



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: November 2, 2016

TIME: 3:15 p.m.

LOCATION: Senate Chambers

Bertolini 4638

VIDEO CONF: Petaluma Campus

Mahoney 726

PRESENT: L. Aspinall, S. Avasthi, P. Bell, A. Bogomolny, S. Diaz, J. Carlin-Goldberg, T. Ehret, R. Fautley, A. Forrester, A. Graziani, A. Hsieh, T. Jacobson, T. Johnson, D. Kirklin, M. Ludder, C. McClure, L. Nahas, C. Norton, D. Padilla, F. Pugh, R. Romagnoli, S. Rosen, M. Starkey, E. Thompson, P. Usina, N. Wheeler

ABSENT: G. Navarro, N. Nasseem

GUESTS: S. Conrad, D. Exelby, M. Rudolph, T. Sakanashi, H. Vettori, F. Chong

CALL TO ORDER: The meeting was called to order at 3:15 p.m. by President E. Thompson.

OPEN FORUM:

1. T. Sakanashi urged the Senators to take the survey she is using to gather information on eating habits for her Tauzer lecture and encouraged them to spread the word to all faculty and staff.
2. H. Vettori presented a resolution that will be voted on at Plenary. The resolution seeks to modify tracking in the Equity Plan and the Scorecard to include English Language Learners in terms of Access, Course Completion, Persistence, 30 Units, Transfer, and Degree/Certificate attainment.

MINUTES: October 19, 2016.

Motion: N. Wheeler moved to approve the minutes with the correction to include adjunct faculty in addition to full time faculty in the PFF report. The motion was seconded and passed. S. Avasthi abstained.

REPORTS:

1. President's Report – E. Thompson

- AFA/Senate Relations – the next meeting will take place on November 30. They will also be hosting a joint PDA session to discuss the book “Redesigning America’s Community Colleges.”
- Bookstore RFP – E. Thompson has been in dialogue with D. Roberts and is currently trying to find a time to meet with him. In the meantime, he has been consulting with the various constituent groups and forwarding their suggestions to D. Roberts. The RFP is still a work in progress and more updates will follow.
- Faculty Staffing received and ranked 20 staffing requests. The ranked list has been forwarded to Dr. Chong for his decision. There are currently 8 announced retirements.
- Adjunct Open House – this event had an excellent turn out. A video was shown introducing SRJC, there was a panel discussion, and potential adjunct candidates were able to talk to current SRJC faculty and administrators.
- Class Size Taskforce – E. Thompson has been researching the various aspects related to class size and has been in dialogue with AFA, administrators, and faculty. This topic will be discussed more in depth later in the meeting.
- Fall Plenary – T. Jacobson, T. Johnson, G. Sellu, and E. Thompson are leaving for Plenary following this meeting. There are two controversial resolutions. One is seeking to move the minimum qualifications for DRD, EOPS, Non-credit, and other disciplines out of Title V to the Discipline’s List instead. The reasoning behind this resolution is to give those disciplines and departments easier access to make changes to minimum qualifications without having to



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legislate Title V. Based on the input received to this point, DRD is divided on the resolution and EOPS is against it. The second controversial resolution is regarding the quantitative reasoning requirement. The Senators were urged to read the resolutions and provide feedback before the voting takes place on Saturday. It was noted that it is not SRJC's practice to have the Senate vote on resolutions as a body but rather to have the Senate President vote based on feedback.

2. Legislative Liaison's Report – J. Carlin-Goldberg

- **SB 1359 Public postsecondary education: course materials** - this bill was signed into law and introduces the new requirement that courses that exclusively use digital course materials that are free of charge to students and may have a low-cost option for print versions be conspicuously noted on the online campus course schedule.
- **AB 2069 Part-time faculty office hours** – this bill would have required community colleges to post part-time faculty office hours on the website and report the number of paid part-time faculty office hours at the college. This bill was vetoed with the reasoning that the money spent on reporting could go to paying for more office hours.
- **AB 2017 College Mental Health Services Program** – this bill would have created a program utilizing Prop 63 funds to create a competitive grant program to fund mental health services at public colleges. This bill was vetoed with the reasoning that the bill is premature and commits to a particular program structure without specifying the amount or source of funding.
- **AB 1594 Prohibition of using tobacco and smoking on campuses** – this bill would have prohibited smoking or e-cigarettes at California Community Colleges and the California State University. The bill was vetoed with the reasoning that the individual University and Community College Boards are capable of setting smoking policies on their campuses.
- **AB 1741 California College Promise Innovation Grant Program** – signed on 9/21/16.
- **AB 2393 School Employees: sick leave: parental leave** – signed on 9/30/16.
- **AB 1995 Community colleges: homeless students: access to shower facilities** – signed on 9/21/16.
- **AB 1985 Advanced Placement credit** – signed on 9/23/16

