
Incident Reporting with Maxient

Introducing Maxient

- New electronic incident reporting and management system
- 1 Tool, 5 areas (firewalled to appropriate personnel)
 - Academic Integrity
 - Title IX
 - Student Conduct
 - CIRT
 - Complaints/Grievances

Benefits

- Easy public reporting for students and faculty
- FERPA protected
- Better communication between reporters and responding administrators
- Provides requisite tools to quickly follow-up on outstanding issues
- Provides the college with excellent record maintenance, ensuring the highest level of legal compliance
- Provides enhanced tools for each area to better conduct their job responsibilities

Student Portal Home
Apply
Add/Drop/Register
View Grades
Purchase Optional Fees
Pay Fees
Check myCertificate progress
Check myDegree progress
Schedule of Classes
FAQs and A&R Policies
Contact Us
CA Voter Registration

[Report an Incident](#)



Student Portal Access

Incident Report Links:

- [Academic Integrity](#)
- [CIRT \(Student Behaviors of Concern\)](#)
- [Complaints/Grievances](#)
- [Student Conduct](#)
- [Title IX \(Sexual Assault, Dating Violence, Domestic Violence, Stalking\)](#)

Faculty Portal



SRJC-myCubby

Currently logged in as: **A.C. Panella**

[Faculty Portal Home](#)

[View Rosters](#)

[Email Students](#)

[Field Trips](#)

[Make a Report](#)

[Contact Us](#)

- [Academic Dishonesty](#)
- [Complaint/Grievance \(Decision Form\)](#)
- [Student Behaviors of Concern \(CIRT Team\)](#)
- [Student Conduct](#)
- [Title IX: Discrimination, Harassment, Sexual Misconduct](#)



Web Page Links



SANTA ROSA JUNIOR COLLEGE
Building on a Legacy of Excellence

Student Conduct

[A-Z Index](#)

[ABOUT SRJC](#)

[ADMISSIONS](#)

[ACADEMICS](#)

[STUDENTS](#)

[CAMPUS LIFE](#)

[ADMINISTRATION](#)

[FACULTY / STAFF](#)

[FOUNDATION / ALUMNI](#)

Student Conduct and Discipline Due Process


- [Student Rights and Responsibilities](#)
- [Student Conduct/Discipline](#)
- [Acts of Misconduct](#)
- [Discipline Due Process](#)
- [Possible Sanctions](#)
- [Appeal Procedures](#)
- [En Español](#)

STUDENT CONDUCT AND DISCIPLINE DUE PROCESS

The Sonoma County Junior College District supports a safe, productive learning environment to foster intellectual curiosity, integrity and accomplishment as defined in the District Mission and Goals.

The District holds that students shall conduct themselves in a manner which reflects their awareness of common standards of decency and the rights of others. Interference with the District's mission, objectives, or community life shall be cause for disciplinary action.

A student is defined as a person who is currently enrolled as a student in a credit or noncredit class or in community service offerings of the District; engaged in District activities in preparation for enrollment; or enrolled as a student or preparing for



[File A Report](#)

CIRT/Behavioral Concern Incident Report Form

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CIRT/Behavioral Concern Incident Report Form

Important Information

For Emergencies

Do not use this form to report events presenting an immediate threat to health or safety. If you require emergency assistance, dial 911. If you are on campus, call SRJC District Police directly at (707) 527-1000.

Reporting Students of Concern

This form is used to report incidents of behavioral concern. Further details can be found on the [CIRT homepage](#), including [resources](#) and [guidelines](#) for recognizing and handling behaviors of concern.

Reporter Information

Your full name:

Your position/title/role:

Your phone number:

Your email address:

CIRT/Behavioral Concern Incident Report Form



Student of Concern and Other Involved Parties

Name or Organization	Select Gender	Select Role	ID Number
<input type="text"/>	Please choose... ▾	Please choose... ▾	<input type="text"/>
DOB (YYYY-MM-DD)	Phone number	Email address	Address
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add another

Questions

PLEASE CHECK ANY THAT APPLY Academic Concerns

- | | |
|--|--|
| <input type="checkbox"/> Marked decline in academic performance | <input type="checkbox"/> Communication that is concerning (<i>including written or electronic</i>) |
| <input type="checkbox"/> Inability to cope with academic pressures | <input type="checkbox"/> Skipping classes/assignments or increased tardiness |

Behavioral Concerns

- | | | |
|--|--|---|
| <input type="checkbox"/> Disturbing conduct | <input type="checkbox"/> Shift in mood that is sudden or significant | <input type="checkbox"/> Potentiality risky behavior (<i>restricted eating, excessive exercise, misuse of medication</i>) |
| <input type="checkbox"/> Disruptive behavior | <input type="checkbox"/> Concerning use of alcohol and/or other drugs | <input type="checkbox"/> Thoughts or threats of harming others |
| <input type="checkbox"/> Verbal or physical harassment | <input type="checkbox"/> Self-harming behavior (<i>such as cutting or</i> | |

CIRT/Behavioral Concern Incident Report Form

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Santa Rosa Junior College Sta x CIRT/Behavioral Concern Incid x

https://cm.maxient.com/reportingform.php?SantaRosaJC&layout_id=50

Student was transported to Jail

If Related to a Course:Please list the course title, number, instructor, and next date of class.

Notifications:What other college personnel, if any, have been notified?

Supporting Documentation

Please submit any relevant documentation (e.g., text message screen caps, emails, submitted assignments, etc.). 1GB maximum total size.

Attachments require time to upload, so please be patient after submitting this form.

Choose files to upload Choose Files

One last step ...

Help us prevent spam reports by completing this captcha.

I'm not a robot

Email me a copy of this report

Submit report

Questions?

Maxient is now deployed.