



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: September 21, 2016

TIME: 3:15 p.m.

LOCATION: Senate Chambers

Bertolini 4638

VIDEO CONF: Petaluma Campus

Mahoney 726

PRESENT: L. Aspinall, S. Avasthi, P. Bell, A. Bogomolny, J. Carlin-Goldberg, T. Ehret, R. Fautley, A. Forrester, A. Graziani, A. Hsieh, T. Jacobson, T. Johnson, D. Kirklin, M. Ludder, C. McClure, L. Nahas, N. Nasseem, G. Navarro, C. Norton, D. Padilla, F. Pugh, R. Romagnoli, S. Rosen, M. Starkey, E. Thompson, P. Usina, N. Wheeler

ABSENT: S. Diaz

GUESTS: S. Hopkins, D. Kuula, V. Smith, A. Virtue, S. Whyly, E. du Plessis

CALL TO ORDER: The meeting was called to order at 3:15 p.m. by President Eric Thompson.

OPEN FORUM:

1. M. Ludder announced that AFA has decided to evaluate and potentially reorganize the District Tenure Review & Evaluation Committee (DTREC) and he believes the Senate should be involved in the discussion.
2. E. Thompson requested that those Senators who were unable to attend the Senate Retreat vote on Senate goal ranking before leaving. He also noted that there is still room for more people to attend the Academic Senate for California Community Colleges (ASCCC) Area B Meeting which will be held on Friday, October 14, 2016 from 10:00 a.m. to 3:00 p.m. at Solano College in Fairfield. The meeting is a good opportunity for those interested in writing resolutions or getting involved in statewide affairs, and is a good preview of what to expect at the ASCCC Fall Plenary. A continental breakfast and lunch are included and J. Carlin-Goldberg has volunteered to drive.

MINUTES: September 7, 2016.

Motion: J. Carlin-Goldberg moved to approve the minutes. The motion was seconded and passed unanimously.

REPORTS:

1. President's Report – E. Thompson

- **Senate Fall Retreat** – The retreat went well. The majority of the time was spent in discussion and the key issues included online instruction and professional development. Those issues are reflected in the Senate goals and will be brought back as discussion items throughout the year.
- **AFA/Senate Dialogue** – There are two arranged meetings. The first meeting is scheduled for Wednesday, October 5 from 5:15-7:00 at K. Frindell Teuscher's house and the second meeting is scheduled for Wednesday, November 30 from 3:00-5:00 at a location yet to be determined. There is limited space but those who are interested in participating should contact E. Thompson.
- **Sonoma Promise** – A new taskforce has been created to discuss and design what is currently being called the Sonoma Promise. The Sonoma Promise is based on a movement that is happening at colleges throughout the state where funded programs are created to target specific groups of students with relief in the form of things like free fees and textbooks. The programs may also include streamlined pathways starting at the high school level. The taskforce consists of the Foundation, Administration, Scholarship, Admissions & Records, Student Services, and the Academic Senate President and is charged with determining the specifics of



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the plan. R. Romagnoli suggested that more faculty representation on the taskforce be advocated. The Senate will continue to be updated as the plan unfolds.

- **Committees** – Faculty members are still needed for committees. Those interested should contact the Academic Senate Administrative Assistant.

2. Legislative Liaison's Report – J. Carlin-Goldberg – The full report was made available to the Senators.

- **AB 1985 Advanced Placement Credit** – original language requiring acceptance has been removed in favor of each district adopting a uniform policy.
- **AB 1995 Community Colleges Homeless Students Access to Shower Facilities** – requires community colleges with shower facilities to grant access to homeless students.
- **AB 1741 California College Promise Innovation Grant Program** – inspired by the Tennessee Promise program and based off the Long Beach Promise the bill specifies the requirements of local promise programs. E. Thompson spoke about it in his report.
- **AB 2393 School Employees Sick Leave & Parental Leave** – permits classified school employees or community college instructors to use sick leave for up to 12 weeks of parental leave and permits an additional 12 weeks of unpaid leave if the employee has exhausted their 12 weeks of sick leave.
- **AB 1690 Community Colleges Part-time, Temporary Employees** – mandates rehire rights for part-time faculty members who have: taught for six semesters, received positive performance reviews, and had not rejected an offered course load assignment.
- **AB 1721 Student Financial Aid Cal Grant Program:** died in appropriations. Would have expanded Cal Grant awards.

