



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: October 17, 2018

TIME: 3:15 p.m.

LOCATION: Senate Chambers
Bertolini 4638

ZOOM LOCATION: Petaluma Campus
Call 602

ZOOM ID: 981 881 211

<https://cccconfer.zoom.us/j/981881211>

PRESENT:

J. Arild, L. Aspinall, P. Bell, J. Carlin-Goldberg, C. Castillo, A. Donegan, T. Ehret, S. Fichera, A. Insull, D. King, J. Kosten, S. Martin, G. Navarro, C. Norton, N. Persons, F. Pugh, S. Rosen, S. Sanli Vasquez, L. Sparks, M. Starkey, A. Thomas E. Thompson, N. Wheeler, S. Whyly

ABSENT:

L. Nahas, E. Sullivan

GUESTS:

R. Fautley, N. Slovak, J. Arias, N. Miller, B. Flyswithhawks, F. Chong, R. Brownlee

CALL TO ORDER:

The meeting was called to order at 3:15 p.m. by President E. Thompson.

OPEN FORUM:

- N. Miller** gave an update on the Construction Training Center project. This project is funded by a one-time FEMA and Economic Development Administration Grant for \$8 million with an additional \$1 million in matching funds from Tipping Point. SRJC has contributed land and classroom space on the Petaluma campus for this project, which is called the North Bay Construction and Training Center, and has partnered with the Economic Development Board and Habitat for Humanity. The project will focus on green building, natural building, prefabrication, and large scale production. The goal of the project is to train construction workers to build housing in our area to make up for some of the housing lost in the fires, sustain economic growth, and to address affordable housing and overcrowding in our community. Estimated FTES is between 75 and 100 annually, and it will be a non-credit and credit facility.
- B. Flyswithhawks** gave a brief history regarding the issue of campus safety. She has met with various SRJC leaders, including President Chong and Chief Brownlee, and urged the faculty to hold them accountable when it comes to taking action on this issue.

MINUTES:

October 3, 2018 – N. Persons noted that she was not present for the final vote at this meeting and that the minutes should be corrected to reflect that.

October 10, 2018

The minutes were adopted as amended without objection.

ADJUSTMENTS TO THE AGENDA:

N. Wheeler requested that the Consent item "Changes to Academic Senate Bylaws" be pulled from the consent agenda and moved to discussion due to the requirement in the bylaws that amendments to the bylaws be considered at two meetings.

REPORTS:

- President's Report** – E. Thompson sent out the full president's report prior to the meeting.

- **Area B Meeting** – E. Thompson and J. Carlin-Goldberg attended the Area B meeting. The area meetings take place twice per year and state academic senate resolutions are typically sponsored by an area. The Academic Senate for California Community Colleges (ASCCC) President also attended this meeting. E. Thompson presented the SRJC Resolution of No Confidence in Chancellor Oakley and asked for discussion regarding whether the area wished to sponsor such a resolution at the ASCCC Plenary. He noted that the area was divided, with some members wanting to wait until spring to bring the resolution, and no decision was made. The ASCCC President indicated that he would like to see such a resolution but would like it to be constructive.
 - **Bylaws Changes** – There are two subcommittees working on proposed amendments to the bylaws. The first, comprised of N. Wheeler, J. Carlin-Goldberg, and N. Persons, is working on clarifying the constitution and bylaws and bringing them into compliance with current practice, and the other, comprised of J. Kosten and P. Bell, is working on reevaluating the senate areas. Another volunteer is needed for the subcommittee working on reevaluating the senate areas.
 - **Executive Committee Elections** - This is an ongoing discussion looking into the potential for adjunct participation on the Executive Committee. There is also the need for someone to run for President-Elect.
2. **Equal Employment Opportunity Advisory Committee (EEOAC)** – N. Persons reported that the EEOAC is working on tailoring a survey. The survey will be sent to students, faculty, managers, and classified, and will be completely confidential and anonymous. The survey takes approximately 15 minutes to complete and the data collected from the survey may be used to inform the Guided Pathways Workgroup. Faculty were encouraged to complete the survey and to offer extra credit to their students for completing the survey.

ACTION:

None

CONSENT:

None

DISCUSSION:

1. **Adjunct Faculty Serving as Executive Officers (Urgent)** – E. Thompson presented a proposed amendment to the Academic Senate Bylaws that would address the issue of succession or substitution if an adjunct were to serve as a member of the Executive Committee.

