



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## MEETING MINUTES

DATE: November 20, 2019

TIME: 3:15 p.m.

LOCATION: Senate Chambers  
Bertolini 4638

ZOOM LOCATION: Petaluma Campus  
Call 609

ZOOM ID: 739 337 730

<https://cccconfer.zoom.us/j/739337730>

### PRESENT:

M. Aparicio, P. Bell, J. Carlin-Goldberg, C. Crawford, A. Donegan, T. Ehret (Petaluma), J. Fassler, N. Frantz, T. Graziani, M. Ichikawa, A. Insull, T. Jacobson (Petaluma), J. Kosten, D. Lemmer, S. Martin, L. Nahas (Petaluma), G. Navarro, M. Ohkubo (for D. Wellman), A. Oliver, S. Rosen (Petaluma), J. Stover, A. Thomas, E. Thompson, J. Thompson, N. Wheeler, S. Whyllly

### ABSENT:

M. Starkey

### GUESTS:

J. Kremer, R. Fautley, J. Saldaña-Talley

### CALL TO ORDER:

The meeting was called to order at 3:17 p.m. by President E. Thompson.

### OPEN FORUM:

1. **J. Thompson** expressed her desire for the faculty and the Academic Senate to pay close attention to faculty purview regarding management job duties when vetting the revisions to Board Policy 2.2, Management Team: General Responsibilities; 2.2P, Management Team Guidelines and Procedures; and 2.2.2/P, Administrative, Classified Management and Confidential Positions.
2. **J. Stover** read a statement on behalf of N. Slovak expressing her concerns regarding the SRJC Student Success Survey. Shortcomings of the survey she noted: it did not seem voluntary, it took 30 minutes to complete negatively impacting classroom instruction, the questions seemed very personal and may have been inappropriate for a large classroom setting, and some students had already taken the survey in another class. She suggested that the survey format be changed and possibly done digitally via student portals.
3. **A. Donegan** reiterated the concerns expressed by N. Slovak regarding the Student Success Survey stating that she received feedback that faculty felt pressured to give the survey and that it took away instruction time that had already been lost due to the closures.

### MINUTES:

The November 6, 2019 minutes were adopted without objection.

### ADJUSTMENTS TO THE AGENDA:

None

### REPORTS:

#### 1. President's Report – E. Thompson

- **Academic Senate for California Community Colleges (ASCCC) Fall Plenary** – E. Thompson attended Plenary with J. Carlin-Goldberg. He noted that the main themes were Diversity and Equity and that ASCCC's top goal is to promote diversification of the faculty. Many of the

breakout sessions and resolutions were related to these themes and he would like the Academic Senate to discuss these topics further. He specifically mentioned a resolution that passed reminding all stakeholders that AB 705 does not prohibit developmental courses and local districts should be protected in deciding which developmental courses students need. Many argued against the resolution saying it is not in the spirit of AB 705. He also noted that there is a group, the Campaign for College Opportunity, that is monitoring how many developmental sections community colleges are offering and urging the Board of Trustees to cut sections in cases where they think there are too many. They were successful in cutting sections in the Los Angeles District and he urged faculty to resist. The final version of the resolution packet will be posted to the website.

2. **Plenary Report** – J. Carlin-Goldberg attended plenary sessions related to the mission statement of ASCCC, open educational resources, curriculum, and data. Her full report was posted to the Academic Senate website.

#### **CONSENT:**

None

#### **ACTION:**

1. **Resolution on Academic Senate Values and Principles Regarding Reorganization** – Several grammatical and clarifying edits were suggested.

**Motion:** S. Martin made a motion to adopt the resolution as amended. The motion was seconded and the resolution was adopted without objection.

#### **DISCUSSION:**

1. **Curriculum Review Committee** – The Curriculum Review Committee requested direction from the Academic Senate regarding how to handle courses that are Board approved with current curriculum but have not been offered for a long time or have never been offered. It was noted that this relates to chair workload and has implications for chair reassign time. Several legitimate reasons for classes not being offered were cited including classes on multi-year rotation cycles, and classes that were canceled because of low enrollment.

Suggestions and concerns voiced by the Senate: sending an updated, accurate list sorted by department to each department chair; deferring to the department but encouraging them to do the paperwork to deactivate classes that are not being taught; a huge load of active courses not being taught will inflate reassign time for some chairs; make a recommendation, but not a requirement, that if a course has not been taught in five years you may want to deactivate it; avoid being punitive and instead find out what assistance chairs need; it is misleading to students to have active classes that are never taught; make course substitution information more available to students; the shrunken schedule constraining the number of courses we can offer; mandates like the Vision and Student-Centered Funding Formula discouraging scheduling courses that are not directly linked to outcomes and completion; pressure for students to take survey classes; including in the recommendations to keep in mind that we want courses that support the mission of the college when deciding which courses to deactivate; and asking for input from the 3.6/Program Review Committee.

This topic will be brought back for further discussion.

2. **District Online Committee (DOC)** – J. Kremer, the current DOC faculty co-chair, requested feedback from the Senate regarding the current composition, charge, and decision-making process of the DOC. It was noted that with the reorganization this is an opportunity to align governance structures to the proper purview.

Suggestions and concerns voiced by the Senate: committees doing work that is well within the 10 +

1, particularly Senate advisory committees, should be exclusively faculty; including non-faculty members on these committees but only allowing faculty to have voting rights; hearing from faculty members teaching online what their needs are and how the DOC can serve them; being on the lookout for committee charges that include recommending policy and procedure changes that may be related to faculty job descriptions and working conditions which are the purview of the union; acknowledging the positive role that administrators play by allowing for non-voting advisory positions on committees; having an in-house review process for online classes similar to the one utilized by the Course Exchange; reclaiming faculty purview through the reorganization of Senate and District committees; being mindful of technical issues that are tied to pedagogy and impact course content; the DOC should not be focused on expanding online course but on ensuring the quality and excellence of our online classes.

It was noted that the current process for revising committees is to bring the proposed changes to College Council. The proposed changes typically come from within the committee itself but it was suggested that the Academic Senate form a group of volunteers to propose changes and bring them before the Senate for approval before bringing them to College Council. A. Thomas, J. Thompson, and P. Bell volunteered for the workgroup. The workgroup was charged with proposing revisions to: the charge, composition, and committee category; the relationship among the DOC, online programs, and Distance Education; and to bring their proposal back to the Senate no later than March.

- 3. Academic Calendar** – R. Faculty presented four possible versions of the 2021-2022 academic calendar. The differences between the calendars are whether the Veteran’s Day holiday is on Wednesday or Friday with the Wednesday option keeping the number of all meeting days equal, and whether there is an 11 or 12-week summer with the 11-week option negatively impacting the Summer Repertory Theatre program but preventing finals week from ending on December 23. It was noted that there is limited flexibility due to the requirements of the Chancellor’s Office and that the final version of the calendar has to be negotiated by the All Faculty Association (AFA).

**Motion:** N. Wheeler made a motion to bring this back as an action item at the next meeting. The motion was seconded and passed without objection.

**INFORMATION:**

None

**ADJOURNMENT: 5:02**