

## Sonoma County Junior College District Board Policy Manual

### Chapter 3: General Institution

#### Title: Accreditation

Code: AP 3200

Adopted:

Last Revised:

Last Reviewed:

In accordance with the standards and guidelines of the Accrediting Commission for Community and Junior Colleges (ACCJC), the District shall conduct an Institutional Self-Evaluation Report according to the cycle established by the Commission and will host a visit by an accreditation team. Mandatory reports will be prepared and submitted to the Commission as required and made available to the public.

Those employees who are responsible for the functions related to the accreditation standards shall be involved in the Self-Evaluation Report and team visit.

The process for producing the written document that is the Institutional Self-Evaluation Report shall include an active, campus-wide involvement of administrators, faculty, classified staff, and students and be led by the following participants:

- An Accreditation Liaison Officer (ALO), appointed by the Superintendent/President
- An Accreditation Faculty Co-Chair, appointed by the ALO.
- An Administrative Liaison and Faculty Co-Chair with 4-8 committee members for each standard

When the Institutional Self-Evaluation Report is complete, the ALO shall make it available to the College Community for review and comment.

The Board of Trustees shall review and approve the Institutional Self-Evaluation Report prior to submission to the Accrediting Commission; a minimum of 45 days prior to the team visit.

**References:** WASC/ACCJC Accreditation Eligibility Requirement 21;

WASC/ACCJC Accreditation Standards I.C.12 and 13;

Title 5

Section 51016