



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: May 3, 2023
TIME: 3:15 p.m.
LOCATION: Santa Rosa, 4638 Bertolini
Senate Chambers
Petaluma, 628 Call Bldg.
ZOOM ID: 958 4627 3808
<https://santarosa-edu.zoom.us/j/95846273808>

PRESENT

M. Anderman, L. Aspinall, A. Atilgan Relyea, S. Avasthi, B. Barajas (remote), V. Bertsch, S. Brumbaugh, J. Bush, J. Carlin-Goldberg (remote), S. Cavales Doolan, A. Donegan (remote), W. Downey, J. Fassler, G. Garcia, T. Jacobson, L. Larsen, D. Lemmer, G. Morre, M. Ohkubo, A. Oliver, P. Ozbirinci, N. Persons, S. Rosen, E. Schmidt, H. Skoonberg, J. Stover

ABSENT T. Johnson (proxy L. Aspinall)

GUESTS K. Snyder, D. Webb

CALL TO ORDER

The meeting was called to order at 3:15 p.m. by President N. Persons. The Land Acknowledgement Statement was read by T. Jacobson.

OPEN FORUM

1. G. Garcia requested that SRJC include an indicator in the schedule of classes for courses that are only offered once a year (i.e. Biology 25, Chemistry 08/12a/12b, & Engineering 16); noted if a student does not meet with an academic counselor regularly, or if they break sequence without speaking to a counselor, they run the risk of not realizing that some classes are only taught once a year; and added such an situation could negatively impact a student's graduation date and transferability.
[Read G. Garcia's statement here.](#)
2. E. Schmidt shared information from the SRJC Bookstore that the largest used textbook distributor closed earlier this year; noted the negative impact on students related to potential supply shortages and increased costs; identified a solution in the readoption of textbooks from semester to semester as enabling bookstore buyback options; mentioned rental options as another low-cost option available through the bookstore; and shared the email of [Andre Jimenez](#), the bookstore manager, as a way to explore any of the options mentioned.
[Read E. Schmidt's statement here.](#)

MINUTES

Senator A. Oliver proposed to amend the roll call vote for Action Item #2 re: AFA request for consultation to reflect her "no" vote and take out the "unanimous" designation.

Senator A. Donegan proposed to amend the term "new faculty orientation" to the updated program nomenclature of "new faculty professional learning."

Senator S. Rosen moved to approve the April 19th minutes as amended, seconded. A roll-call vote was called, and the motion passed unanimously with 26 yes votes. The April 19th [amended](#) minutes were approved.

ADJUSTMENTS TO THE AGENDA

A point of clarification was called whether the "Strategic Planning: Goals and Objectives" Action item was correctly listed as the body did not move the item to Action as the last meeting; the error was acknowledged, and the Strategic Plan topic was moved to Discussion Item 1 for today's meeting.

REPORTS

1. President's Report — N. Persons reminded the Body that if they are interested in donating to the Academic Senate (AS) Committee Fund, there is a form on the website that can be submitted to payroll for a voluntary deduction; thanked VP M. Ohkubo for running the 4/19 meeting in her absence; thanked AFA for their consultation ask with the AS on the self-evaluation process; congratulated Senators J. Bush & J. Stover in receiving the AS President's Award, N. Haworth (AA) for receiving the Outstanding Classified Staff Member Award; Senator E. Schmidt in receiving the one of two Champions of Inclusivity Award, and Senator A. Atilgan Relyea in receiving one of four Outstanding Contributions by Associate Faculty Members Award; reported the ASCCC – SRJC AS Coaching Program is moving forward with assigned coach David Morse; acknowledged the suggestions raised in the previous Senate conversation related to committees appointments; outlined the processes followed, both in general and specific to her approach; noted the inclusion of the AS Executive Committee (ASEC) members in consultation with the President in her processes; noted the recusal of any members from deliberation should they be applying; and stated unequivocally “under no circumstances during my tenure as your president have I or any member of the ASEC had the opportunity...to select themselves to serve.”

Read N. Persons' [initial report](#) and [supplemental report](#) here.

CONSENT – None.

ACTION

1. Constitution Bylaws & Revision

The conversation started with the previous meeting's queue and Senator S. Cavales Doolan recommended that the proposal to move Article II, N. to Article I Preamble be dismissed as Article I cites the laws and policies that pertain to the tasks that are delegated to the AS and as already acknowledged in Article III, 1, H.

It was clarified the workgroup is taking all suggestions that are given in the AS meetings, compiling them, incorporating anything that's non-controversial or unclear, and coming back to the Body with a list of items that need more deliberation or discussion in hopes of finding a way to approve revisions by the end of the semester.

Other Senator comments included: confusion in III, 1, H in regards who the 'chief executive officer' is, suggested changing the verbiage to state “SRJC President”; define what “consult with Academic Senate” means; suggestion to add “in consultation with the Executive Committee” after the line in Article II, N.; clarification was sought as to why the Professional Ethic Committee (PEC) was struck out and was answered that it was voted by a previous Body to put the PEC on hiatus with the understanding to dissolve the committee; suggestion that for more important hiring committees and when time allows, engage the entire Senate in deliberation; under III, 1 – committees are referred to as “ad hoc” but some of those committees are continuously going and was clarified that per the VP Finance and District Legal Counsel that non-Brown Act committees should be labeled “ad hoc” to avoid potential confusion; II, 1, K – suggestion to write “appoint or hire a parliamentarian”; VIII – reorder /rearrange areas representation distribution and make sure that they are more balanced.

