



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## AGENDA

October 4, 2023, 3:15 p.m.

Santa Rosa: Bertolini Senate Chambers,  
Room 4638

Petaluma: Room 628, Richard Call  
Bldg. ZOOM ID: 958 4627 3808

Click [here](#) to start Zoom.

[Current Meeting Materials](#).

**CALL TO ORDER**, 3:15 p.m.

## **LAND ACKNOWLEDGEMENT STATEMENT**

*We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations.*

**OPEN FORUM:** Not to exceed 3 min. per person and 10 min. per topic. Time may be extended by the President or by approval of two-thirds of Senators present. To be added to the queue for Open Forum, please fill out the [Open Forum Form](#) and submit it to the Academic Senate's Administrative Assistant before the meeting. Options for delivering your public comment include making your own statement or asking a colleague to read your statement when recognized, or emailing your statement in advance to [npersons@santarosa.edu](mailto:npersons@santarosa.edu), to be read by the Administrative Assistant.

**MINUTES** (3:30 – 3:35): Correction / adoption.

[Minutes of September 20, 2023](#) (for information only; posted too late to vote on 10/4/23)

**ADJUSTMENTS TO THE AGENDA:** Any senator may move any Consent item to the Action agenda to allow for discussion.

## **REPORTS** (3:35 – 3:45):

1. [President's Report](#) – N. Persons, 5 min.
2. Professional Development Coordinators – A. Donegan and A. Forrester, 5 min.

[Overview of New Faculty Professional Learning Program Fall 2023](#)

**CONSENT:** Treated collectively as one Action item. Any senator may move any Consent item to the Action agenda to allow for discussion.

None.

**ACTION** (3:45 – 4:05): Items must come from the Discussion agenda of a previous meeting or be carried over from a previous Action agenda.

1. Peer Online Course Review (POCR) – L. Beach, 20 min.

*At the recommendation of the Academic Senate last year, SRJC has joined the California Virtual College (CVC) as both a home and teaching college. Implementation is beginning. All Teaching Colleges in the CVC are required to have a POCR process. The Office of Distance Education seeks Academic Senate recommendation regarding how to proceed.*

[Peer Online Course Review \(POCR\) Explained](#)

**BREAK** (4:05 – 4:10)

**DISCUSSION:** (4:10 – 5:00)

1. Senate Goals 2023-24 – 15 min.

*The Academic Senate identified ongoing and anticipated topics for deliberation at its fall retreat on August 25, 2023. The Academic Senate now needs use these as it identifies priorities to address during the 2023-24 academic year.*

### [Academic Senate Fall 2023 Retreat Goals and Priorities Notes](#)

#### 2. Generative Artificial Intelligence (AI) and Student Success: Policy Recommendations – 15 min.

*Generative AI has arrived and is actively being used by students and faculty in higher education. How will we approach Generative AI at SRJC to provide faculty support for instructional design and ensure student success in the effective and ethical use of this technology? What policy/procedure, faculty professional development, and other efforts are needed? What recommendations might we make to the District, and what support might we want from the District?*

#### 3. Faculty Evaluations – 20 min.

*According to the Board agenda of September 12, the All Faculty Association (AFA) and District have reopened Article 14A and 14B: Evaluations, stating they “have an interest in a fair and effective evaluation process, making changes that would improve the clarity or process. The District and AFA have an interest in negotiating the effects of recent legislation Amending Title 5 of the California Code of Regulations, to Include Diversity, Equity, Inclusion, and Accessibility Standards in the Evaluation and Tenure Review of District Employees.” In addition, the AFA side letter on Faculty Self-evaluations was extended through the fall 2023 semester. Finally, the Academic Senate has received faculty requests to discuss how faculty evaluation reviews are conducted in different modalities. What shall the Academic Senate’s recommendations be in these areas?*

[DEIA Competencies Criteria](#)

[DEIA Guidance Memo](#)

[Form 400 Regulation Text DEIA Evaluation and Tenure Review](#)

[AFA Contract Article 14A](#)

[AFA Contract Article 14B](#)

[AFA Side Letter on Regular Continuing Evaluations \(includes Self-evaluation\)](#)

#### **INFORMATION:**

None.

#### **ADJOURNMENT:** 5:00 p.m.

#### **FUTURE AGENDA ITEMS (non-exhaustive):**

- Trans student/employee support
- CRC Social Media Course Conflict
- AB1705 **report**/info item on grant spending to support AB1705
- Open Forum Statements – remote acceptable to body?
- SRJC Option A Local Degrees – Kate Blackwell
- Disposition of Professional Ethics Committee (Senate subcommittee) – Fall 2023
- Faculty Professional Development Committee (subcommittee of Senate) – Fall 2023 – composition, charge, meeting schedule
- ACCJC Annual Report 2023 – Associate Degrees and Transfers data - Information
- College Council Shared Governance Reorganization
- Stagger ASEC officer terms – Fall 2023
- Guided Pathways
- DEIA Workgroup recommendations: review and revisit
- Programs of Study: transparency of prerequisites
- Academic Calendar

- Distance Ed/DOC topics:
  - Online course review (also coming from DCC)
  - DOC request re: Common LMS, universal use of LMS for minimum
  - LMS professional development training for all faculty
  - NFLP content – inclusion of Distance Ed information
  - Distance Ed definitions – process and content
  - General Process for reviewing, budgeting, requesting
- Faculty Professional Development Topics:
  - Review current MOU on selection of Faculty PD Coordinators
  - From PD Coordinators: “PDC is hoping for guidance from the Academic Senate about if departments can have department-specific meetings on PDA Day.”
  - Need for PD on Dual Enrollment students
- HR Presentation of Ethnic Diversity Hiring Data – Fall 2023 after Faculty Hiring determined
- Faculty Hiring Procedure: associate pool update, emergency hire update

**ALL FACULTY MEMBERS ARE INVITED TO ATTEND ACADEMIC SENATE MEETINGS**

This Academic Senate is created to secure the professional rights and to carry out the responsibilities of the faculty of the Sonoma County Junior College District. The faculty have the traditional right of college faculty to participate in the governance of the college. As specialists in specific disciplines and as experienced instructors, the participation of the faculty in the governance of the college is essential for the district's pursuit of its mission. As professionals, the faculty have the right and a duty to set professional and ethical standards for the conduct of their profession and to promote the excellence of their profession. In order to achieve these ends and in accordance with Title 5 of the California Administrative Code, Subchapter 2, Sections 53200-53205, this Academic Senate is established.