



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

April 2nd, 2025, 3:15 p.m.

Santa Rosa: Bertolini Senate Chambers,
Room 4638

Petaluma: Room 690, Richard Call Bldg.

ZOOM ID: 958 4627 3808 / Click [here](#) to start Zoom

PRESENT M. Anderman, A. Atilgan Relyea, S. Avasthi, J. Davis, K. Frindell Teuscher, G. Garcia, T. Jacobson, T. Johnson, J. Kremer, L. Larsen, D. Lemmer, L. D. Lukas, A. Martin, S. McGregor-Gordon, G. Morre, M. Papa, N. Perrone, N. Persons, S. Rosen (Petaluma), T. Ruiz, E. Schmidt, J. Stover, A. Yu

ABSENT L. Aspinall (proxy T. Johnson), W. Downey, N. Slovak (proxy N. Perrone), I. Tircuit (proxy E. Schmidt), P. Usina (proxy N. Persons)

GUESTS K. Nazario, M. Ohkubo, L. Dulberg, V. Luna

CALL TO ORDER The meeting was called to order by President Stover at 3:15 p.m.

LAND ACKNOWLEDGEMENT STATEMENT Land acknowledgement statement was read by Senator Jacobson.

OPEN FORUM

1. **N. Persons:** Statement regarding Faculty Fund for Advanced Study: FFAS was established by a small group of full-time faculty in 1981 through the SRJC Foundation. The purpose was to support the sabbatical work of full-time faculty as well as support their professional development work; primarily full-time faculty contributions over the years; 1999 memorial donation was made by Dr. Rand Newman, former president of SRJC; FFAS is a task force of the Academic Senate which was established as such so the members' work could be considered college service under AFA contract. The current chair of FFAS is Jocelyn Arild; as former chair of the task force it's bothered Senator Persons, as well as other members, that the fund was established for full-time faculty members only. The task force has agreed upon establishing a separate fund for associate faculty members, to support the professional development work of associate faculty, with the first distribution of grants expected in April 2026.
2. **L. D. Lukas:** Statement ([full statement linked here](#)) about the possible elimination of BP 4105, re: Distance Education: Learned in Education Planning Coordination Council (EPCC) that it may be removed, with streamlining BPs as the rationale; feels strongly that BP 4105 should be maintained so that the District is not eliminating their legal obligation to shared commitment of supporting quality online education.
3. **S. McGregor-Gordon:** Statement providing context of Discussion Item: *Senate Area Reapportionment: Taskforce Report and Recommendations*, as a member of the original task force who created the report and recommendations. An attempt was made to rearrange areas to make populations approximately equal ([mostly even distribution spreadsheet, linked here](#)); this resulted in concerns which was why it wasn't a recommendation of the task force. The spreadsheet was shared so that the work is known, to prevent duplication of said work.
4. **A. Oliver:** Chair of English for Multilingual Students (EMLS) department shared with the body that the new student funding formula was introduced: Career Development and College Prep (CDCP) students will be funded at a higher rate than credit students. Historically, despite greater funding from the state and

comparable credit workload, often CDCP students, faculty, and programs are treated “less-than”. District still has not addressed pay inequities for faculty in teaching CDCP students. [Full statement linked here.](#)

5. **E. Schmidt:** [Statement](#) inviting associate faculty to join FACC’s Part-Time Faculty symposium on Saturday, April 26th from 1pm-4pm, via Zoom, which focuses on the [unified faculty model](#).

JUST CAUSE FOR REMOTE PARTICIPATION None.

MINUTES Correction/Adoption.

[Minutes of March 5th, 2025](#)

President Stover asked if there were any edits or corrections. Hearing none, Senator Johnson made a motion to approve the Minutes of March 5th, 2025, seconded. The Minutes of March 5th, 2025 were adopted with vote: 24 yes votes, 3 abstentions.

