

Book Sonoma County Junior College District Board Policy Manual

Section Section 3: Academic Program

Title Class Wait Lists

Code 3.14.5

Status Active

Adopted June 9, 2009

Last Revised May 8, 2012

Last Reviewed May 8, 2012

3.14.5

CLASS WAIT LISTS

ADOPTED: JUNE 9, 2009

REVISED: MAY 8, 2012

~~It shall be the policy of the Sonoma County Junior College District to develop and implement regulations procedures governing class wait lists. Departments, in consultation with the supervising administrator, will determine the appropriate size of their department wait lists and communicate that information to the Vice President of Academic Affairs and the Scheduling Office.~~

~~Class wait lists are intended to facilitate the priority registration process by allowing students the ability to be added to the wait list once a class has closed if/when additional spaces open due to other student drops. No students on the wait list shall be dropped until the class size maximum is reached. Students who have registered on a wait list have priority over students who have been given an add code by the instructor.~~

~~All faculty within a department are required to adhere to the wait list regulations. Any individual class exceptions must have prior approval from the Vice President of Academic Affairs.~~