



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## AGENDA

May 1, 2024, 3:15 p.m.

Santa Rosa: Bertolini Senate Chambers, Room 4638

Petaluma: Room 690, Richard Call Bldg.

ZOOM ID: 958 4627 3808

Click [here](#) to start Zoom

**CALL TO ORDER**, 3:15 p.m.

### **LAND ACKNOWLEDGEMENT STATEMENT**

*We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations.*

**OPEN FORUM:** Not to exceed 3 min. per person and 10 min. per topic. Time may be extended by the President or by approval of two-thirds of Senators present. To be added to the queue for Open Forum, please fill out the [Open Forum Form](#) and submit it to the [Academic Senate Administrative Assistant](#) before the meeting. Options for delivering your public comment include making your own statement or asking a colleague to read your statement when recognized or emailing your statement in advance to [Academic Senate](#) to be read by the Executive Secretary.

**MINUTES** (3:20-3:25): Correction/Adoption.

1. [Minutes of April 3, 2024](#)
2. [Minutes of April 17, 2024](#)

**ADJUSTMENTS TO THE AGENDA:** Any senator may move any Consent item to the Action agenda to allow for discussion.

**REPORTS** (3:25 – 3:30):

1. [President's Report](#) – N. Persons, 5 min.

**CONSENT** (3:35-3:40)

Treated collectively as one Action item. Any senator may move any Consent item to the Action agenda to allow for discussion.

1. [Proposed Updates to Curriculum Writer's Handbook](#)

**ACTION** (3:40-4:20): Items must come from the Discussion agenda of a previous meeting or be carried over from a previous Action agenda.

1. **PDA Day Activity Questions** (3 Discussions, 1<sup>st</sup> Action) – 10 min.

*Should the Professional Development (PD) Coordinators approve workshop proposals that are designed specifically for members of a particular department?*

[Questions for the Academic Senate about PDA Day](#)

2. **PDA Day Activity Questions** (3 Discussions, 1<sup>st</sup> Action) – 10 min.

[Questions for the Academic Senate about PDA Day](#)

**BREAK (4:00-4:05)**

**3. New Faculty Learning Program Content (4<sup>th</sup> Discussion, 1<sup>st</sup> Action) – 15 min.**

*What content does the AS recommend be covered during the fall (mandatory) and spring (multiple options) semesters of professional development for new faculty? Policies for faculty professional development activities is #8 of [the 10+1](#). In addition, Article 30.03.C.4 (in MOU of February 19, 2021, states “The NFPL program will be developed by the Academic Senate with collegial support from the faculty professional development coordinator(s) and approved by the VPAA.”*

[Past NFLP Content \(2023-24\)](#)

[New Faculty First Year Experience 2020-21](#)

**DISCUSSION (4:20 – 4:40):**

**1. Online Special Expertise (2<sup>nd</sup> Discussion) – 20 min.**

*The Department Chair Council and the District Online Committee have both brought requests forward to the Academic Senate to make policy and procedural recommendations regarding Online Special Expertise as it relates to standards or policies regarding student preparation and success and policies for faculty professional development activities. What shall be the Academic Senate’s recommendations?*

[Department Chair Council \(DCC\) Request for Academic Senate Discussion of Online Special Expertise Recommendation to Academic Senate from District Online Committee May 10 2023](#)

**INFORMATION (4:40 - 5:00)**

**1. State of Academic Affairs – R. Holcomb, 10 min.**

Vice President of Academic Affairs Robert Holcomb will share his observations regarding the current state of affairs and outline proposed reductions to bring the budget into fiscal solvency.

[Presentation on State of Academic Affairs](#)

**2. Proposed Change of Status to Academic Senate Subcommittees – N. Persons, 10 min.**

SRJC has been advised by legal counsel that subcommittees of the Academic Senate fall under the Brown Act, unless they are more appropriately identified as task forces or removed from the Senate’s responsibility. This is a proposal to change the status of some AS subcommittees from standing committees to task forces.

[Proposed Change of Status to Academic Senate Subcommittees](#)

**ADJOURNMENT: 5:00 p.m.**

---

**ALL FACULTY MEMBERS ARE INVITED TO ATTEND ACADEMIC SENATE MEETINGS**

This Academic Senate is created to secure the professional rights and to carry out the responsibilities of the faculty of the Sonoma County Junior College District. The faculty have the traditional right of college

faculty to participate in the governance of the college. As specialists in specific disciplines and as experienced instructors, the participation of the faculty in the governance of the college is essential for the district's pursuit of its mission. As professionals, the faculty have the right and a duty to set professional and ethical standards for the conduct of their profession and to promote the excellence of their profession. In order to achieve these ends and in accordance with Title 5 of the California Administrative Code, Subchapter 2, Sections 53200-53205, this Academic Senate is established.