



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MINUTES

April 15, 2026, 3:15 p.m.

Santa Rosa: Senate Chambers, Doyle 145

**Petaluma (New): Mahoney Library
726, 2nd Floor, Petaluma.**

ZOOM ID: 958 4627 3808

PRESENT M. Anderman, L. Aspinall, A. Atilgan Relyea, S. Avasthi, L. Branen-Ahumada, J. Bush, K. Fortunati, K. Frindell Teuscher, G. Garcia, V. Hamilton, T. Jacobson (Petaluma), J. Kremer, D. Lemmer, D. Lukas, S. McGregor-Gordon, T. Melvin, G. Morre, J. Nieto, M. Ohkubo, A. Oliver, M. Papa, N. Perrone, N. Persons, S. Rosen (Petaluma), T. Ruiz (Petaluma), E. Schmidt, I. Tircuit

ABSENT J. Davis, (proxy G. Morre)

CALL TO ORDER 3:17 p.m.

LAND ACKNOWLEDGEMENT STATEMENT - The Land Acknowledgement was read by Senator Persons.

We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations.

OPEN FORUM:

Robert Holcomb, VP of Academic Affairs, provided an update regarding the recent communication about the upcoming district reorganization and encouraged participation in scheduled town halls and feedback opportunities.

- Two upcoming town halls (April 28th and 29th) there is a web form that can be submitted for people to give input and feedback.
- Academic Affairs leadership plans to actively gather ideas by meeting with different groups and go to clusters over the next 3–4 weeks, aiming to complete this before the semester ends.
- Additional feedback will be collected at an upcoming DCIMC meeting.
- Committed to working with Deans and Academic Senate to get good feedback and insight and reorganize Academic Affairs to meet the full potential to meet students’ needs.

MINUTES [Minutes of April 1, 2026](#)

Senator Lukas moved to approve the Minutes of April 1, 2026. Seconded. Approved by 27 yes, votes, 1 abstention.

M. Anderman	yes	V. Hamilton	yes	M. Ohkubo	yes
L. Aspinall	yes	T. Jacobson	yes	A. Oliver	yes
A. Atilgan Relyea	yes	J. Kremer	yes	M. Papa	yes
S. Avasthi	yes	D. Lemmer	yes	N. Perrone	yes
L. Branen-Ahumada	yes	D. Lukas	yes	N. Persons	abstain
J. Bush	yes	S. McGregor-Gordon	yes	S. Rosen	yes
J. Davis (proxy G. Morre)	yes	T. Melvin	yes	T. Ruiz	yes
K. Fortunati	yes	G. Morre	yes	E. Schmidt	yes
K. Frindell-Teuscher	yes	J. Nieto	yes	I. Tircuit	yes
G. Garcia	yes				

ADJUSTMENTS TO THE AGENDA - None

REPORTS

1. **President's Report – J. Stover**

[President's Report](#)

The Chair reported 20 people, current and future Senators, attended Academic Senate for California Community Colleges Spring Plenary in Santa Rosa. Thank you notes have gone out to the funders. This event was a valuable opportunity for professional development, networking, and engagement. Outcomes from the event, including several approved resolutions focused on data protection, educational frameworks, and improved data collection.

Highlight areas were in the form of the votes that were taken on the following Resolutions:

- AI-related voting, calling mostly for ensuring protection of student and institutional data, as well as building a future-ready, education framework.
- No votes on the new math minimum qualifications.
- Vote by acclamation supporting the condemnation of Cesar E. Chavez and his sexual abuse scandal and honoring the survivors and the farmworkers movement.
- Non-controversial pass of our resolution calling for better data, when it comes to AB 1705 impacts.
- Working on and will bring forward more information regarding a potential resolution or collective action regarding CalSTRS to divest its \$1.1 billion investment in military-based corporations.
- We will engage in summer planning work.
- Continue to make sure that the faculty voice is included in matters such as but not limited to Banner implementation, district reorganization, and the forthcoming budget deficit reduction strategies.
- Announced that Senator Tircuit will be returning to Area 3 as an At-Large Senator and Nora Wheeler will be joining us in Area 11; to fill a one-year service, Inga Stockburger will be stepping into the role of Associate Senator, At Large in Area 14.
- Officer Elections will run at the last meeting in May.
- Reviewed the Land Acknowledgement that was done at Plenary will be demonstrated at the next meeting.

