

# AP 5130 Financial Aid

## References:

Education Code Sections 66021.3, 66021.6, 66025.9, 69514, 76300, and 94912.5;  
Title 5 Sections 55031 and 58600 et seq.;  
20 U.S. Code Sections 1070 et seq.;  
34 Code of Federal Regulations Part 668 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);  
ACCJC Accreditation Standard III.D.15

**NOTE:** *This procedure is **legally required**. Local practice may be inserted here. Many Districts have published extensive handbooks for financial aid. They may, if desired, be incorporated by reference rather than reproduced. Further information can be obtained at: <http://www.ifap.ed.gov>, the California Community College Student Financial Assistance Unit.*

**NOTE:** *Effective January 1, 2020, districts must provide students with the Financial Aid Shopping Sheet as developed by the U.S. Department of Education when it provides a financial aid award package to an individual who is offered admission. Districts should ensure their locally created practice or financial aid handbooks incorporate this requirement.*

Financial Aid programs offered usually include:

- Federal Pell Grants Program
- Federal Supplemental Educational Opportunity Grant Program (FSEOG)
- Federal Work Study Program (FWS)
- William D. Ford Federal Direct Loans
  - Direct Subsidized Loan
  - Direct Unsubsidized Loan
- Cal Grants B and C Programs
- California College Promise Grant Program
  - California College Promise Grant (income-based fee waiver)
  - California College Promise (as allowable by AB19)
- Chafee Grant Program
- Federal Direct Student Loan Program
- Federal Family Education Loan Program
- ~~CalWORKS~~

Regulations must address at minimum address: 1. application procedures including deadlines; 2. student eligibility; 3. payment procedures; 4. overpayment recovery; 5. accounting requirements; and 6. satisfactory academic progress, are found in the Santa

Rosa Junior College Financial Aid Handbook, published yearly by the Financial Aid Office. The SRJC Financial Aid Handbook is available on the Financial Aid website.

**NOTE:** *The procedure provision below is **legally required** in an effort to show good faith compliance with the applicable federal regulations.*

### **Misrepresentation**

Misrepresentation is defined as any false, erroneous, or misleading statement that the District, a representative of the District, or a service provider with which the District has contracted to provide educational programs, marketing, advertising, recruiting, or admissions services, makes directly or indirectly to a student, prospective student, a member of the public, an accrediting agency, a state agency, or the United States Department of Education.

A misleading statement includes any statement that has the likelihood or tendency to deceive or confuse. If a person to whom the misrepresentation was made could reasonably be expected to rely, or has reasonably relied, on the misrepresentation, the misrepresentation would be substantial.

This procedure does not apply to statements by students through social media outlets or by vendors that are not providing covered services, as reflected herein.

**NOTE:** *The procedure provision below is **legally required** under California Regulations and applies to students who receive a California College Promise Grant (formerly known as a BOG Fee Waiver).*

### **Loss of Eligibility for California College Promise Grant (formerly known as a BOG Fee Waiver)**

The California College Promise Grant waives the \$46 per unit enrollment fees and 50% of the parking permit for eligible students. A student may be eligible for a California College Promise Grant (CCPG) if they are a California resident or qualify for **AB 540 status** and meet the income or other standards.

A student shall become ineligible for a California College Promise Grant if the student is placed on academic or progress probation, or any combination thereof, for two consecutive primary terms. Loss of eligibility shall become effective at the first registration opportunity after such determination is made.

The District shall notify students of their placement on academic or progress probation no later than thirty days following the end of the term that resulted in the student's placement on probation. The notification must clearly state that two consecutive primary terms of probation will lead to a loss of the California College Promise Grant until the student is no longer on probation. The notification must also advise students about the available student support services to assist them in maintaining eligibility.

The District shall adopt, prominently display, and disseminate policies ensuring that students are advised about the student support services available to assist them in maintaining and reestablishing California College Promise Grant eligibility. Dissemination includes, but is not limited to, information provided in college catalogs and class schedules.

The District shall establish written procedures by which a student may appeal the loss of a California College Promise Grant due to extenuating circumstances, or when a student with a disability applied for, but did not receive, a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student's economic situation or evidence that the student was unable to obtain essential student support services. Extenuating circumstances also includes special consideration of the specific factors associated with Veterans, CalWORKs, EOPS, and DSPS student status.

Foster Youth shall not be subject to loss of California College Promise Grant due to placement on academic or progress probation. This exemption for Foster Youth is effective until the date specified in Education Code Section 66025.9 subdivision (c).

**Revised 7/11, 10/13, 4/15, 4/18, 4/19**