GUESTS:

R. Brownlee, D. Webb, J. Thao, L. Rand, J. Saldaña-Talley, A. Forrester

CALL TO ORDER:

The meeting was called to order at 3:15 p.m. by President E. Thompson.

OPEN FORUM:

1. **R. Brownlee**, the new District Chief of Police, introduced himself. He encouraged the faculty to participate in upcoming District Police social events, like "Coffee with a Cop", as well as trainings, and to send him any ideas or suggestions.

MINUTES:

May 16, 2018.

Motion: J. Carlin-Goldberg made a motion to approve the minutes. The motion was seconded and the minutes were approved. N. Wheeler, L. Sparks, E. Sullivan, S. Martin, S. Sanli Vasquez, A. Thomas, and A. Donegan abstained.

ADJUSTMENTS TO THE AGENDA:

None

REPORTS:

1. **President's Report** –E. Thompson

- **Agenda** – E. Thompson briefly explained the changes to the agenda format that were made in order to better comply with Brown Act requirements.
- **The Guided Pathways Workgroup** met several times over the summer at mixers, planning meetings, and an all-day conference. There were approximately 65 attendees at the conference, which was facilitated by three members from the Chancellor's Guided Pathways Team. The Workgroup received a lot of positive feedback and will continue working on the implementation plan for Guided Pathways.
- **The Academic Affairs Council (AAC) Summit** that was to be held over the summer was postponed due to faculty concerns regarding the lack of faculty participation in the program review process. E. Thompson met with J. Saldaña-Talley to discuss these concerns and go over the policy and the roles of the Academic Senate, faculty, and AAC. They reached a common

understanding and E. Thompson was invited to attend the Summit, though he was unable to. It was noted that there will be more opportunities to attend in the future and that this is a step in the right direction for shared governance, and increased transparency and communication.

- **The President's Consultation Council (PCC)** was recently formed and includes the leadership from the various constituency groups. They have met once this year and are still in the early stages of determining their charge. They are currently discussing a restructuring of the committee system in order to streamline the number of committees and reduce overlap and redundancy.
- **The Enrollment Management Workgroup** organized by P. Avila is looking to increase faculty representation. There will be more details to come.
- **The Housing Workgroup** is looking into low-cost housing options for students and possibly for faculty and staff as well. They will be holding open forums where you can learn more and volunteer to participate.
- **Academic Senate Budget** – E. Thompson thanked President Chong for granting the Academic Senate a permanent increase in travel funding.

ACTION:

None

CONSENT:

None

FOR DISCUSSION AND POSSIBLE ACTION

1. **Changes to Faculty Login and Portal Redesign** – D. Webb, J. Thao, and L. Rand attended the Senate meeting to discuss the upcoming transition to single sign-on for the faculty portal and Canvas, as well as changes to the faculty portal. Starting September 24 faculty will be required to use their Outlook username and password to sign in to the faculty portal and Canvas. This change was initiated to comply with state requirements. It was noted that the change will also go into effect at the Library with the exception of remote database login which will continue to require the use of the 9 digit ID, and pin until IT is able to integrate it. J. Thao, Counseling Faculty, and L. Rand, Coordinator, Online Accessibility, worked over the summer to update the faculty portal to make it more responsive and ADA compliant. The faculty portal will have the same look and feel as the student portal, which is also being updated. The new faculty portal has been organized into the following 6 areas: roster management, instructor information, faculty resources, student referral, curriculum, and District announcements. Suggestions from the Senators included: adding a link for recommendations and suggestions; adding links for HR, the Academic Senate, and AFA; and sending the examples to the Senators so they can solicit feedback from their areas.
2. **Placing Courses in Disciplines** – E. Thompson presented a draft of the document requested by the Curriculum Review Committee (CRC) outlining principles for placing courses in disciplines. The CRC specifically requested guidance on handling courses that list multiple disciplines. The draft attempted to incorporate the desire previously voiced by the Senate that the number of disciplines listed should not be arbitrary but determined by pedagogy. Concerns voiced by the Senate included: potential conflicts with Article 16 and assignment rights; using special expertise as a workaround to the assignment rights issue; and making sure that the Curriculum Office keeps track of which disciplines are listed for each interdisciplinary class. It was noted that there are two cross-listed courses currently offered through the STEM cluster. This topic will be brought back for further discussion. Suggestions can be sent to E. Thompson.
3. **Changes in Curriculum Office** – E. Thompson, and J. Saldaña-Talley see the upcoming retirement of A. Farkas as an opportunity to reevaluate the function and processes of the Curriculum Office. They

have solicited applications from interested cluster deans to temporarily take over some of the duties of the Curriculum Dean position which will not be filled at this time. Concerns and suggestions voiced by the Senate included: the ability of a cluster dean to handle the additional workload; expanding the faculty reassign time to 40%; and lack of consultation with the various constituency groups who would normally have a voice in the hiring process. It was noted that this is only a temporary solution to explore options and that any dean selected will receive compensation for the additional duties. Feedback can be directed to E. Thompson and J. Saldaña-Talley.

- 4. Resolution of No Confidence in Chancellor Oakley** – E. Thompson presented a draft of a potential resolution of no confidence in Chancellor Oakley for the Senate's consideration. He has contacted the Chancellor directly and is hoping to be able to speak directly with him to get a better understanding of his position. Concerns and suggestions voiced by the Senate included: writing a resolution urging the Academic Senate for California Community Colleges (ASCCC) to bring a resolution of no confidence; bringing a resolution of no confidence to the ASCCC Plenary so that it could be voted on by the entire state; concern that the Chancellor is intentionally or unintentionally conflating the Academic Senate and the Union; including specific examples in the resolution; and requesting a meeting with the ASCCC Executive Committee. This topic will be brought back for further discussion. Feedback can be directed to E. Thompson.

FOR INFORMATION AND DISCUSSION ONLY:

- 1. Liaisons to the Student Government Assembly (SGA) and the Classified Senate** – E. Thompson would like to appoint liaisons from the Senate who would be charged with attending SGA and Classified Senate meetings to facilitate communication between the bodies. S. Whyly has volunteered to attend the SGA meetings, which are held weekly. A volunteer is still needed for the Classified Senate, which meets the first Friday from 2:00-3:30 p.m. Those interested in volunteering can contact E. Thompson or J. Melvin. It was noted that compensation for adjuncts is being looked into.
- 2. Elections for Senate Officers: nominations needed.** The Vice President and Secretary positions of the Senate are currently vacant and nominations are needed. Nominees must be sitting senators, including adjunct senators. As members of the Executive Committee, the Vice President and Secretary would be expected to attend additional planning meetings outside of normal Senate meetings and serve on additional committees. It was noted that the release time for these positions is currently being negotiated. Nominations can be sent to E. Thompson or J. Melvin with the goal of holding elections at the next meeting.
- 3. Volunteers needed for sub-committee on revising Senate representation areas** – This will be discussed at a subsequent meeting.

ADJOURNMENT:

The meeting was adjourned at 5:02 p.m.