2. **AP2410 Process Update – M. Ohkubo**

[AP2410 Process Update re: AP7120A](#)

Senator Ohkubo reviewed the final summary of AP 2410 the process and the progress that has taken place through numerous meetings with the district.

- Thirteen (13) meetings have been held since February 2025 with the District, collaboratively on AP2410 process and AP7120A.
- Reviewed items resolved at this point. (see support document above)

3. **Equal Employment Opportunity Advisory Committee - I. Tircuit and S. Sydney** [Equal Employment Opportunity Advisory Committee](#)

Sussanah Sydney, Administrative Co-chair and VP Designee of Human Resources EEOAC, reviewed the following work done by the committee:

- The EEOAC is an advisory body to the VP of HR.
- Assists in the development implementation and promotion of the EEO plan under Title V requirements.
- During 2025-2026 EEOAC members completed strategic trainings regarding values- driven standpoint and making sure the recommendations are going to be based on facts, legal requirements and best practices
- Completed a thorough review of the 13 components of the EEO plan, and looked at the 21 strategies, as a committee to identify opportunities for changes and improvements.
- Solicited feedback from constituent groups

Senator Tircuit reviewed the following:

- The committee experienced ongoing difficulty maintaining stable membership, Sussanah Sydney has helped with the membership stability, improving continuity and effectiveness.
- The committee continued reviewing the EEO plan, including its strategies and definitions, making recommendations as part of its role in supporting plan development.
- Efforts involved organizing events where individuals shared personal and professional journeys to provide perspective and encouragement. Building on this approach, the committee planned to expand outreach by bringing these efforts directly to the students.

4. Accreditation Oversight Committee – L. Mitchell

[Accreditation Oversight Committee](#)

Lauren Mitchell reported on the following work done by the committee:

- Committee has spent most of the fall working on the mid-term report that was submitted March 26.
- Start the next comprehensive accreditation cycle on August 28.
- Site visit in February 2029.
- Mid-term report reports progress since last comprehensive.
- The need to address the loss of federal funding
- Look at the goals for transfer, those numbers will need to be readjusted.
- Continuing work on SLO's.
- Revision of the accreditation workgroup including structure and process.
- Revision of AP3200 which has been put forward to the President's office.
- Structure finalized on the fall of 26.
- Improve communication regarding the accreditation process with the campus.
- Report out to various areas at the college, Student Government Association, Classified Senate and Academic Senate.
- Possibility of accrediting Roseland which could be difficult with shifting resources at this time

5. Textbook and Instructional Materials Committee B. Demmitt

[Textbook and Instructional Materials Committee](#)

Britney Demmitt, Faculty Co-Chair for the Textbook Instructional Materials Committee, highlighted the following work done by the committee:

- Textbook Adoption process.
- Banner will impact this transition.
- Working with Open Education Resources Use on Campus and Zero Textbook Cost course distinction at SRJC.
- New rollout with new schedule currently does not have identification of the cost of courses on the schedule.
- Work with faculty collaboratively to understand current use of Open Education Resources and designation of Zero Textbook cost courses.
- Developing a survey to understand current use and gather questions.
- Working to inform students about affordability of textbook material.
- SRJC textbook loan programs are part of the library.
- Goal is to help disseminate information and re-evaluate how to alert students about these textbook loan programs.

6. Faculty Staffing Committee – M. Ohkubo and Victor Tam

Senator Ohkubo reviewed the work of the Faculty Staffing Committee:

- The biggest is the change from the Faculty Staffing Committee going forward and moving in the shared governance reorg from a Presidential Advisory Committee to an Academic Senate Consultation Committee.
- Hoping this opens the door for more Senate consultation with this group.
- Faculty staffing is an iterative process, with a lot of feedback and seeking continuous improvement and taking these concerns and moving them forward to Cabinet or College Counsel.
- Following this year's process from DCIMC, the committee engaged in dialogue, took notes and followed up in discussions.
- Last fall reviewed what other schools and districts do, and then continued that process into the semester, so that information is part of the decisions that we are making as well.

Dean Victor Tam reported on the following:

- The committee reviewed feedback from DCIMC and identified communication and transparency as key areas for improvement.
- Plans were made to meet with Dr. Garcia and VP of Academic Affairs, Robert Holcomb to discuss how

recommended lists are prioritized.

