



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: August 31, 2022

TIME: 3:15 p.m.

LOCATION: Santa Rosa, 145 Doyle
Petaluma, 639 Call

ZOOM ID: 958 4627 3808

<https://santarosa-edu.zoom.us/j/95846273808>

PRESENT

M. Anderman, L. Aspinall, A. Atilgan Relyea, S. Avasthi, S. Brumbaugh, J. Bush, J. Carlin-Goldberg, S. Cavales Doolan, A. Donegan, J. Fassler, T. Jacobson, T. Johnson, L. Larsen, D. Lemmer, G. Morre, M. Ohkubo, A. Oliver, P. Ozbirinci, N. Persons, H. Skoonberg, N. Slovak, J. Stover, P. Usina

ABSENT

V. Bertsch (Proxy N. Slovak), A. Donegan (Partial Proxy J. Stover), W. Downey (Proxy A. Atilgan), G. Garcia (Proxy A. Oliver) T. Johnson (L. Aspinall), B. Reaves (Proxy M. Ohkubo), E. Schmidt (partial), J. Thompson

GUESTS A. Foster, R. Holcomb, M. Long, J. Smotherman

CALL TO ORDER

The meeting was called to order at 3:15 p.m. by President N. Persons. The Land Acknowledgement Statement was read by D. Lemmer.

OPEN FORUM

None.

MINUTES

Senator J. Carlin Goldberg moved to approve the [August 17](#) minutes which was seconded. A roll call vote was called, and Senators adopted the minutes as presented with 24 yes votes and 2 absences.

M. Anderman – yes	W. Downey (Proxy A. Atilgan) – yes	M. Ohkubo – yes
L. Aspinall – yes	J. Fassler – absent	A. Oliver – yes
A. Atilgan Reylea – yes	G. Garcia (Proxy A. Oliver) – yes	P. Ozbirinci – yes
S. Avasthi – yes	T. Jacobson – yes	B. Reaves (Proxy M. Ohkubo) – yes
V. Bertsch (Proxy N. Slovak) – yes	T. Johnson (Proxy L. Aspinall) – yes	E. Schmidt – absent
J. Bush – yes	L. Larsen – yes	H. Skoonberg – yes
J. Carlin-Goldberg – yes	D. Lemmer – yes	N. Slovak – yes
S. Cavales Doolan – yes	G. Morre – yes	J. Stover – yes
A. Donegan (Proxy J. Stover) – yes		P. Usina – yes

ADJUSTMENTS TO THE AGENDA

None.

REPORTS

1. President’s Report — N. Persons

President Persons reminded senators that they must be present in one the two designated locations if they wish to be a fully participatory member as per Brown Act regulations; congratulated Jessica Bush on her appointment to the ASCCC State Online Education Committee; mentioned the Enrollment Management workgroup needs two additional faculty members; stated the Academic Senate (AS) urgently needs an STNC to work 24 hours/week while the AS AA, Natalia Haworth, is on Maternity Leave; stated the Area B fall meeting is being held virtually on Friday, October 14th, from 10:00 am – 2:30 p.m. and the ASCCC Fall Plenary is being held in Sacramento on November 3-5 with a forthcoming call for virtual participants;

welcomed Senator Wayne Downey, new Area 13 Associate Faculty Senator, Roam Romagnoli, faculty representative on the Interim Senior Dean of Student Services Hiring Committee, and thanked both for their service; mentioned that there is information on the XB12 Instructional Materials Cost Data Element and OER/ZTC grant within the posted report with links to review and access; reported committee appointments are almost complete, and; reminded faculty to respond to calls for committee service, appointments, and reappointments.

[Read N. Person's full report here.](#)

2. Strategic Planning Update – J. Smotherman

J. Smotherman updated the AS in regards to the Strategic Planning Committee; noted that District sponsored Town Halls met every second and fourth Friday since Spring 2022 and that meetings this semester will continue on second and fourth Thursdays from 1:00 – 3:00 p.m.; reported the drafted Mission, Vision, and Values (MVV) statements have been vetted and will be sent to the Board for approval; reported that strategic structure/initiatives, student academic supports, and community-related suggestions were vetted through the town halls meetings and surveys during and after the town halls and inclusive of guidance from all sectors of the SRJC community; finalized the MVV drafts for the District; and noted the next goal is to align the strategic goals and objectives.

[View J. Smotherman's presentation here.](#)

3. Expanded ASEC Pilot Project – J. Bush

J. Bush reported on her participation on the Academic Senate Pilot Program as the Associate voice on the Executive Committee; felt it the Associate voice is very much needed on the committee due to having a large Associate population at SRJC; noted the struggles specific to her complicated schedule and that other ASEC members were very accommodating; thought it was a great pilot and felt fortunate to be the first; and supported expanding the ASEC to include Associate, At-Large, and Equity positions.

4. Guided Pathways (GP): Past, Present, Future – M. Long, J. Stover

M. Long and J. Stover reported that SRJC took a faculty-led approach 2017 to 2022 that manifested five GP projects currently being implemented (Academic Support Backpack, FYE, FYE Course, Website Redesign, and Program Mapping); introduced the next five-year phase of funding; highlighted opportunities for faculty to partner with colleagues across the college as we establish, implement, and integrate GP into the daily operations of the college; noted the equity needs of our students as specific to GP projects; and encouraged senators to think about the ways that GP intersects with other AS priorities as already engaged.

