



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## **AGENDA**

September 20, 2023, 3:15 p.m.

Santa Rosa: Bertolini Senate Chambers,  
Room 4638

Petaluma: Room 628, Richard Call Bldg.

ZOOM ID: 958 4627 3808

Click [here](#) to start Zoom.

[Current Meeting Materials.](#)

**CALL TO ORDER**, 3:15 p.m.

## **LAND ACKNOWLEDGEMENT STATEMENT**

*We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations.*

**OPEN FORUM:** Not to exceed 3 min. per person and 10 min. per topic. Time may be extended by the President or by approval of two-thirds of Senators present. To be added to the queue for Open Forum, please fill out the [Open Forum Form](#) and submit it to the Academic Senate's Administrative Assistant before the meeting. Options for delivering your public comment include making your own statement or asking a colleague to read your statement when recognized, or emailing your statement in advance to [npersons@santarosa.edu](mailto:npersons@santarosa.edu), to be read by the Administrative Assistant.

**MINUTES** (3:30 – 3:35): Correction / adoption.

[September 6, 2023](#)

**ADJUSTMENTS TO THE AGENDA:** Any senator may move any Consent item to the Action agenda to allow for discussion.

## **REPORTS** (3:35 – 3:45):

1. President's Report – N. Persons, 5 min.
2. ZTC Grant Update – J. Carlin-Goldberg, 5 min.

**CONSENT:** Treated collectively as one Action item. Any senator may move any Consent item to the Action agenda to allow for discussion.

None.

**ACTION** (3:45 – 4:25): Items must come from the Discussion agenda of a previous meeting or be carried over from a previous Action agenda.

1. Wait Lists –20 min.

*The Academic Senate needs to establish a work group to revisit and revise SRJC Wait List policy and procedure and bring a proposed revision to the AS for recommendation to the District. Work was previously done in 2019 but was not brought to conclusion. Senators are asked to consider the number of faculty, criteria for selection, timeline for this work, and who shall select the faculty.*

New Support Document:

[CCL Inquiry Regarding Wait List Board Policy and Administrative Procedure](#)

Historical Support Documents from 2019 Workgroup:

[Waitlist Procedure 3.14.5P Strikethrough](#)

[Waitlist Policy 3.24.5 Strikethrough](#)

[Waitlist Flowchart](#)

[Waitlist FAQ](#)

**BREAK (4:05 – 4:10)**

1. District Education Plan – R. Holcomb, 15 min.

*VPAA Robert Holcomb brings this request for consideration of a work group to create a new District Educational Plan from the Planning and Budget Council (PBC). Senators voted last meeting to recommend the number of faculty and the criteria for selection. Senators are now asked to consider who shall select the faculty and the timeline for the workgroup.*

[Educational Master Plan PBC Discussion May 2023](#)

**DISCUSSION: (4:25 – 5:00)**

1. Peer Online Course Review (POCR) – L. Beach, 20 min.

*At the recommendation of the Academic Senate last year, SRJC has joined the California Virtual College (CVC) as both a home and teaching college. Implementation is beginning. All Teaching Colleges in the CVC are required to have a POCR process. The Office of Distance Education seeks Academic Senate recommendation regarding how to proceed.*

2. Senate Goals 2023-24 – 15 min.

*The Academic Senate identified ongoing and anticipated topics for deliberation at its fall retreat on August 25, 2023. The Academic Senate now needs use these to determine priorities to address during its 2023-24 academic year meetings.*

[Notes from Goals and Priorities Discussion from Retreat 8/25/2023](#)

**INFORMATION:**

None.

**ADJOURNMENT: 5:00 p.m.**

**FUTURE AGENDA ITEMS:**

- Trans student/employee support
- Evaluations: Senate discussion on self-evaluations and recent Chancellor's Office memos on DEIA in faculty evaluation and tenure review
- CRC Social Media Course Conflict
- AB1705 **report**/info item on grant spending to support AB1705
- AI and Student Success - Policy Recommendations
- Open Forum Statements – remote acceptable to body?
- SRJC Option A Local Degrees – Kate Blackwell
- Disposition of Professional Ethics Committee (Senate subcommittee) – Fall 2023
- Faculty Professional Development Committee (subcommittee of Senate) – Fall 2023 – composition, charge, meeting schedule

- ACCJC Annual Report 2023 – Associate Degrees and Transfers data - Information
- College Council Shared Governance Reorganization
- Stagger ASEC officer terms – Fall 2023
- Guided Pathways
- DEIA Workgroup recommendations: review and revisit
- Programs of Study: transparency of prerequisites
- Academic Calendar
- Distance Ed/DOC topics:
  - Online course review (also coming from DCC)
  - DOC request re: Common LMS, universal use of LMS for minimum
  - LMS professional development training for all faculty
  - NFLP content – inclusion of Distance Ed information
  - Distance Ed definitions – process and content
  - General Process for reviewing, budgeting, requesting
- Faculty Professional Development Topics:
  - Review current MOU on selection of Faculty PD Coordinators
  - From PD Coordinators: “PDC is hoping for guidance from the Academic Senate about if departments can have department-specific meetings on PDA Day.”
  - Need for PD on Dual Enrollment students
- HR Presentation of Ethnic Diversity Hiring Data – Fall 2023 after Faculty Hiring determined
- Faculty Hiring Procedure: associate pool update, emergency hire update

**ALL FACULTY MEMBERS ARE INVITED TO ATTEND ACADEMIC SENATE MEETINGS**

This Academic Senate is created to secure the professional rights and to carry out the responsibilities of the faculty of the Sonoma County Junior College District. The faculty have the traditional right of college faculty to participate in the governance of the college. As specialists in specific disciplines and as experienced instructors, the participation of the faculty in the governance of the college is essential for the district’s pursuit of its mission. As professionals, the faculty have the right and a duty to set professional and ethical standards for the conduct of their profession and to promote the excellence of their profession. In order to achieve these ends and in accordance with Title 5 of the California Administrative Code, Subchapter 2, Sections 53200-53205, this Academic Senate is established.