ACTION:

1. **Information: Class Size Task Force Rubric Update** – E. Thompson, T. Graziani. This item is currently tabled and will remain tabled until the process document is finalized. Some minor changes were made to both documents after the last meeting.

DISCUSSION:

1. **Class Size Process Document** – E. Thompson, T. Graziani. The faculty members of the Class Size Taskforce Committee feel that it is necessary to halt progress on the Class Size Process Document and Rubric in order to seek clarification regarding the contract language and they would like direction from the Senate on how to proceed. After researching the contract language in Article 32.03, and speaking with the negotiating parties, it has become clear that the contradictory language in the article was the result of compromise. The faculty members of the taskforce would like the District, AFA, and the Senate to reach a definitive agreement on the charge of the taskforce as they are



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concerned that the work they have done thus far could be negated at any time by the District or AFA. They have drafted a letter and a statement of the case, and are proposing the following options: option A, continue on and let the District and AFA negotiate what is "fair and equitable"; option B, send the letter, try to resolve the dispute, and proceed from there; option C, suggest initiating Article 6 for solving disputes over interpretation of the contract and wait for that to be settled or continue while it is going on; or option D, make a full stop, send the negotiators back to the table to rewrite the Contract, and start over from scratch. It was reiterated that the main reason the Task Force was created was to rectify inconsistencies in class size within the same course. Suggestions and concerns voiced by the Senate included: who will be able to appeal the committee's decision, the inability to separate pedagogy from workload, consider creating a third party MOU between the District and AFA, and lack of AFA representation on the committee.

Motion: N. Wheeler moved to table this discussion topic and encouraged E. Thompson to seek formal clarification from the District and AFA. The motion was seconded and passed unanimously.

Motion: L. Aspinall moved to reorder the agenda. The motion was seconded and approved unanimously.

- 2. 2.16: IT Records Retention** – S. Conrad, D. Exelby. Policy 2.16 and the corresponding procedure are being proposed to bring SRJC into compliance with Title V requirements for retention of records. Title V defines student records and sets three distinct classes; Class 1 (Permanent) records must be kept indefinitely, Class 2 (Optional) is a holding classification for records awaiting assignment, and Class 3 (Disposable) records can be destroyed after 3 years. Records must be classified within one year or until their usefulness ceases. The policy and procedure will not change current practices in A&R and Financial Aid, which are already compliant, but simply establishes Board procedures to bring the District into compliance with the law. Concerns voiced by the Senate included: the handling and classification of emails, consideration of security for off sight records storage, and concern for the lack of detail.

Motion: T. Johnson moved to make this an action item to keep the District in compliance with the understanding that the policy and procedure will continue to evolve. The motion was seconded and passed unanimously.

- 3. 0.29: Citizen Bond Oversight** – L. Sata was unable to attend the meeting so E. Thompson opened up the floor for comments on the proposed procedure. Suggestions voiced by the Senate included: referencing the Brown Act; section IA4, defining college group; section IA5, using the proper name for the Foundation; section IB1, defining appropriate local groups; section IC1, how can you be not appointed by a District representative to the committee; section IC3, defining elected officials; section IC4, revising to remove the need for gender specification; section ID1, revising for clarity; and section IIIA5, why can't the committee meet more frequently than quarterly. Concerns voiced by the Senate included: need for the committee to be trained on the Brown Act, and concerns regarding the potency of the committee's recommendations. The Senate's suggestions will be forwarded to L. Sata and this topic will be brought back to the Senate for further discussion.

ADJOURNMENT: The meeting was adjourned at 5:00 p.m.