M. Anderman – yes	J. Kremer – yes	N. Perrone – yes
L. Aspinall (proxy T. Johnson) – yes	L. Larsen – abstain	N. Persons – yes
A. Atilgan Relyea – yes	D. Lemmer – yes	S. Rosen – abstain
S. Avasthi – yes	L. D. Lukas – yes	T. Ruiz – yes
J. Davis – abstain	A. Martin – yes	E. Schmidt – yes
K. Frindell Teuscher – yes	S. McGregor-Gordon – yes	N. Slovak (proxy N. Perrone) – yes
G. Garcia – yes	G. Morre – yes	I. Tircuit (proxy E. Schmidt) – yes
T. Jacobson – yes	M. Ohkubo – yes	P. Usina (proxy N. Persons) – yes
T. Johnson – yes	M. Papa – yes	A. Yu – yes

ADJUSTMENTS TO THE AGENDA Any senator may move any Consent item to the Action agenda to allow for discussion.

Senator Ohkubo moved Information up in the Agenda, prior to the Break, to respect the guests’ time. President Stover asked if there was any opposition to the adjustment and, hearing none, confirmed the Information item would come after the Action agenda and before the Break.

REPORTS

1. **[President’s Report:](#)** President Stover highlighted the following:
 - EPCC Subgroup is working on AP3775 Generative AI and Academic Integrity and hopes to provide a draft by the end of the month.
 - Faculty Equivalency Committee, with President Stover and Vice President Kate Jolley, will update the procedures for assessing faculty minimum qualifications and equivalencies to meet the standards articulated in [Education Code: § 87359 \(b\) Waiver Of Minimum Qualifications; Equivalency](#).
 - Congratulated Senator Jacobson for successfully defending her dissertation.
 - Thanked / welcomed Senators Johnson, Perrone, and past Senator Wheeler for joining President Stover for [ASCCC’s Spring Plenary 2025](#).
 - VPAA update: obligation of contract faculty for college service; thus it isn’t a viable option to consider increasing Associate representation on the Senate.
2. **[Workgroup Progress Report: Revitalizing Faculty Professional Development AS Subcommittee:](#)** A. Forrester presented the report on the behalf of the workgroup and highlighted the following:
 - Pitfalls for re-establishing the Faculty Committee for Professional Development were identified by the group first to ensure successful avoidance of them.
 - Overview of Part 2, the group’s recommendations for the scope and charge of the committee

- Emphasis on collaboration and coordination across programs (Forever Flex, Communities of Practice, and New Faculty Mentoring Program) and other campus groups working on Professional Development support
- Will bring forward recommendations for the last meeting of April

Questions from Senators:

- Consideration of how this may affect Professional Development coordinators current MOU in their contract for the job?
 - The workgroup has discussed collaborating with AFA, potential negotiable items as appropriate; may recommend or request changes to: job scope of faculty, professional development coordinators, additional release time, etc.
- Consideration of equity re: associate faculty professional development and how flex requirements / payment depends upon day of instruction.
 - Agreed inequitable, arbitrary system. Understanding it is negotiated. A. Forrester offered to follow-up to provide the history of her work to change that, to anyone interested.

CONSENT Treated collectively as one Action item. Any senator may move any Consent item to the Action agenda to allow for discussion.

1. [S25 Cal-GETC Ethnic Studies Resolution](#): *Resolved, That Academic Senate for California Community Colleges (ASCCC) work with ICAS to develop and implement a policy, effective Fall 2026, that any California Community College (CCC) ethnic studies course that is articulated to any California State University (CSU) or University of California (UC) course approved for ethnic studies general education and/or graduation requirements, be “automatically” approved for Cal-GETC Area 6.*

2. [DOC Recommendation on Online Proctoring Software](#): *As resulting from the direct consultation of the Distance Education Committee, does the Academic Senate recommend that the District extend our license with Proctorio through the next academic year so that it expires in June of 2026?*

President Stover introduced the Consent items and called for the vote. The consent agenda passed with vote: 24 yes votes, 3 no's.

