

Book
Sonoma County Junior College District Board Policy Manual
Section
Section 8: Student Services
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Academic and Progress Renewal
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ACADEMIC and Progress RENEWAL
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Academic Renewal Procedure

Alleviation of previously recorded, substandard (D and F) academic performance, completed at Santa Rosa Junior College, which is not reflective of a student's demonstrated ability, will be considered upon submission of a petition by the student to the Office of Admissions, Records & Enrollment Development. Upon approval by the department, the academic record of the student will be so annotated and appropriate adjustments made to the grade point average. All previously recorded work however, will remain legible, ensuring a true and complete academic history. A total of 24 units are the maximum amount of course work to be alleviated.

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This policy is applicable in any of the following cases:

1. Completion of 24 units at C (2.0 grade point average) level or above in all course work attempted subsequent to the semester(s) of substandard work.

2. The passage of 4 four years since the substandard work was recorded.

3. Demonstration that previously recorded work is not reflective of present ability. Such evidence might include, but is not limited to documented proof of experience, awards, degrees, and honors.

Progress Renewal Procedure

The alleviation of previously recorded "No Credits", "No Passes", and "Withdrawals" ("NC", "N/P", "W") completed at Santa Rosa Junior College will be considered upon submission of the Request for Record Adjustment Based on Progress Renewal Policy form by the student to the Admissions, Records and Enrollment Development Office. Upon approval by the Director, Academic Records & International Admissions, the academic record of the student will be so annotated with appropriate adjustments to the student's progress status. All previously recorded work, however, will remain legible, ensuring a true and complete academic history. Twenty-four units is the maximum amount of course work to be adjusted.

This procedure is applicable in either of the following cases:

A. The student:

1. has not received any "Withdrawals", "Incompletes", "No Credits" or "No Passes" in two consecutive semesters following the receipt of "Withdrawals", "Incompletes", "No Credits" or "No Passes" and

2. has completed a minimum of 4 semester units and

3. has a cumulative GPA of 2.0 or better or

B. The passage of four years since the "No Credits", "No Passes" and/or "Withdrawals" were recorded (at the end of the semester).