- The committee explored ways to provide feedback to department chairs who submitted requests.
- Recognized that many requests could not be approved due to fiscal constraints.
- Ensure chairs receive feedback to improve future requests.
- More communication and discussion among stakeholders.
- A potential discussion forum among DCIMC members was considered to share needs and perspectives.
- Future discussions could help participants better understand priorities, timing, and how to strengthen requests.
- These conversations may occur separately from the formal staffing process to enhance communication overall.

Senator Ohkubo reviewed the following:

- Reviewed feedback highlighting a need for increased communication.
- Considered a suggestion for a discussion forum among DCIMC members.
 - Noted the discussion would not be part of the formal process due to going through College Council and through Senate
 - Identified potential benefits of helping participants assess timing, priorities, and submission readiness.
 - Recognized the value of improving understanding of what information to include in requests.
 - Discussions could support better-informed decision-making.

INFORMATION

1. S. Avasthi and E. Schmidt – SLO Update

Smitha Avasthi reviewed the following:

- Updates to SLO Reports.
- New rubric.
- Finalizing results.
- Finalized results will be awhile before they are rolled out.
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[SLO Update](#)

2. M. Hales and N. Perrone – Career and Academic Pathways Update [Career and Academic Pathways Update](#)

Michael Hales and Nick Perrone highlighted information on Career and Academic Pathways or (CAPS).

- Santa Rosa Junior College is advancing the development of career and academic pathways as part of the broader SRJC Forward effort to redesign the student experience.
- SRJC Forward is moving through the institutional review process by visiting shared governance bodies designated by the President in order to collect additional feedback, with the end goal of proposing a vetted and revised recommendation to the President's Cabinet in May.
- Academic Pathways are student-facing exploration and navigation tools, and a way to organize programs for early exploration and decision-making.
- A zoom meeting will be held on Monday, April 27 at 3 pm to review the Holland Codes.

CONSENT N/A

BREAK

ACTION

1. [AP7120A\[markup\]: Addressing Final Concerns \(including updated \[clean\] AP7102A\)](#) (M. Ohkubo) The Academic Senate will again review the changes approved by the body thus far in AY2025—26 and address concerns in support of finalizing our mutual collaboration with the District (*Action Item {11/19; 12/03; 2/4; 2/18; 3/04; 4/01; 4/15} and Discussion Item {10/01; 10/29; 11/04} histories*).

M. Ohkubo requested input if there were any final concerns and reviewed there was one error in the document. Senator Anderman addressed the one mistake which was on November 19th, the Senate voted to restore some language revolving around ranking finalists. This was part of the original 4.3.2P, and the language was the screening and interviewing committee may choose to rank candidates if desired. If the

candidates are ranked, the ranking may be given to the appropriate vice presidents or designees in writing, verbally, or after the administrative interviews are conducted. We took a vote on that on November 19th, it was 25 to 2, it passed.

- Oversight asked from the Parliamentarian. No vote needed as this is an omission and will be added back to the document.
- Senator Ohkubo acknowledged the item was omitted on line 359, it will be added back to line 359, H and a new sentence:
 - The Screening and Interview Committee may choose to rank candidates if desired. If the candidates are ranked, the ranking may be given to the appropriate Vice President or Vice President, or designee in writing, verbally, or after the administrative interviews are conducted.

A question by a Senator regarding conducting reference checks and it does not say who will conduct them.

- This was left intentionally vague, in collaboration with the District in the AP2410 process, it was decided we would not define who or how the reference checks are performed, so that as times change, the internal operational procedures can change.

Senator Persons moved to approve AP7120A with the omission to be added back into the document. Seconded.

Approved by 27 yes votes, 1 absent.

The Chair acknowledged that this has been a very long process and is very pleased that an outcome has been reached. Thank you to Senator Ohkubo for the work that has been put into this effort. Senator Ohkubo thanked everyone for the hard discussions, collaboration and work that went into making this possible.