M. Anderman – yes

L. Aspinall (proxy T. Johnson) – yes

A. Atilgan Relyea – yes

S. Avasthi – yes

J. Davis – no

K. Frindell Teuscher – yes

G. Garcia – yes

T. Jacobson – yes

T. Johnson – yes

J. Kremer – yes

L. Larsen – yes

D. Lemmer – yes

L. D. Lukas – yes

A. Martin – yes

S. McGregor-Gordon – no

G. Morre – no

M. Ohkubo – yes

M. Papa – yes

N. Perrone – yes

N. Persons – yes

S. Rosen – yes

T. Ruiz – yes

E. Schmidt – yes

N. Slovak (proxy N. Perrone) – yes

I. Tircuit (proxy E. Schmidt) – yes

P. Usina (proxy N. Persons) – yes

A. Yu – yes

ACTION Items must come from the Discussion agenda of a previous meeting or be carried over from a previous Action agenda.

1. [Senate Generative Artificial Intelligence Action Items](#)

- **carry over sub-item 1b.** Does the Academic Senate wish to recommend the inclusion of a library department faculty representative as a key constituent anytime specific GenAI work and/or committees are formed? ([see p.3 and/or library's feedback](#))

Senators:

- hoped to expand the discussion beyond the focus on the library participation with the reminder that the request for relevant department, expertise, and representation has happened many times in the past.
- expressed respect for library colleagues but wanted those deciding the composition of the committee to determine the representation
- expressed support for item 1b due to the valuable expertise of librarians; it doesn't exclude the possibility of specifying other departments; librarians see all students so are exposed to a wide array of communication and information seeking behaviors; AI is already part of the Library's search-engine strategy; also currently beta testing integrating more AI technologies
- expressed opposition due to general confusion; lack of sensibility of how this topic was organized; wariness of work being halted if library faculty unavailable

President Stover closed the discussion by announcing the item was out of time. Senator Johnson moved to extend the time on the item for 15 seconds, seconded. Senator Johnson quickly mentioned, in her experience as a specified Disability Resources Department (DRD) faculty representative on committees, it does not stop the committee's progression when that specific faculty is unavailable.

It was later clarified because 1b. is an Action Item it will return on the next senate meeting's Action Agenda.

- **carry over sub-item 1d.** On March 5th, the body recommended the District establish a long-term, multi-constituent task force to address the issues of GenAI. Does the Senate wish to forward recommended work to that committee? ([see pp. 4—5](#))

President Stover apologized for the error in Item 1d.'s description: the word 'committee' should be 'task force'. Senator Perrone moved to forward recommended work on GenAI to the future task force, seconded. President Stover asked if there was discussion on the motion and a Senator asked for clarification of those specific recommendations. From the [cross-walk support document \(on page 5\)](#), 'Part Two' was referenced by President Stover. He then clarified if the motion on the table passed, the Academic Senate Executive Committee (ASEC) would identify those recommendations that didn't get forwarded already/couldn't be addressed within the scope of the original Senate work group/task force. With no other discussion on the motion, the vote was called and **sub-item 1d** passed unanimously with 27 yes votes.

INFORMATION

[Dual Enrollment Initiative](#) – K. Nazario, M. Ohkubo, L. Dulberg, V. Luna

Senator Ohkubo introduced the presentation by stating the purpose of sharing is to address concerns faculty had and enhance faculty involvement and communication, after the District had shared Dual Enrollment as part of the Strategic Enrollment Management Plan to bolster enrollment. Faculty input regarding faculty training and support for working with K-12 populations and other concerns were addressed by ASEC in a memo to the District, which is why Senator Ohkubo now sits on the Dual Enrollment workgroup.

K. Nazario highlighted details of the Dual Enrollment presentation:

- Two forms of Dual Enrollment: College and Career Access Pathways (CCAP) and high school students enrolled on their own, without a designated partnership.
 - 80% of Dual Enrollment (DuE) students enter college compared to 66% of non DuE students
 - 82% of CCAP students enter college
 - CCAP is the main equity tool for Dual Enrollment at SRJC
 - Article 31 Side Letter addresses compensation for faculty; other faculty concerns are being addressed and a lot more work is happening to ensure equitable access for students while maintaining academic integrity of courses
 - In closing, a [QR code](#) was shared for people to scan for questions, more information, etc.

