ACADEMIC SENATE
The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: January 25, 2017
TIME: 3:15 p.m.
LOCATION: Senate Chambers
Bertolini 4638
VIDEO CONF: Petaluma Campus
Call 632

PRESENT: L. Aspinall, S. Avasthi, P. Bell, A. Bogomolny, J. Carlin-Goldberg, S. Diaz, R. Fautley, A. Forrester, A. Graziani, T. Jacobson, T. Johnson, M. Ludder, C. McClure, N. Mulkovich, L. Nahas, G. Navarro, C. Norton, N. Persons, R. Romagnoli, E. Thompson, N. Wheeler, L. Williams

ABSENT: T. Ehret, A. Hsieh, D. Kirklin, F. Pugh, S. Rosen, M. Starkey

GUESTS: F. Pereira, M. Leahy, L. Beach, S. Conrad, F. Chong, M. Rudolph

CALL TO ORDER: The meeting was called to order at 3:15 p.m. by President E. Thompson.

OPEN FORUM:

1. P. Bell, on behalf of T. Ehret, wanted to let the Senate know that the Bookstore is having difficulty obtaining books for classes and are not taking orders for late start classes which is causing difficulty for some instructors.

2. E. Thompson welcomed the new and returning senators. L. Williams is replacing D. Padilla. N. Mulkovich is sharing a seat with N. Nasseem. N. Persons is back from sabbatical.

3. E. Thompson is starring in the performance "One Stone" about the work and life of Albert Einstein at the Cinnabar Theatre in Petaluma from February 10 until February 19. He encouraged the senators to attend.

MINUTES: December 7, 2016.

Motion: J. Carlin-Goldberg moved to approve the minutes. The motion was seconded and passed. N. Persons and L. Williams abstained.

REPORTS:

1. President's Report – E. Thompson

- **Elections Committee –** Senate elections are coming up and 3 members of the Senate, who are not running for reelection, are needed for the Elections Committee. The work load is light. Interested senators should contact E. Thompson or J. Melvin.

- **AFA/Senate Dialogue** – the all faculty meeting that was scheduled for Friday, January 27 has been postponed with a tentative new date of March 10. The meeting will last for a couple of hours and will be an opportunity for faculty to share ideas regarding issues of shared governance at the institutional, state, and federal levels. An email with more information will be sent out soon.

- **Responses to the Presidential Election –** The Senate Sanctuary Resolution passed on December 7 was read at the Board of Trustees meeting on December 13. The Student and Classified Senates, and SEIU also presented similar resolutions to the Board of Trustees. The Board of Trustees plans to follow suit with a resolution of their own. The draft of their resolution will be discussed and voted on at the next Board meeting. Dr. Chong proposed a town hall meeting that will be held on February 8 from 3:00-5:00 p.m. The format will be similar to the town hall meeting held on gun violence. A panel of speakers will discuss what to expect and how to prepare. The panel will consist of the following members: Maria Salcido, Student Government; Sean Martin, Faculty; Rafael Vasquez, Adjunct Faculty and Classified Staff; Mariana Martinez, Board of Trustees; Lorenzo Dueñas, District Police; Karen Furukawa-Schlereth, VP Human

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Resources; and Richard Coshnear, Immigration Attorney, VIDAS.

- **The Bookstore –** Barnes & Noble and Follett responded to the RFP. Both candidates presented at a forum held on the first day of classes. Because the timing of the forums made it difficult for faculty to attend, another set of forums will be held on February 2. Barnes & Noble will present from 10:00-12:00 and Follett will present from 1:00-3:00. Faculty are encouraged to attend and departments are encouraged to send representatives. Faculty who are unable to attend may submit questions to E. Thompson for him or his designee to ask at the forums.

- **The Promise –** The current grant proposal is a combination of the Promise and Pathways. The grant would provide financial assistance to students from underrepresented groups who might not otherwise attend college. The objectives of the grant include getting students to enroll and complete a program. The submission deadline is February 3, with an award of up to $750,000.