M. Anderman	ye	V. Hamilton	}	M. Ohkubo	yes
L. Aspinall	ye	T. Jacobson	}	A. Oliver	yes
A. Atilgan Relyea	ye	J. Kremer	}	M. Papa	yes
S. Avasthi	ye	D. Lemmer	}	N. Perrone	yes
L. Branen-Ahumada	ye	D. Lukas	}	N. Persons	yes
J. Bush	ye	S. McGregor-Gordon	}	S. Rosen	abs
J. Davis (proxy G. Morre)	ye	T. Melvin	}	T. Ruiz	yes
K. Fortunati	ye	G. Morre	}	E. Schmidt	yes
K. Frindell-Teuscher	ye	J. Nieto	}	I. Tircuit	yes
G. Garcia	ye				

2. Does the Body wish to accept the recommendation of the Faculty Professional Development Committee on the follow topic: To Change the Name of "PDA Day" to "All College Day" (See History/Rationale) (10 min)

The Chair introduced the item. The discussion took place:

- Associate Faculty are the largest faculty group, and they are not paid to participate, it does not feel right calling it "All College Day".
- Open to a name change, but it needs to better reflect the day.
- Suggest Professional Development Day, or something similar that is inclusive of all employee groups and reflects our college community.
- Senator in support of the name change, and would like to see it as an aspiration, and before we do the actual name change, that the Professional Development Committee work on making it an actual change to include the whole college.

Senator Persons moved to recommend to the Professional Development Committee that this day be renamed Professional Development Day. Seconded.

Senator Persons restated the motion. Senator Persons moved to recommend that our PDA Days be renamed Professional Development Day. Seconded. Approved by 24 yes votes, 2 no votes, 2 absent.

M. Anderman	ye	V. Hamilton	\	M. Ohkubo	yes
L. Aspinall	ye	T. Jacobson	\	A. Oliver	yes
A. Atilgan Relyea	ye	J. Kremer		M. Papa	yes
S. Avasthi	ye	D. Lemmer	\	N. Perrone	yes
L. Branen-Ahumada	ye	D. Lukas	\	N. Persons	yes
J. Bush	ab	S. McGregor-Gordon	\	S. Rosen	abs
J. Davis (proxy G. Morre)	ye	T. Melvin		T. Ruiz	yes
K. Fortunati	ye	G. Morre	\	E. Schmidt	yes
K. Frindell-Teuscher	ye	J. Nieto	\	I. Tircuit	yes
G. Garcia	ye				

DISCUSSION *note: items marked [urgent*] can be moved to Action and voted on in the same meeting*

1. **Expanding Faculty Fund for Advanced Studies to Associate Faculty** As previously reported on 1 April 2026, does the body wish to support the work of the FFAS in taking the necessary follow up actions that include associate faculty in their scope and charge by supporting the following:
 - a. Recommending the inclusion of associate faculty in the membership of FFAS
 - b. Recommending the referral of the matter of pay to AFA and the District as per their purviews

Please note: the April 1st Discussion Item Does the Academic Senate wish to accept the recommendation of the Faculty Professional Development Committee as follows: "The FPDC recommends the adoption of the Vision Resource Center to the Academic Senate" **will come back on April 29th after the Faculty Professional Development meets on April 23rd and discusses the topic "Suggestions for Improving Recommendation to Adopt VRC to Academic Senate".**

The Chair introduced the item.

A discussion took place regarding:

- Foundation fund that was very clearly intended for the use of only full-time faculty.
- Noted concerns with disenfranchising a very large percentage of our colleagues.
- The Chair reviewed the only action on this item would be to move this to an action item for next meeting.
- Two separate funds are needed.
- Important for Associate Faculty to have access

Senator Melvin moved to move this to an action item. Seconded.

Approved by 26 yes votes, 2 absent.

M. Anderman	yes	V. Hamilton	yes	M. Ohkubo	yes
L. Aspinall	yes	T. Jacobson	yes	A. Oliver	yes
A. Atilgan Relyea	yes	J. Kremer	yes	M. Papa	yes
S. Avasthi	yes	D. Lemmer	yes	N. Perrone	yes
L. Branen-Ahumada	yes	D. Lukas	yes	N. Persons	yes
J. Bush	absent	McGregor-Gordon	yes	S. Rosen	absent
J. Davis (proxy G. Morre)	yes	T. Melvin	yes	T. Ruiz	yes
K. Fortunati	yes	G. Morre	Yes	E. Schmidt	yes
K. Frindell-Teuscher	yes	J. Nieto	yes	I. Tircuit	yes
G. Garcia	yes				

ADJOURNMENT 5:00 p.m.