[Read M. Long & J. Stover's full report here.](#)

[Review Guidance Memo re: 2021-2022 One-time GP Funding here](#)

CONSENT

None.

ACTION

1. ACCJC Accreditation Action Requirements – Shall the AS work in collaboration with the VPAA to form a work group to address Accreditation findings/requirements to ensure faculty input on matters that fall within the 10+1?

VPAA R. Holcomb stated a SLO workgroup is needed to address the two compliance requirements of the ACCJC and must establish a local definition of regular assessment, must disaggregate SLO data, must determine which demographic groups would be disaggregated, must ensure that SLOs are on all syllabi, and must establish sustainable processes for regular

SLO assessment.

Senators asked questions regarding the role of faculty, the role of the Senate, and how we got so far out of compliance; R. Holcomb clarified the ACCJC provided the district with what needs to be done and the job of the Senate is to provide the “how”; and President Persons redirected the conversation back to the question, affirming how we got here is not the question but here is where we are.

Senators asked whether it was currently possible to disaggregate SLO data or whether a new structure would need to be established (it was the latter), whether the old Academic Senate committee Project Learning could take this on (it was not currently active), or whether there are paid SLO coordinators as there had been before (it was never negotiated), and (answers were provided) by R. Holcomb.

President Persons clarified that when the AS feels the discussion is exhausted and a senator is ready to make a motion, that they can identify related scope and goals within their motion.

A senator asked for the AS to more fully discuss how SRJC came to be out of compliance and understand what didn’t work in the past so that we could get it right now.

R. Holcomb responded that SRJC did not have a strong structure in place to capture the data that ACCJC has requested; noted the infrastructure was never fully built and this workgroup would help to rectify that; envisioned how the workgroup would be structured under College Service for those who wished to participate; and noted that SLO software decisions could be reached and eventually SLO coordinators could be established via the workgroup.

Time expired on the item, and L. Aspinall moved to extend time by 6 minutes, which was seconded with no opposition.

J. Stover moved for the Academic Senate will work in collaboration with the VPAA and form a work group to address Accreditation findings/requirements and ensure faculty input on matters that fall within the 10+1, which was seconded.

A point of Order was made regarding wage negotiations which was clarified as AFA purview.

Senator L. Aspinall called for the question; a roll call vote was called, and the motion carried with 22 yes votes, 2 no votes, and 2 abstentions.

M. Anderman – yes
L. Aspinall – yes
A. Atilgan Reylea – yes
S. Avasthi – yes
V. Bertsch (Proxy N. Slovak) – yes
J. Bush – yes
J. Carlin-Goldberg – yes
S. Cavales Doolan – yes
A. Donegan – abstain

W. Downey (Proxy A. Atilgan) – yes
J. Fassler – yes
G. Garcia (Proxy A. Oliver) – yes
T. Jacobson – yes
T. Johnson (Proxy L. Aspinall) – yes
L. Larsen – yes
D. Lemmer – no
G. Morre – yes

M. Ohkubo – yes
A. Oliver – yes
P. Ozbirinci – yes
B. Reaves (Proxy M. Ohkubo) – yes
E. Schmidt – abstain
H. Skoonberg – yes
N. Slovak – no
J. Stover – yes
P. Usina – yes

DISCUSSION

1. Disciplinary Overlap Procedure – President Persons noted that the question had not been posted to the agenda, and clarified, “What is the Senate’s disposition to the CRC outlined process as presented?”

A. Foster clarified that the CRC is asking the Senate to approve the change to the Curriculum Writer’s handbook, which is the Senate’s purview, and that it has been approved by CRC.

Multiple senators complimented the new process; asked for differences between the old and

handbook; and were reminded all major differences were highlighted in the last meeting.

J. Stover motioned to move from Discussion to Action the CRC Overlap Procedure Item, which was seconded, and the motion carried unanimously with 26 yes votes.

2. Expansion of the Academic Senate Executive Committee (ASEC) – Shall the Academic Senate amend the Bylaws to permanently add the Equity Advocate, At Large, and Associate Faculty positions to the ASEC?

Senators expressed positive feedback regarding the additions to ASEC; recognized the improvement of democratic processes and the inclusion of more voices and ideas; noted the helpfulness in managing workload and the bench-building of institutional knowledge and future leadership the expansion also provided; and suggested regularly revisiting the composition of the ASEC so future needs of the college, the AS, and the 10+1 are met.

T. Jacobson motioned to move the Discussion Item to Action, which was second.

A point of order was made that a hand was raised before the motion was made and stated that they are in support of the expansion of the ASEC; suggested adding specific job descriptions to the expanded roles within the bylaws; suggested adding a specific SLO position on ASEC given present accreditation needs; and urged the Body to take a census of different types of representation on ASEC.

A general statement was made that the term ‘representation’ in 2022 is being used currently within the framework of race, ethnicity, level of ability, gender, sex, religion, etc. and that there are different ways the term representation can be used in discussion.

It was suggested Senators read Article 2 in the Academic Senate Bylaws before the next meeting; noted job descriptions in the Bylaws, beyond the President’s, were broad; noted the need for updating the Bylaws; and asked to be careful not to “box in” specific roles and maintain maximum opportunities for senators to serve.

A senator called for the question, and the motion carried unanimously with 26 yes votes.

INFORMATION

None.

ADJOURNMENT

4:57 p.m.