



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## MEETING MINUTES

DATE: February 1, 2017

TIME: 3:15 p.m.

LOCATION: Senate Chambers  
Bertolini 4638

VIDEO CONF: Petaluma Campus  
Mahoney 726

**PRESENT:** L. Aspinall, S. Avasthi, P. Bell, J. Carlin-Goldberg, S. Diaz, T. Ehret, R. Fautley, A. Forrester, A. Graziani, A. Hsieh, T. Jacobson, T. Johnson, D. Kirklin, M. Ludder, C. McClure, N. Mulkovich, G. Navarro, C. Norton, N. Persons, F. Pugh, R. Romagnoli, S. Rosen, M. Starkey, E. Thompson, N. Wheeler

**ABSENT:** A. Bogomolny, L. Nahas, L. Williams

**GUESTS:** F. Chong, P. Avila, M. Rudolph, Trustee J. Burns, L. Beach, A. Virtue, P. Usina

**CALL TO ORDER:** The meeting was called to order at 3:15 p.m. by President E. Thompson.

**OPEN FORUM:** None

**MINUTES:** January 25, 2017.

**Motion:** J. Carlin-Goldberg moved to approve the minutes. The motion was seconded and passed. T. Ehret and A. Hsieh abstained.

**ADJUSTMENTS TO THE AGENDA:** None

### REPORTS:

**1. Introduction of Pedro Avila, VPSS** – F. Chong introduced P. Avila, the new Vice President of Student Services, and thanked the hiring committee for their work. Mr. Avila was previously the Vice Chancellor of Enrollment for the State Center Community College District in Fresno, CA. Today was his third day at SRJC and he is still trying to meet everyone and is planning to visit the various departments. He wants to take time to learn as much as possible about the District so that he can apply his enrollment management expertise.

**2. President's Report** – E. Thompson

- **AFA/Senate Relations** – E. Thompson attended the AFA Cabinet meeting immediately before the Senate meeting. One of the topics discussed was the recent election and potential impacts to collective bargaining. As a result, AFA is planning on having a membership drive. Currently 82% of contract faculty and 49% of adjunct faculty are full union members. Those who are not full members are still represented by AFA, however, instead of dues they pay a reduced fee and they cannot vote or run for office. In order to determine if you are a member you can check your paystub under deductions.
- **Town Hall** – This town hall will be held on Wednesday, February 8 from 3:00-5:00 p.m. E. Thompson is moderating the event, which will be similar in format to the previous town hall about gun violence following the Umpqua shooting. The town hall will be live streamed on YouTube and teleconferenced to Petaluma, and will be translated into Spanish and American Sign Language (ASL). The panel of speakers will include: Mariana Martinez, Board of Trustees; Richard Coshnear, Immigration Attorney, VIDAS; Lorenzo Dueñas, District Police; Rafael Vasquez, Classified Staff and Adjunct Faculty; Karen Furukawa-Schlereth, VP Human Resources; Maria Salcido, Student Government; and Sean Martin, Faculty. The goal of the town hall is to help students better understand and cope with recent events.
- **Bookstore** – The second round of forums regarding the Bookstore RFP will be held tomorrow, February 2. Barnes & Noble will present from 10:00-12:00 p.m. and Follett will present from 1:00-3:00 p.m. If you are unable to attend you may forward questions to E. Thompson.



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- **Faculty Needed**
  - **Promise Grant** – The Promise Grant Proposal is being submitted today. Many of the projects included in the proposal, like community outreach and intersegmental collaboration between SRJC faculty and high school faculty, can only be successful with faculty participation and input. Grant awardees will be notified in March.
  - **Student Information System (SIS) Request for Proposal (RFP)** – Faculty interested in participating in the RFP process should submit their names to E. Thompson or the Academic Senate Executive Committee for consideration. The Academic Senate is responsible for appointing faculty to the workgroup.
- **Faculty Opportunities**
  - **Faculty Fund for Advanced Study (FFAS)** – the FFAS recently became an Academic Senate committee and they are currently working on an expanding drive. Faculty who have not already should consider applying and/or donating. The deadline for applications is March 1. Applications can be submitted at: <https://pd.santarosa.edu/grants-and-funding#FFAS>. Donations can be made at: <https://santarosajc.ejoinme.org/payrolldeduction>.
  - **Study Abroad** – There will be an open house showcasing the various study abroad programs, partnerships, and possibilities, on Thursday, February 9 from 3:00-5:00 p.m. in Bertolini.

