



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: February 15, 2017

TIME: 3:15 p.m.

LOCATION: Senate Chambers

Bertolini 4638

VIDEO CONF: Petaluma Campus

Mahoney 726

PRESENT: L. Aspinall, S. Avasthi, P. Bell, A. Bogomolny, J. Carlin-Goldberg, S. Diaz, T. Ehret, R. Fautley, A. Forrester, A. Graziani, A. Hsieh, T. Johnson, D. Kirklin, M. Ludder, C. McClure, N. Mulkovich, L. Nahas, G. Navarro, N. Persons, F. Pugh, R. Romagnoli, E. Thompson, N. Wheeler

ABSENT: T. Jacobson, C. Norton, S. Rosen, M. Starkey, L. Williams

GUESTS: S. Hopkins, G. George, F. Chong, S. Conrad, K. Hickman, F. Pereira, Trustee Battenfeld, M. Long

CALL TO ORDER: The meeting was called to order at 3:15 p.m. by President E. Thompson.

OPEN FORUM:

1. S. Hopkins announced that SRJC will be hosting the ASCCC Spring Faculty Minimum Qualifications and Equivalencies Workshop North on Thursday, March 9 from 8:00 a.m.-3:00 p.m. All faculty, particularly CTE faculty, are encouraged to register and attend. ASCCC is interested in feedback on proposed CTE changes stemming from the Strong Workforce Taskforce recommendations.
2. T. Johnson encouraged faculty to attend the Furniture Fair on PDA day on the second and third floors of Bertolini and offer feedback on preferred items.
3. E. Thompson announced that he has brochures, applications, and donation forms for Faculty Fund for Advanced Studies (FFAS). Interested faculty can contact him for more information.
4. E. Thompson announced that past Academic Senate President, Chemistry instructor, and early pioneer of AFA, Courtenay Anderson, recently passed away.

MINUTES: February 1, 2017

Motion: N. Persons moved to approve the minutes. The motion was seconded and passed unanimously.

ADJUSTMENTS TO THE AGENDA: None

REPORTS:

1. President's Report – E. Thompson

- **AFA/Senate** – The Faculty Forum will be held on Friday, March 10 from 9:00-11:00 a.m. in Newman Auditorium. The purpose of the forum is to discuss faculty influence on shared governance.
- **Town Hall** – The Town Hall was well attended, received positive feedback, and was a source of practical information.
- **Class Size Task Force** meetings are being suspended pending District and AFA negotiations. Discussions will include the makeup of the task force and how it should proceed.
- **Bookstore Request For Proposal** – Follett has been selected and will assume operations of the Bookstore in mid-March. They will have representation on the Textbook Committee. Continued feedback is encouraged.
- **Promise Grant** – SRJC's proposal was denied. The committee plans to regroup and determine how to move forward.
- **SIS Request For Proposal** – Several Senators have been appointed to subcommittees, other



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Senators interested in participating should contact E. Thompson. The current proposal includes demonstrations to be held during the summer. Based on a straw vote, the majority of Senators would prefer the demonstrations to be held during the regular semester; however it was noted that faculty may have more time in the summer to attend demonstrations and that in order to avoid extending the timeline it may be advisable to have a faculty member attend in the summer and report back to the Senate in the fall.

2. Equal Employment Opportunity (EEO) Plan Report – G. George is the co-chair of the Equal Employment Opportunity Advisory Committee. Both the Federal and State Governments have equal employment opportunity mandates, as a result, the Board of Governors has mandated that California Community Colleges have an EEO Plan. Each three-year plan consists of 14 components. With the current plan about to expire, the committee is working on the new plan and has 3 components remaining. The portions of the plan most relevant to faculty include: hiring, training, and what to do if there has been bias on a committee. The committee is trying to come up with language that will best fit the shared governance model and expects to have the plan completed in the next month. The final plan will be brought before the Senate. It was noted that the faculty hiring recommendations that were previously tabled in anticipation of the EEO Plan will likely be brought back to the Senate in spring.

ACTION: None

CONSENT: None

DISCUSSION:

1. Changes to the Constitution and By-Laws – Senate Executive Committee. E. Thompson suggested that it might be more efficient to discuss the Constitution separately from the By-laws.

Motion: N. Persons moved to divide the discussion into two separate topics beginning with the Constitution. The motion was seconded and passed unanimously.

Proposed changes to the Constitution included: clarification of the electorate, particularly in the case of adjuncts; removing the tenure track distinction; changing the load requirement for adjuncts; and changing the term of the president. Concerns and opinions voiced by the Senate included: desire to understand the historical basis of the 40% load distinction for adjuncts; removing the load distinction for adjuncts entirely to encourage participation; keeping the load distinction as a measure of commitment; distinguishing between adjunct communication and adjuncts who can vote and run for Senate; and the desire to hear from the statewide senate and other colleges. This topic will be brought back for further discussion at the next meeting.

2. SIS Request for Proposal (RFP) Committee – E. Thompson is part of the steering committee along with administrators and classified members. There are 10 subcommittees tasked with the various aspects of the RFP. There will be a PDA Day presentation on the RFP during the first session. It was noted that the new SIS system is bond funded, will cost approximately \$15-20M, will take approximately 4 years to implement, and will have a maintenance cost of approximately \$1M per year. Concerns voiced by the Senate included: the potential for implementation to take longer and cost more than anticipated; the desire to have a better understanding of why the current system is not feasible; the importance of comparing the price of the new system with current expenditures; and the potential for open source or sharing systems with a larger institution. General feedback and feedback on



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whether faculty would be more likely to participate in demonstrations during the summer or fall can be sent to E. Thompson.

3. **Advanced Placement (AP), International Baccalaureate (IB), College Level Examination Program (CLEP)** –

K. Hickman, F. Pereira, and Trustee Battenfeld requested that the Senate put together a task force to review the IB credit policy and to develop and review a CLEP and military credit policy. SRJC's current IB credit policy is incomplete and there is no policy regarding CLEP and military credit which is a source of confusion and frustration for some students and may deter them from attending SRJC. It was noted that the original IB task force included 5-8 senators and counselors and that the individual class decisions were made by the departments. Anyone interested in volunteering for the task force can contact E. Thompson.

4. **Maxient** – M. Long presented an update on Maxient, an electronic incident reporting tool and management system that was recently deployed. It encompasses 5 areas including: academic integrity, Title IX, student conduct, Crisis Intervention Response Team (CIRT), and complaints and grievances. The benefits of Maxient include: easy public reporting for students and faculty; it is FERPA protected; better communication between reporters and responding administrators; requisite tools to quickly follow-up on outstanding issues; excellent record maintenance, ensuring the highest level of legal compliance; and enhanced tools for each area to better conduct their job responsibilities. Incident report links have been added to the student and faculty portals as well as to the SRJC website. Concerns voiced by the Senate included: public money spent on applications like this further limit the amount of funds that can be spent on education; and looking into sharing the technology state-wide in order to cut costs.

ADJOURNMENT: The meeting was adjourned at 5:00 p.m.