



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## MEETING MINUTES

DATE: December 4, 2019

TIME: 3:15 p.m.

LOCATION: Senate Chambers  
Bertolini 4638

ZOOM LOCATION: Petaluma Campus  
Call 609

ZOOM ID: 739 337 730

<https://cccconfer.zoom.us/j/739337730>

### PRESENT:

M. Aparicio, J. Carlin-Goldberg, C. Crawford, A. Donegan, T. Ehret (Petaluma), J. Fassler, N. Frantz, T. Graziani, M. Ichikawa, A. Insull, T. Jacobson (Petaluma), J. Kosten, D. Lemmer, S. Martin, L. Nahas (Petaluma), G. Navarro, M. Ohkubo (for D. Wellman), A. Oliver, M. Starkey, J. Stover, A. Thomas (Petaluma), E. Thompson, J. Thompson, N. Wheeler, S. Whyly

### ABSENT:

P. Bell, S. Rosen

### GUESTS:

R. Fautley, S. Muskar, S. Laggos, F. Chong, L. Garcia, P. Avila, L. Collier, A. Foster, T. Frongia

### CALL TO ORDER:

The meeting was called to order at 3:17 p.m. by President E. Thompson.

### OPEN FORUM:

None

### MINUTES:

The November 20, 2019 minutes were adopted without objection.

### ADJUSTMENTS TO THE AGENDA:

None

### REPORTS:

#### 1. President's Report – E. Thompson

- **EdInsights**, the California Community College Chancellor's Office's (CCCCO) designated evaluator for Guided Pathways, who visited SRJC last year, is requesting a follow-up visit in February or March to hold additional interviews with faculty, staff, and administrators. It is E. Thompson's understanding that the visit is the CCCCCO checking in with SRJC to see how we are doing with our implementation of Guided Pathways. The Academic Senate Executive Committee will discuss further what that visit will look like and will let the Senate know what is decided.
- **Guided Pathways (GP) Regional Meeting** – E. Thompson, M. Long, J. Stover, A. Panella, and E. Dale attended the GP Regional Meeting on November 22. E. Thompson was a presenter. At the meeting, an exercise was done about college governance in relationship to GP where participants were asked to identify the purview of various GP related functions. E. Thompson noted that some groups did not list any functions in the senate category and, in conversation, it came to light that many were unfamiliar with the senate's role.
- **Accreditation** – The accreditation self-study is going to be due in August of 2021. Calls will go out soliciting faculty participation in the accreditation process and all faculty are encouraged

to participate. It was noted that faculty roles in accreditation is number 7 of the 10 + 1 and is one of the 5 that the Academic Senate has primacy on and that the Board has agreed to rely primarily on the advice or judgment of the Academic Senate per board policy. The Academic Senate President and the Vice President of Academic Affairs will work on devising a process for soliciting, vetting, and selecting a faculty lead. Traditionally, the faculty lead has received 80% reassign time for a full year. It was noted that reassign time will need to be negotiated with AFA. Additional faculty participation will be needed for the assessment and for drafting the necessary documents.

- **Ongoing Items** – E. Thompson met with J. Saldaña-Talley and J. Rhoades and they are working on a Board procedure that will be brought to the Senate for input, to address the Senate's concerns regarding Community Education. A faculty forum was held on Monday to address trauma around the recent college closures due to the fires and the shooter lockdown. A lot of frustration was expressed including the slowness of implementation of things like inside locking doors. Also discussed was the faculty and the Academic Senate coming up with solutions to deal with fire closures, making it the default assumption that they will occur, and embedding them in the schedule to allow us to more easily recover from them if they do occur. Faculty were encouraged to attend Board meetings and speak in open forum.

#### **CONSENT:**

None

#### **ACTION:**

1. **Academic Calendar** – R. Fautley presented the 2021-2022 Academic Calendar options for Senate recommendation. It was clarified that the finals ending dates listed under the various options are referring to fall 2022, not fall 2021.

