



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

AGENDA

April 17, 2024, 3:15 p.m.

Santa Rosa: Bertolini Senate Chambers, Room 4638

Petaluma: Room 690, Richard Call Bldg.

ZOOM ID: 958 4627 3808

Click [here](#) to start Zoom

CALL TO ORDER, 3:15 p.m.

LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations.

OPEN FORUM: Not to exceed 3 min. per person and 10 min. per topic. Time may be extended by the President or by approval of two-thirds of Senators present. To be added to the queue for Open Forum, please fill out the [Open Forum Form](#) and submit it to the [Academic Senate Administrative Assistant](#) before the meeting. Options for delivering your public comment include making your own statement or asking a colleague to read your statement when recognized or emailing your statement in advance to [Academic Senate](#) to be read by the Executive Secretary.

MINUTES (3:20-3:20): Correction/Adoption.

None (Minutes of April 3, 2024 will be on the May 1, 2024 agenda)

ADJUSTMENTS TO THE AGENDA: Any senator may move any Consent item to the Action agenda to allow for discussion.

REPORTS (3:20 – 3:25):

1. **President's Report** – N. Persons, 5 min.

President's Report (Pending)

ELECTIONS COMMITTEE TASK FORCE (3:25-3:30):

Call for 3 senators to serve on the Academic Senate's elections committee to certify results of senator elections and constitution vote.

CONSENT (3:30-3:35) Treated collectively as one Action item. Any senator may move any Consent item to the Action agenda to allow for discussion.

1. [Change of Signatories \(remove N Haworth from Exchange Bank Signatories\)](#)
2. [BP 5050](#) (SSSP)
3. [BP 5110 \(Counseling\)](#)
4. [Work Group for Draft Professional Ethics Resolution- Faculty Civility Resolution](#)

ACTION (3:35-3:55): Items must come from the Discussion agenda of a previous meeting or be carried over from a previous Action agenda.

Peer Online Course Review (1 Discussion, 1st Action) – T. Jacobson, 20 min.

Senators are asked to review this proposal, and to consider whether to recommend the District employ this pilot process as described in the support document below.

[\(Updated\) POCR Proposal](#)

BREAK (3:55-4:00)

DISCUSSION (4:00-4:40):

- 1. New Faculty Learning Program Content** (3rd Discussion) -A. Foster, 20 min.
What content does the AS recommend be covered during the fall (mandatory) and spring (multiple options) semesters of professional development for new faculty? Policies for faculty professional development activities is #8 of [the 10+1](#). In addition, Article 30.03.C.4 (in MOU of February 19, 2021, states “The NFPL program will be developed by the Academic Senate with collegial support from the faculty professional development coordinator(s) and approved by the VPAA.”

[Past NFLP Content](#) (2023-24)

[New Faculty First Year Experience 2020-21](#)

- 2. Online Special Expertise** (1st Discussion) – A. Hampton, 20 min.
The Department Chair Council and the District Online Committee have both brought requests forward to the Academic Senate to make policy and procedural recommendations regarding Online Special Expertise as it relates to standards or policies regarding student preparation and success and policies for faculty professional development activities. What shall be the Academic Senate’s recommendations?

[Department Chair Council \(DCC\) Request for Academic Senate Discussion of Online Special Expertise Recommendation to Academic Senate from District Online Committee May 10 2023](#)

INFORMATION (4:40-5:00)

- 1. Curriculum Writer’s Handbook Proposed Updates** - A. Foster, 20 min.
The Curriculum Review Committee has developed proposed updates to the Curriculum Writer’s Handbook. These updates need to be approved by the Academic Senate. Following this information item, the proposed updates will be included on the next Academic Senate meeting agenda as a Consent Item. Senators have the ability to request items be pulled from Consent for consideration as Action Items.

[Proposed Updates to Curriculum Writer’s Handbook](#)

[Curriculum Writer’s Handbook](#) (for reference, not required reading)

ADJOURNMENT: 5:00 p.m.

ALL FACULTY MEMBERS ARE INVITED TO ATTEND ACADEMIC SENATE MEETINGS

This Academic Senate is created to secure the professional rights and to carry out the responsibilities of the faculty of the Sonoma County Junior College District. The faculty have the traditional right of college faculty to participate in the governance of the college. As specialists in specific disciplines and as experienced instructors, the participation of the faculty in the governance of the college is essential for the district’s pursuit of its mission. As professionals, the faculty have the right and a duty to set professional and ethical standards for the conduct of their profession and to promote the excellence of their profession. In order to achieve these ends and in accordance with Title 5 of the California Administrative Code,

Subchapter 2, Sections 53200-53205, this Academic Senate is established.