- **PDA Day –** the Senate Executive Committee is participating in three PDA workshops, Faculty Innovation and Passion in Attracting and Keeping Students, Part 2, a follow up to the panel from last PDA Day which will discuss how the teaching profession can address the enrollment issue; Book Talk: Community Colleges and Defining Student Success, which will discuss the book "Redesigning America's Community Colleges"; and Book Talk: Scarcity: The True Cost of Not Having Enough and the Implications of Scarcity.

ACTION: None

CONSENT: None

DISCUSSION:

1. **Information: My Path** – F. Pereira discussed My Path, the student services portal that is part of the Education Planning Initiative. My Path would not replace the SRJC portal but instead be a central location for student resources like finding online courses at other CCC's; and Career Coach, which will allow students to look up programs, completion rates, job options and salaries based on what they want to do. Students will also use the My Path portal for common assessment once it has been implemented. SRJC was part of the pilot group for this program and was the first school to implement it. Concerns voiced by the senators included: having a larger discussion regarding the common portal and how it will affect the structure of higher education; having a requirement or co-requirement class teaching students how to take online classes; and thinking about education in terms of salary and as a means to an end.

2. **Scheduler** – F. Pereira discussed Scheduler, an application that helps students plan their schedule before registration opens. With Scheduler, students will be able to add details of their personal schedule and compare potential schedules. Once students have selected their preferred schedule they will be notified if a class closes before their registration time. It also has administrative functions like: course demand reports, that allow departments to see what classes student want to take and when, so that new sections can be added proactively; course pre-loader, which allows departments to recommend schedules for students; and the ability for departments to prioritize sections of a course, which can influence fill rates. It is not a degree audit education planning tool, which will still be the responsibility of the Counseling Department, and the vendor, Civitas, will not have any access to student records. Scheduler will be tested out this summer as an optional tool for students. If it is determined to be beneficial and works with our other applications, a three year

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contract will be signed.

3. **AAC/SSC Work Groups** – T. Johnson presented information about the AAC/SSC joint workgroups which are focusing on strategies for student success among targeted groups. In 2017-18 the District will no longer be on stability funding and these workgroups are looking to proactively address the issue of low enrollment through determining which targeted efforts have been the most effective, as well as through consolidation to reduce duplication of efforts between Academic Affairs and Student Services. The workgroups include: Online, chaired by Alicia Virtue; High School Students, chaired by Vayta Smith; Incumbent Workers, chaired by Matthew Long; Non-Credit, chaired by Hector Delgado; Older Adults, chaired by Abe Farkas; and In-reach, chaired by Kris Abrahamson. Faculty are encouraged to participate in the workgroups as they are key to this effort. Currently faculty participation is low. Interested faculty can speak to their dean or contact the workgroup chair.

4. **SIS RFA** – S. Conrad presented an update on the SIS RFP. The SIS system should: deliver a simple, integrated user experience; work on mobile devices; enhance our ability to serve our students via data analytics and proactive engagement; evolve as our needs change; be reliable, intuitive, secure, and easily accessible; and provide lowest cost of ownership. The current, homegrown SIS does not meet these requirements and maintaining it is not in line with Strategic Objective D to provide, enhance, integrate, and continuously improve technology to support learning and innovation. The current SIS system is paper-driven, has long cycle times, requires duplicate data entry, has gaps and issues with tracking and reporting SSSP requirements, utilizes a multitude of interfaces, lacks integration, is based on older technology, and the knowledgeable staff required to run it are nearing retirement. They are currently looking into the following vendors: Ellucian, Oracle PeopleSoft, and Workday. The selection team will need to determine the preferred architecture, the older client server architecture or the more current cloud architecture. The selection team will include representation from: Academic Affairs, specifically Scheduling, Enrollment Management, and Faculty; Student Services, specifically Counseling, A&R, and DRD; Business Services, specifically IT and Purchasing; and Institutional Research. Classified and student participants will also be included in the selection committee. The proposed timing for the RFP is as follows: Feb-Mar 2017, select team, develop RFP plan and cases, develop scoring process, solicit bids, review bids and determine finalists; April 2017, vendor demonstrations; May-June 2017, visit CC's using finalist systems, and select final vendor and recommend to the Board for approval. There will be a more in depth presentation during PDA day. Faculty interested in participating in the SIS selection process should contact S. Conrad.

ADJOURNMENT: The meeting was adjourned at 4:40 p.m.