3. Adjunct Pool Recruitment – S. Hopkins – The Adjunct Faculty Recruitment Open House will be held Tuesday, November 1, 2016 from 5:30 p.m.-7:30 p.m. in the Bertolini Student Activity Center. There will be a panel discussion with current SRJC faculty. The goals of the open house are to attract candidates in hard to hire disciplines and general outreach.

4. Great ShakeOut – D. Kuula – The Great ShakeOut is a defined date and time, October 20 at 10:20 a.m., to practice earthquake evacuation. Over the past 5 years SRJC has been ramping up its participation by involving more and more groups with the goal of full participation. The more groups that participate the more realistic the simulation. This year they are asking that faculty discuss the Great ShakeOut with their students and consider having their classes participate. They have proposed changing the time from 10:20 to 10:10 to avoid coinciding too closely with the end of most class periods. It was noted that that time would fall in the middle of most lab classes. More information will be sent out including: a link to the new online Emergency Preparedness Handbook, also called the Red Book; a quick reference poster for classrooms; and information on designated evacuation areas. Other updates to emergency preparedness include switching from the current emergency notification system Alert You, which is opt-in, to Regroup, which is opt-out; and the addition of IP phones in Emeritus, Petaluma, and newer classrooms that will allow for emergency broadcasting. Suggestions and concerns noted by the Senate: including evening classes in the simulation, advertising to students, and being sure to include evacuation procedures on the quick reference posters.



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ACTION: None

DISCUSSION:

1. Academic Calendar – R. Fautley and V. Smith presented the draft academic calendar for 2018-2019 for discussion with the goal of obtaining Senate approval. Due to the various rules there is very little flexibility when setting the calendar. The committee did its best to spread the days of instruction as evenly as possible across the week and to keep the number of teaching contact days the same for both semesters. An additional spring flex day is expected to be approved by the Chancellor's Office for the 2018-2019 school year. In order to accommodate this while keeping the teaching contact days equal the committee is proposing starting classes earlier on January 14 and having the additional flex day fall on the Tuesday after Martin Luther King day. This proposal was endorsed by the student members of the committee.

Motion: N. Wheeler moved to make this an action item. The motion was seconded and approved unanimously.

2. Class Size Task Force Rubric – E. Thompson presented the fifth draft of the rubric which includes input from the Senate, DCC, and DCC/IM. The rubric consists of four columns, the first column represents the status quo, the second column is examples, the third column is pedagogical considerations, and the fourth column is workload considerations. The numbers in the first column are intended to be used as a starting place for discussion between the department and the taskforce. The goal of the taskforce, which consists of E. Thompson, A. Graziani, D. Laird, K. Abrahamson, A. Szabados, and J. Adams, is to obtain Senate endorsement so that they can begin discussions with the departments and ultimately have their recommendations included in the COR and the Facilities Master Plan. Concerns and suggestions voiced by the Senate include: the word count for English 1A should be changed to 6,000-8,000, making sure to look at lecture size in addition to lab size, adding DRD to the Lecture/Other Case-by-Case section, including online classes in the discussion, considering the impact of waitlists on class size, and concerns with safety issues when classrooms cannot accommodate the maximum class size. Further input can be sent to any member of the taskforce.

Motion: J. Carlin-Goldberg motioned to make this an action item with the understanding that more discussion could take place. The motion was seconded and approved unanimously.

3. Distance Ed: Concerns with Canvas Conversion – Senate Exec – This is part of a continued discussion regarding distance education that will be brought back to the Senate throughout the year. The Senate Executive Committee invited the Canvas Ninjas to answer any questions the Senators might have. Questions answered by the Ninjas included: instructional assistants unable to access Canvas need to request an SRJC email address and request access through the distance education website or email de@santarosa.edu; the Ninjas are available to help faculty convert to Canvas including moving files over. Some benefits of and concerns with Canvas noted by Senators included: Canvas making grading faster, the workload differential of conversion for those who teach primarily online compared to those who only use Canvas as a supplemental tool, preapproval of online classes as an impediment to the creation of online classes, and the need for more clarity regarding flex credit application for training completed during the summer.

ADJOURNMENT: The meeting was adjourned at 4:55 p.m.