

Student Success Steering Committee

Alternative Option
April 5, 2017

COMMITTEE FUNCTION:

The mission of the Student Success Steering Committee is to advance equitable student access, success, and completion at Santa Rosa Junior College. The Committee will provide a platform for collaboration and communication across the District that results in the integration of student success efforts including, but not limited to, Student Success and Support Program, Student Equity Program, and Basic Skills Initiative.

The Committee's responsibilities are to:

1. Advise the development and implementation of an Integrated Student Success Plan that aligns student success and retention goals with District Strategic Plan and state-wide Institutional Effectiveness Program Initiative.
2. Use best practices models to support the integration and implementation of Student Success and Support Program, Student Equity Program, and Basic Skills Initiative according to respective State guidelines and requirements
3. Review and provide recommendations to update policies and procedures related to student success.
4. Review research data related to student access, success, and retention, and make evidence-based recommendations to improve the effectiveness of student success initiatives.
5. Lead and guide Implementation Teams as determined by Integrated Student Success Plan.

Meeting Schedule: 1st Wednesday each month for Steering Committee; 3rd Wednesday each month for Steering/Implementation Teams, 1:15-2:45pm. (More Implementation Team meetings as needed, TBD)

Steering Committee Structure:

7 Administrators

8 Faculty (from Counseling, Basic Skills, Transfer and CTE; at least one from Petaluma Campus)

2 Classified

2 Students

1 OIR Rep

MEMBERSHIP TOTAL: 20

*Permanent Members by Position:

- Dean, Student Success, Equity and Retention (A) (co-chair)
- President, Academic Senate or designee (F) (co-chair)
- Dean LAAF (A)
- Director, Student Equity (A)
- Faculty Student Equity Coordinator (F)
- Senior Dean, Student Services Programs (A) (formerly Dean of Counseling)
- Dean, Academic Affairs appointed by VPAA (A) (ex-officio)
- Dean, Student Services, Petaluma Campus (A)
- Dean, A&R and Enrollment Development (A)
- Ex-officio: 4
- Director, Student Financial Services or Director, EOPS (A) (ex-officio)
- Student Services managers(2) appointed by the VPSS (A) (ex-officio)

Implementation Teams:

-Team members shall include faculty, administrators, and staff working with disproportionately impacted students in related goal areas.

-All steering committee members are required to serve on at least one implementation team.

-All implementation team co-chairs shall be drawn from the steering committee with a minimum of one faculty and one administrator serving as co-chairs, as possible.

Implementation Teams		
Access	Retention	ESL/Basic Skills
Goal Completion	Professional Development	Direct Student Support

Current BSI Committee becomes the base for ESL/Basic Skills Implementation Team