



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## MEETING MINUTES

December 4<sup>th</sup>, 2024, 3:15 p.m.

Santa Rosa: Bertolini Senate Chambers,  
Room 4638

Petaluma: Room 690, Richard Call Bldg.

ZOOM ID: 958 4627 3808 / Click [here](#) to start Zoom

**PRESENT** M. Anderman, L. Aspinall, A. Atilgan Relyea, S. Avasthi, W. Downey, M. Ferguson, K. Frindell Teuscher, G. Garcia, M. Hale, T. Jacobsen, T. Johnson, L. Larsen, D. Lemmer, L. Dawn Lukas, A. Martin, S. McGregor-Gordon (remote), G. Morre, M. Ohkubo, M. Papa, N. Perrone, N. Persons, O. Raola, S. Rosen (Petaluma), E. Schmidt, N. Slovak, J. Stover, I. Tircuit, P. Usina, A. Yu (Petaluma)

**ABSENT** None

**GUESTS** R. Holcomb, D. Liebman, M.C. Oxford, J. Palladini, K. Rahn, J. Van Gorp

**CALL TO ORDER** The meeting was called to order by President Stover at 3:15 p.m.

**LAND ACKNOWLEDGEMENT STATEMENT** Land acknowledgement statement was read by Senator Aspinall.

### **OPEN FORUM**

Senator McGregor-Gordon made an open forum statement addressing Title IX concerns regarding the lack of dedicated staff specific to Title IX duties and investigations. [The full statement can be read here.](#)

### **JUST CAUSE FOR REMOTE PARTICIPATION**

President Stover asked the body if there were concerns for Senator McGregor-Gordon participating remotely due to just cause. No concerns were raised and request was approved.

### **MINUTES** Correction/Adoption.

1. [Minutes of November 6<sup>th</sup> 2024 \(v.2\)](#)

Senator Persons made a motion to approve the minutes. Motion seconded. Motion passed with 26 yes votes and 2 abstentions.

M. Anderman – yes

L. Aspinall – yes

A. Atilgan Relyea – yes

S. Avasthi – yes

W. Downey – yes

M. Ferguson – yes

K. Frindell Teuscher – yes

G. Garcia – yes

M. Hale – yes

T. Jacobson – yes

T. Johnson – yes

L. Larsen – yes

D. Lemmer – yes

L. Dawn Lukas – yes

A. Martin – yes

S. McGregor-Gordon – yes

G. Morre – abstain

M. Ohkubo – yes

M. Papa – yes

N. Perrone – yes

N. Persons – yes

O. Raola – yes

S. Rosen – abstain

E. Schmidt – yes

N. Slovak – yes

I. Tircuit – yes

P. Usina – yes

A. Yu – yes

2. [Minutes of November 20<sup>th</sup> 2024](#)

Senator Rosen made a motion to approve the minutes. Motion seconded. Motion passed with 27 yes votes and 1 abstention.

M. Anderman – yes  
L. Aspinall – yes  
A. Atilgan Relyea – yes  
S. Avasthi – yes  
W. Downey – yes  
M. Ferguson – yes  
K. Frindell Teuscher – yes  
G. Garcia – yes  
M. Hale – yes  
T. Jacobson – yes

T. Johnson – yes  
L. Larsen – abstain  
D. Lemmer – yes  
L. Dawn Lukas – yes  
A. Martin – yes  
S. McGregor-Gordon – yes  
G. Morre – yes  
M. Ohkubo – yes  
O. Papa – yes  
P. Perrone – yes

P. Persons – yes  
Q. Raola – yes  
S. Rosen – yes  
E. Schmidt – yes  
N. Slovak – yes  
I. Tircuit – yes  
P. Usina – yes  
A. Yu – yes

**ADJUSTMENTS TO THE AGENDA** Any senator may move any Consent item to the Action agenda to allow for discussion. No adjustments to the agenda were made.

## REPORTS

While President Stover had no formal President's Report today, he clarified that in the Generative AI Report it is recommended a Senate subcommittee be formed. Given it is also recommended this subcommittee be multi-constituent, it would not be a Senate subcommittee as Senate subcommittees are faculty only.

1. [Senate Taskforce on Reapportionment Report Out](#) – G. Moore & S. McGregor-Gordon
  - The Current Distribution of Faculty and Senators was highlighted, with faculty in Areas 1 to 11 unevenly ranging between 17 to 43; and Area 12 with 2.3 times more faculty than Area 13.
  - Offered four (4) suggestions for reapportionment, prioritizing option 2 (the Huntington-Hill Method) which addresses proportionality of representation and alignment of similar departments.
  - Item will come back on discussion agenda in the spring semester.
2. [Senate Taskforce on Generative AI Report Out](#) – J. van Gorp & A. Atilgan Relyea
  - Topic has been divisive among faculty as there are many viewpoints. Some are teaching AI as part of course curriculum and some are dealing with AI being misused in the classroom.
  - Task-force focused on developing options for the Senate to discuss.
  - Recommended models for academic integrity policies that address Generative AI concerns as drawn from Ohlone ([see AP5501, Section V, Subsection D, p3](#)) and Cerritos ([see Senate Resolution on the Use of Artificial Intelligence Tools & Academic Honesty](#)) Community Colleges.
  - Item will come back on discussion agenda in the spring semester.
3. [Textbook and Instructional Materials](#) – M.C. Oxford and K. Rahn
  - Have not identified a faculty co-chair yet for the committee.
  - Request has been made to College Council to modify the committee charge.
  - Discussed auto-adoption of previous texts for sections when instructors have not notified the bookstore of their materials.
  - Zero Textbook Cost (ZTC) grant for SRJC was also discussed.
4. [Sustainability Committee](#) – D. Liebman & J. Palladini
  - Presented on aspects of the committee's work that relates to Senate purview.
  - Primarily focused on planning and reporting per Planning and Budget Committee request.
  - Annual Climate Action Night – students present on climate related legislation. Event occurs in April.
  - SRJC Biodiversity Initiative – Research, monitoring and stewardship of our sites and their biodiversity.