Concerns and suggestions voiced by the Senate: having finals week end on December 23 might result in students choosing to go elsewhere for their classes, having finals week end on December 23 makes it challenging for students who have to travel for the holidays, having finals week end on December 23 makes final grading difficult especially for writing courses with a cumulative written project for the final exam, with the b options with the shorter summer there is no real break between the summer and fall semesters for students taking 8-week summer courses and very little time to complete grading, keeping the same number of meetings is imperative for classes that only meet on Fridays, PDA day could be moved to Petaluma if Burbank is not available due to the Summer Repertory Theatre.

**Motion:** N. Wheeler made a motion to support option 2b. The motion was seconded and passed without objection.

#### **DISCUSSION:**

1. **Board Policy 2.2/P and 2.2.2/P** – S. Muskar and S. Laggos, representatives of the Management Liaison Team, presented the Board Policies and Procedures for Senate feedback and recommendations. It was noted that these policies and procedures will need to be revisited in the near future due to the reorganization, these versions reflect the current situation, and that the intention is to review and update the position listings annually.

Concerns and suggestions voiced by the Senate: is there urgency to make these changes now or is this something that should wait until the reorganization is settled; opposition to approving changes that include positions that the Senate has raised concerns over; would like to slow this process down so that the Senate has more time to discuss these positions and their relation to faculty and union purview, in order to provide well thought out recommendations; should there be separate policies for instructional administrators; concerns regarding the language related to compensation changes based on the reorganization and the assumption that there will always be

an increase in compensation and the potential impact that will have on the budget; we should be looking at reducing the workload of deans by identifying things they are currently doing that should be done by faculty; concerns that these documents do not reflect the planned reduction in deans and the potential for the extension of the fire waiver to delay the planned reductions; lack of consistency with administrators and classified getting raises for increased workload but faculty not receiving those same raises when their workload increases.

This topic will be brought back for further discussion.

- 2. Student Equity and Achievement (SEA) Grant Budget** – L. Garcia, P. Avila, and L. Collier were available to answer questions. The purpose of this agenda item is to discuss how the Senate's 10 + 1 purview should inform the budgetary recommendations for the appropriate implementation of the SEA Grant and categorical funds in general. It was noted that this falls under number 10 of the 10 + 1 and is an item of mutual agreement per Board Policy.

Concerns and suggestions voiced by the Senate: concerns about the structure and decision-making process and how the Senate can do better work making these recommendations without disrupting what is already in process; as costs for staffing increases the money for direct services and programming decreases; general concerns with categorical funding being used for legislative pet projects in lieu of increasing general funding that the college would be able to determine how best to spend; concerns that most categorical funding goes to developing systems, rather than direct academic support like tutors, teaching assistants, and peer programs, that we are then stuck with when the funding goes away putting pressure on the institution to lay people off or try to incorporate them into the general fund; none of this work can be done without paying people to do it and that seems to be missing from the language of categorical funds, like the absence of COLA; is it the norm at other schools for personnel costs to make up 94% of the SEA Grant budget; looking at tutoring differently to include things like assistance applying for financial aid or completing the BOG fee waiver; lack of classes for students who need basic computer skills to be successful in their classes.

This topic will be brought back for further discussion.

#### **INFORMATION:**

- 1. Guided Pathways Update** – A. Foster and T. Frongia provided an update on the progress of Guided Pathways. The group just got underway about a month ago. Based on last year's work, four workgroups have been created, Mapping and Scheduling, led by J. Stover and S. Winston; Introduction to College, led by S. Lesson and A. Panella; Academic Supports, led by R. Alvarado and E. Dale; and Website Redesign, led by T. Frongia. A. Foster and A. Panella are the hub facilitators. There is a meeting scheduled with all of the leads for Wednesday, December 11 with the goal of appointing the team members to each group. The hub facilitators met with the Academic Senate Executive Committee on November 13 to review their roles and the job descriptions of the leads. The job descriptions, compensation, and selection process are currently being negotiated and should be finalized Friday, December 6. On November 22, a group of people from SRJC attending the Northern California regional GP meeting. The hubs have been attending online regional sessions and exploring the CCCCO GP website to get caught up and have met with the Department Chairs Council and heard feedback from them regarding communication and transparency. T. Frongia emphasized the importance of making the website work for students and solicited more faculty to join the website workgroup.

**ADJOURNMENT: 4:57**