Suggestions and concerns voiced by the Senate included: a preference for adding a permanent adjunct position over allowing adjuncts to serve as Vice President or Secretary due to the potential for adjuncts to lack institutional memory; allowing adjuncts to decide for themselves if they want to serve; many adjuncts have worked at SRJC for years and it is false to assume that they lack institutional memory; the incentive to join the Executive Committee in the form of reassign time will not be available until spring; addressing compensation for adjuncts; avoiding taking rights away from adjuncts; addressing the Vice President/Secretary issue separately from the Adjunct Executive Committee position; making sure that the adjunct position is permissible but not mandatory; being thoughtful and not rushing to amend the Bylaws in order to solve a current problem.

Motion: J. Carlin-Goldberg made a motion to make this an action item for the next meeting. The motion was seconded and passed unanimously

2. **Academic Calendar** – R. Fautley presented two options of the 2020-2021 Academic Calendar for the Academic Senate to choose from and endorse. Calendar A attaches the additional flex day to Labor Day, which allows for an equal distribution of class days but is early in the year when classes have just started, and Calendar B attaches it to the Friday before Halloween, which would not allow for an equal

distribution of class days but would allow for a break once classes have been more established. The Academic Calendar Committee would also like guidance on when to start requiring add codes.

Suggestions and concerns voiced by the Senate included: lab classes relying on the equalization of days; how the different options affect adjunct flex credit; and bringing the add code question back as a separate discussion item.

Motion: J. Carlin-Goldberg made a motion to make this an action item for the next meeting. The motion was seconded and passed unanimously.

- 3. Student Conduct and Safety Issues** – N. Slovak addressed the need for SRJC to have a policy in place regarding how the institution responds to campus incidents, like the recent armed robbery. Three issues were highlighted: lack of permanent police presence on the Petaluma Campus; lack of locks on office and classroom doors; and the need for a formal lockdown procedure. She encouraged the senators to bring this conversation to their department meetings. She also noted that it is not enough to simply talk about the issue, action is needed in the form of establishing a transparent timeline with accountability.

Suggestions and concerns voiced by the Senate included: establishing campus-wide drills; and establishing a senate sponsored task force.

President Chong noted the following: the administration has contracted an expert regarding the lock issue and plans to release a report on November 2; they are working on the lighting issue and are holding campus-wide walks to identify areas that need to be addressed; and they are discussing and plan on holding campus-wide drills. He pledged to continue working to make the campuses safer. Chief Brownlee noted that, in regard to the recent incident, the Campus Police had the situation under control and the nature of the crime informed the decisions they made, but he acknowledged that more can be done to set expectations so that faculty will know how to properly respond in those types of situations. It was suggested that these issues be brought to the President's Consultation Council and the District Safety Committee.

INFORMATION:

- 1. Hispanic Serving Institution (HSI) Grant Update** – J. Arias presented an update on the HSI grant. The \$2.65 million grant was awarded in October of 2014 and is now entering the final year. The purpose of the grant is to serve Hispanic and low-income students, who have been shown to have a harder time completing higher education, by expanding educational opportunities, expanding and enhancing academic offerings, and through institutional change. The four goals established under the grant are to: increase access, retention, and degree or certificate completion for Hispanic and low-income students; increase the number of Hispanic English Learner students enrolling in, and successfully completing, transfer-level composition courses; provide Hispanic and low-income students access to new technology advising and planning tools; and improve the transition and continuing success of Hispanic and low-income students to the demands of college with an emphasis on improving student support and academic success. Strategies and activities included: the Multicultural Innovation Center for Academic Success & Achievement or MI CASA; the Summer Bridge program; the CONNECTIONS Pathway learning community; new ESL curriculum; and new technology. The RFP for the next round of funding will be released in May 2019 and SRJC plans to apply for another grant. It was noted that the Guided Pathways Workgroup might be interested in hearing more about the successes and challenges of the CONNECTIONS Pathway learning community.
- 2. Testing and Associated Support Services (TASS) Task Force Update** – L. Aspinall presented an update on the TASS Task Force. The task force is made up of 43 members including 8 faculty and the student trustee along with classified and administrators with the goals of addressing anticipated changes to assessment due to AB 705; investigating the testing and related service needs of students, staff, and faculty; and developing recommendations on how to utilize and organize existing services, facilities, and resources to better meet the current testing needs of the District. The task force sent out a survey and received 373

responses, 60% of which were from faculty. Per the survey results, the top three rankings of additional testing services were: proctoring of makeup exams; extended evening and weekend services hours; and proctored exams for SRJC online courses. The task force is working on designing focus groups to get student input this semester and plans to devote the spring to developing recommendations. Another update on this topic will likely come in the spring.

3. Changes to Academic Senate Bylaws

Motion: N. Wheeler made a motion to make the changes to Article 5 of the Bylaws an action item. The motion was seconded and passed unanimously.

ADJOURNMENT:

The meeting was adjourned at 5:05 p.m.