A point of clarification was called by President Persons to acknowledge that, to date, the committee appointment process -- in consultation with the ASEC VP, Secretary and AA – has taken five hours and is still in process.

Time expired on the topic. All comments and suggestions will be taken back to the workgroup and a final draft will be brought back at the next meeting.

2. Faculty Accreditation Workgroup Proposal – *moved from Discussion Agenda*

M. Ohkubo moved to extend time by three minutes, seconded with no objections.

J. Stover moved to adopt SLO recommendation 2, seconded.

A senator asked what the previous recommendation 2 was, and it was clarified that the previous recommendation 2 was rejected due to faculty self-policing concerns.

J. Fassler moved to extend time by 3 minutes, seconded with no objections.

A point of clarification was sought on the Senate's intention for moving forward when we are still forming the SLO process; it was clarified that if this recommendation passes it would be included in the Accreditation report that will be given by the VPAA, and that SLO Liaisons would be heavily trained in the process to assist faculty if needed.

A call for the question was called. A roll call vote was called, and the motion passed with 25 yes votes and 1 no vote.

M. Anderman – yes

L. Aspinall – yes

A. Atilgan Relyea

S. Avasthi – yes

B. Barajas – yes

V. Bertsch – yes

S. Brumbaugh – yes

J. Bush – yes

J. Carlin-Goldberg – yes

S. Cavales Doolan – yes

A. Donegan – no

W. Downey – yes

J. Fassler – yes

G. Garcia – yes

T. Jacobson – yes

T. Johnson – yes

L. Larsen – yes

D. Lemmer – yes

M. Ohkubo – yes

G. Morre – yes

A. Oliver – yes

P. Ozbirinci – yes

S. Rosen – yes

E. Schmidt – yes

H. Skoonberg – yes

J. Stover – yes

DISCUSSION

1. Strategic Plan: Goals and Objectives

A point of order was called regarding the queue from the previous meeting; the conversation started with Senator J. Fassler, who commented on Strategy 2, Goal 1 and asked to change the word ecosystem to community; and expressed confusion on the terms “social, economic needs” in Strategy 3 and thought it was intended to mean “socio-economic needs” instead.

Additional comments included: Strategy 2, goal 2 should include implementation of students gaining accessing basic needs; suggestion to include the word “academic” in front of “basic needs.”

Senator A. Donegan moved Discussion Item #1 (Strategic Plan: Goals and Objectives) to an Action item at the next meeting, seconded.

Senator J. Stover moved to extend time by 2 minutes in order to take the vote for the motion on the floor, seconded with no objections.

A roll call vote was called, and the motion passed with 26 unanimous yes votes.

2. *SLO Faculty Accreditation Workgroup Recommendation 2 – S. Avasthi and E. Schmidt

Senators and SLO Coordinators S. Avasthi and E. Schmidt opened by reading the proposal: “The SLO Faculty Workgroup recommends providing SLO resources by continuing SLO Faculty Coordinators’ support and creating a faculty team of SLO Liaisons to assist any departments or individual faculty that need assistance with the SLO assessment process.”

J. Stover moved Urgent Discussion Item 2 to an Action item, seconded.

A roll call vote was called and the motion passed with 26 yes votes with the remainder of the discussion moved to the Action section.

INFORMATION

1. Banner SIS Implementation – K. Snyder and D. Webb

Presenters informed the AS of the new Banner software replacing the current SRJC Student Information System (SIS) which will take a few years to fully implement; introduced committee members Don Webb, Michelle Vidaurri, Jewell Watterson, and Jessica Miramontes; invited questions to be shared with them directly; reviewed the specifics regarding data classification,

implementation steps, and project timelines; and noted potential workload related issues as negatively impacting other services and areas of the college over the next several years of Banner implementation.

A question was asked who “owns” SRJC data, and it was clarified that SRJC does.

[View the Banner SIS Implementation Webpage here.](#)

[View Presentation here.](#)

2. [Ad-hoc Self-Evaluation Report](#) – J. Stover

Senator Stover reported out on the Senate’s consultation in closed session with AFA regarding faculty self-evaluation, noted the report availability, and invited questions.

Senators’ comments included: suggested strong Senate leadership on this topic; and inquiry on whether this group was able to reconcile the differences between the Senate conversation at special session on April 25th and the results of the AFA survey, with clarification from the President that the purpose of the ad-hoc group was to represent the Senate’s conversation in consultation with the AFA.

An additional question was asked regarding follow up and next steps; and was noted the AFA heard our consultation and indicated that they would be reflecting on it in their next closed session.

3. Guided Pathways – J. Stover

Senator Stover noted the reports shared, highlighted President Chong’s earlier morning update that the Administration is supportive of the work, believes that there are items that they can pursue immediately, that M. Long will continue to lead GP administratively, both the VPAA and VPSS agree with the recommendations, and wish to empower incoming President Dr. Garcia to weigh in directly on the rest; noted a work plan is due to the State by June 1st and that SRJC will be seeking an extension due to lack of current internal structures; and left time for questions.

[Academic Senate Update on Guided Pathways.](#)

[GP Organizational Structure – Final Recommendation.](#)

4. PGI Revisions – M. Anderman reported on the PGI Committee progress and the revisions that will be ratified starting in Fall 2023.

[View PGI Presentation here.](#)

ADJOURNMENT

5:05 p.m.