**ACTION:** None

**CONSENT:** None

**DISCUSSION:**

1. **Restructuring Academic Affairs** – M. Rudolph explained the proposed Academic Affairs restructure. The goal of the restructure is to: accommodate staffing transitions, assure a reasonable span of control, organize and group essential functions, increase accountability, and build upon strengths of existing staff. The following changes are being proposed. Liberal Arts & Sciences Senior Dean: Dean, Instruction & Strategic Program Development now reports to Senior Dean, Liberal Arts & Sciences for Behavioral and Social Sciences; and Majors/Certificate Review now reports to Curriculum & Educational Support Services. Curriculum & Education Support Services Senior Dean: taking Majors/Certificate Review from Liberal Arts & Sciences; moving off-campus (high school) contracts to Dean, Instruction and Strategic Program Development. Career & Technical Education & Economic Development Senior Dean: taking Community Education from Dean, Instruction & Strategic Program Development; Community Education will now be called Community and Contract Education, Director of Community Education will become Director of Community and Contract Education, and there will be a reconfiguration of support staff within the current budget; Workforce Development and Workforce Programs will eliminate the position Manager, Workforce Training & Instructional Partnership and will add the categorically funded positions Director, Workforce Programs and CTE Grants and Administrative Assistant II, Workforce Programs and CTE Grants. Instruction & Strategic Program Development Dean: now reporting to Senior Dean, Liberal Arts & Sciences for Behavioral & Social Sciences; moving Community Education to Senior Dean, CTE & Economic Development; taking off-campus (high school) contracts from Senior Dean, Curriculum & Educational Support Services; reconfiguring the Museum Exhibits Specialist position; and changing



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the name of the SRJC Multicultural Museum to the Jesse Peter Multicultural Museum. Arts & Humanities Dean: changing Theatre Arts to Theatre Arts and Fashion. Language Arts & Academic Foundations Dean: new Adult Education Program will report to Dean, Language Arts & Academic Foundations, and will add the categorically funded positions of Coordinator of Data & Accountability and a 4<sup>th</sup> Outreach Specialist; Modern & Classical Languages & ASL will change to World Languages. Business & Professional Studies Dean: Business Administration Department (BAD) will change to Business Department (BD). STEM Dean: Life Sciences will change to Biological Sciences, and Water Treatment and SolarPV will be moving completely to the Santa Rosa Campus. Agriculture, Natural Resources, & Culinary Arts Dean: Vet Tech will be moving completely to the Petaluma Campus. Health Sciences Dean: Associate Dean, Nursing will serve as director to ADN and VN, and the directors of ADN, VN and CAN/HNA will now report to the Associate Dean, Nursing. The budget impact of the restructuring is a savings of \$117,086. It was noted that categorically funded positions would be eliminated and would not come out of the general fund if the categorical funding is lost.

**2. Partnership Resource Team (PRT) Visit** – M. Rudolph. The Institutional Effectiveness Partnership Initiative (IEPI) PRT visits are funded by the Chancellor's office and are a response to the California Community College's requests for more support regarding accreditation. The program consists of volunteers from other community colleges who visit a college and offer advice on areas identified by the requesting college. SRJC has asked for advice regarding: budget, Student Services and Academic Affairs collaboration, and enrollment strategies. The PRT team consists of: Peter Griggs, Director of Marketing and Outreach, Shasta College; Jeanine Hawk, Interim Vice President Administrative Services, Napa Valley College; Michael Heumann, Faculty, Imperial Valley College; Bobbi Kimble, Dean, Educational Support Services, Los Angeles Community College District; Andrew LaManque, Academic Administrator, Foothill College; Melissa Raby, Vice President of Student Services, Columbia College; Luis Sanchez, CEO, Moorpark College; Paula Schoenecker, Faculty, Las Positas College; and Thais Winsome, Instructor, Mission College. The PRT team will attend EPCC and Budget Advisory meetings. Several potential dates have been proposed and will be announced, along with a call for faculty volunteers, once they have been finalized. It was noted that faculty and Academic Senate input was an essential part of the process. Senate concerns included: the lack of CFO experience and the low number of faculty on the PRT team.

**3. Changes to the Constitution and By-Laws** – Senate Executive Committee. The majority of the proposed changes are mechanical or are to bring the documents in alignment with each other and with current practice. It was noted that changes to the Constitution require faculty initiation and a 2/3's vote from the faculty for approval.

**Motion:** N. Persons moved to carry this topic over to the next agenda for further discussion. The motion was seconded and passed unanimously.

**4. Online Instruction: Big Picture Issues** – Guest Trustee J. Burns and E. Thompson opened up the floor for faculty input regarding online instruction. Trustee Burns represents the rural West County District, which is distant from all of the SCJCD campuses and centers, and feels his constituency would benefit from easier access to online classes and wants to hear from the Senate and faculty what can be done to make that a reality. Currently SRJC only offers 8% of its courses online compared to other districts which are closer to 20%. Trustee Burns noted that the goal of increasing online instruction is to provide more options and better access for students, some of whom may not be as successful or who may not be able to participate in a more traditional setting. Concerns and



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suggestions voiced by the Senate included: lack of release time to create online classes; the privatization of education and the potential to view students as customers and education as a product; enrollment competition undermining collegial collaboration; concurrent classes that teach remote students and traditional students simultaneously, hybrid classes that have online and in-class components; more support and training for faculty interested in teaching online; lack of facilities for hybrid classes; need for counseling and A&R support for online students; and concerns regarding intellectual property rights.

**ADJOURNMENT:** The meeting was adjourned at 5:02 p.m.