

Section  
Section 8: Student Services

Title  
Special Admission of K-12 Students

Number  
8.1.11

Status  
Active

Adopted  
January 12, 1987

Last Revised  
January 14, 2014

Last Reviewed  
January 14, 2014

8.1.11  
SPECIAL ADMISSION OF K-12 STUDENTS  
ADOPT: JANUARY 12, 1987  
REVISED: NOVEMBER 14, 1995  
REVISED: NOVEMBER 14, 2000  
REVISED: DECEMBER 3, 2008  
REVISED: JANUARY 13, 2009  
REVIEWED/NO CHANGE: JANUARY 10, 2012  
CATEGORY 2 REVISION: JANUARY 14, 2014  
ED CODE: 48800, 48800.5a, b, 76001

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Sonoma County Junior College District may permit the admission of a limited number of eligible K-12 students who meet special admission standards and can benefit from the College's advanced scholastic or vocational curricula.

The College reserves the right to exclude or limit enrollment into impacted courses and/or programs and in other courses and/or programs where health, safety, instructional methodology, facility constraints or legal requirements are deemed inappropriate for special admission students.

The District will limit enrollment by high school students to not more than 5% per grade level, per school during the summer term. Additionally, the enrollment of high school students in all kinesiology activity courses will be limited to 10% per course section during every semester.

Special admission students shall conform to the College's rules and regulations and the code of conduct expected of all college students.

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## I. Enrollment Eligibility and Requirements

A. In order for K-12 students to enroll in Santa Rosa Junior College courses, formal authorization and agreement from the school district of attendance must be on file with the Sonoma County Junior College District. If a full-time applicant is not enrolled in a public or private school, the parent or legal guardian may directly petition the District for admission.

B. Eligible students must meet all College academic standards and prerequisite requirements, including but not limited to specific assessment ~~tests~~ processes for purposes of determining enrollment eligibility, course placement or general advisement.

C. Students must complete the ~~Concurrent Dual Enrollment Program~~ Request Form according to announced deadlines. This application requires the signed consent of the following: parent or legal guardian; school counselor; and school principal, or official designee.

D. Parental consent for the emergency health treatment of minors must be on file with the District Admissions, Records & Enrollment Development Office.

E. Students may be required to meet with a College counselor to determine enrollment eligibility, course placement or general advisement as long as such procedures do not establish enrollment criteria different than those applied to other college students.

## II. Curriculum/Program Eligibility

A. Any course and/or program designated impacted shall be excluded from special admission eligibility.

B. Each academic department will determine if certain courses are not appropriate for special admission students in general, or specific categories of special admission students. The District will list excluded courses and/or programs on the ~~Concurrent Dual Enrollment Program~~ Request form.

C. The District reserves the right to restrict enrollment in any given academic term for any class that it deems inappropriate for health, safety, seat occupancy, or other substantive reasons.

### III. Credit

Special admission students shall receive credit for completed work in the same manner as regular community college students.

### IV. Appeals

Appeals to decisions regarding special admission will be considered by the Director of Admissions, Records & Enrollment Development, or designee.