BREAK – 5 minutes

DISCUSSION

1. [Senate Area Reapportionment: Taskforce Report and Recommendations](#) (10 min) – What is the Senate’s recommendation for Senate Area Reapportionment as based on the recommendations from the Fall 2024 Senate Reapportionment Taskforce?
[See also “Mostly Even Distribution” spreadsheet](#)

President Stover opened the discussion with the queue from last meeting; Senator Lemmer moved to move the item to Action agenda for the next senate meeting, seconded. He reminded the body that moving it to Action doesn’t mean you have to take action. The vote was called and the motion passed unanimously.

Discussion continued:

- A senator felt strongly that the body should recommend increased associate faculty representation, regardless of district feasibility
- Another senator felt strongly about having like-minded departments in the same Area
- Another senator shared constituent feedback of the Arts wishing to stick together; support for broadening Areas to include associate faculty in those departments
- Based on feedback a request was made to ask the departments what they prefer
- Support voiced for including part-time faculty in the communications of their Areas while also maintaining associate seats
- Tension among proportional constituency sizes; how that relates to serving more / less students
- Division of Areas is currently specified in Bylaws so they could be changed to add an apportionment formula
- Point about student services departments (such as Disability Resources) serving all students

The item ran out of time, with Senator Persons first in the queue for next meeting’s Action discussion.

2. [Bylaws / Constitution Workgroup Input Discussion](#) (10 min) – What is the Senate’s recommendation to the workgroup members (Senators Johnson and Ohkubo and President Stover) for substantive improvements, edits, and or changed to the Bylaws and or Constitution?

President Stover opened the discussion by asking the body if there were suggestions to the work group; it was mentioned by Senator Ohkubo they are considering changing the placement of Information Item(s) on the Agenda, before the Action Item(s).

- A senator suggested identifying routine habits as a body, collecting the parliamentary rules and identify their common practice within the Bylaws.
- Hearing no further discussion, President Stover moved onto the next agenda item.

3. [ASCCC Sp25 Resolution Packet \(March 28 to April 10\)](#) (8 min) – What are the Senate’s recommendations for support (or not) of Spring 2025 Academic Senate for California Community Colleges’ (ASCCC’s) Spring Resolution Packet to date? [You can also access the Spring 2025 ASCCC Resolutions Page here.](#)

President Stover asked the body if there were specific resolutions they want to discuss / to advise President Stover’s voting in Spring Plenary.

- Senator Johnson, as co-chair of the statewide Adapted PE Interest group, will attend ASCCC Spring Plenary, in support of her Resolution: *112.02 S25 Disciplines List – Physical Education (Adapted) ([page 20](#)).
- Senators voiced support for Resolution: *+111.06 S25 Unapologetic Commitment to IDEAA and Academic Freedom ([page 16](#)).
- Senators voiced support for Resolution: *+114.02 S25 Advocating for Systemwide Access to AI Tools and Training ([page 24](#)).
- A senator asked why they should advocate for systemwide access to AI tools and training. Without time to get into the why, President Stover told the senator he would think about how to address their question. He expressed his gratitude and honor for the work the body is accomplishing.

ADJOURNMENT

President Stover adjourned the meeting at 5:00 p.m.

ALL FACULTY MEMBERS ARE INVITED TO ATTEND ACADEMIC SENATE MEETINGS

This Academic Senate is created to secure the professional rights and to carry out the responsibilities of the faculty of the Sonoma County Junior College District. The faculty have the traditional right of college faculty to participate in the governance of the college. As specialists in specific disciplines and as experienced instructors, the participation of the faculty in the governance of the college is essential for the district's pursuit of its mission. As professionals, the faculty have the right and a duty to set professional and ethical standards for the conduct of their profession and to promote the excellence of their profession. In order to achieve these ends and in accordance with Title 5 of the California Administrative Code, Subchapter 2, Sections 53200-53205, this Academic Senate is established.