**CONSENT** Treated collectively as one Action item. Any senator may move any Consent item to the Action agenda to allow for discussion. None.

**ACTION** Items must come from the Discussion agenda of a previous meeting or be carried over from a previous Action agenda. None.

## **DISCUSSION**

### [Online Teaching Certification \(OTC\)](#)

Does the Academic Senate wish to establish online teaching certification standards for all faculty teaching online, and if so, how? Past President N. Persons has completed extensive research across multiple California Community Colleges (CCCs) for your initial consideration as we begin this important discussion. Senate discussion included:

- Concern raised regarding support that will be provided to Associate faculty to complete such training.
- Clarification that the Math department does not teach courses online.
- Request that similar support be provided for other teaching modalities.
- Concern regarding Peer Online Course Review (POCR) rubric and duplicating efforts with developing an additional training program.
- Suggestion to look to other colleges for direction.
- Clarification that on the list provided, most colleges are using POCR as one of their options.
- Request for a task-force to review document provided and pull together recommendations for the Senate to discuss.
- Request that years of experience be considered, i.e. “credit for prior learning” to meet OTC requirement. What do faculty already know? Concerns were raised for faculty having to do trainings or professional development they may not need.
- AI needs to be addressed in training, POCR currently does not address AI. Faculty need support to accurately assess student learning, not the student’s ability to use AI.
- Request for training that is rigorous yet simple, clear, attainable and with an on-going component.
- Request for flexibility with a base training for all faculty with the ability for discipline specific modules to be added on.
- Constituent concern was shared that OTC could be viewed as evaluative. President Stover emphasized twice there is no evaluative component to OTC.

A motion was made by Senator Lukas to move to the action agenda the establishment of a task force to bring recommendations back to the Senate for Online Teaching Certification for SRJC faculty. Motion seconded.

Time expired on the item.

Senator Aspinall made a motion to extend time by three minutes. Motion seconded. No objections were made and time was extended.

Vote was taken and motion passed unanimously.

#### 1. [Establishing Long Term Practices for Student Learning Outcomes \(SLOs\)](#)

What is the Senate’s recommendation for institutionalizing our ongoing Student Learning Outcome (SLOs) assessment, including course, program, service area, and institutional outcomes? With SLO Liaison positions ending this semester and SLO Coordinator positions continuing, it is important we establish permanent, ongoing policies, practices, and structures that support meaningful and manageable SLO assessment at SRJC.

- See [SLO Coordinators E. Schmidt & S. Avasthi Recommendations Support Document](#) – (link also included as item title above)

Senate discussion included:

- Question re: if we have addressed SLO concerns raised by our accrediting body, ACCJC. President Stover stated the follow up report has been submitted to ACCJC. It was added that the committee would ensure SLOs were assessed in an ongoing manner and help to ensure we did not find ourselves in such a situation again.
- Question regarding how the role of the department chair has been considered in the proposal given their responsibility to ensure SLOs are assessed and coordinate assessments. How would the proposed committee coordinate with chairs?
- Question regarding how designees are appointed, clarification was provided that this is done through the committee charge and by the administrator seeking a designee.
- Shared that while some may feel we should simply reinstate Project Learn, the proposed charge is different from Project Learn's.

Time expired on the item. Item will return on the discussion agenda in the spring semester.

## INFORMATION

[Academic Affairs \[11/20\] Update \(Return for Questions\)](#) – R. Holcomb

Senate discussion included:

- What will happen to our enrollment if we boost dual enrollment students? Are we stealing our future students? Dr. Holcomb stated he feels this will be a small population.
- Raised that international students pay higher fees, are we looking to increase our international students? Dr. Holcomb said this isn't part of the current plan however can bring this to the next Strategic Enrollment Plan meeting as a potential strategy.
- Has the impact of eliminating all pre-transfer level math and English courses on enrollment been considered? Has it been considered to reinstate these courses as other colleges are doing across the state? Dr. Holcomb stated he thinks some of this enrollment loss will be offset by corequisites courses for transfer level math and English courses.
- Concern expressed about the push for high school students dual enrolling; not all high school students are prepared to be in a college environment and the college has little infrastructure at this time devoted to dual enrollment students.
- Concern raised regarding cost savings from unfilled positions and negative impact on programming this has had. Dr. Holcomb stated there has been conversation about this.
- Request was made for a specific plan for how dual enrollment students will be supported.

**ADJOURNMENT 5:00 p.m.**

---

### **ALL FACULTY MEMBERS ARE INVITED TO ATTEND ACADEMIC SENATE MEETINGS**

This Academic Senate is created to secure the professional rights and to carry out the responsibilities of the faculty of the Sonoma County Junior

College District. The faculty have the traditional right of college faculty to participate in the governance of the college. As specialists in specific disciplines and as experienced instructors, the participation of the faculty in the governance of the college is essential for the district's pursuit of its mission. As professionals, the faculty have the right and a duty to set professional and ethical standards for the conduct of their profession and to promote the excellence of their profession. In order to achieve these ends and in accordance with Title 5 of the California Administrative Code, Subchapter 2, Sections 53200-53205, this Academic Senate is established.