

Student Success Steering Committee

March 15, 2017 Approved by SSEC/BSI

March 16, 2017 Recommended Revision by College Council

Committee Function:

The mission of the Student Success Steering Committee is to advance equitable student access, success, and completion at Santa Rosa Junior College. The Committee will provide a platform for collaboration and communication across the District that results in the integration of student success efforts including, but not limited to, Student Success and Support Program, Student Equity Program, and Basic Skills Initiative.

The Committee's responsibilities are to:

1. Advise the development and implementation of an Integrated Student Success Plan that aligns student success and retention goals with District Strategic Plan and state-wide Institutional Effectiveness Program Initiative, including funding allocation recommendations to the District.
2. Use best practices models to support the integration and implementation of Student Success and Support Program, Student Equity Program, and Basic Skills Initiative according to respective State guidelines and requirements
3. Review and provide recommendations to update policies and procedures related to student success.
4. Review research data related to student access, success, and retention, and make evidence-based recommendations to improve the effectiveness of student success initiatives.
5. Lead and guide Implementation Teams as determined by Integrated Student Success Plan.

Meeting Schedule: 1st Wednesday each month for Steering Committee; 3rd Wednesday each month for Steering/Implementation Teams, 1:15-2:45pm. (2nd, 4th Wednesdays for Implementation Team meetings meeting time TBD)

Steering Committee Structure:	
Director, Student Equity (A)	Student Equity Faculty Coordinator (F)
Dean, Student Success, Equity and Retention* (A)	Counseling Chair or Designee (F)
NC SSSP Coordinator (A)	ESL Chair or Designee (F)
LAAF Dean (A)	College Skills Chair or Designee (F)
Counseling Dean (A)	Academic Senate President or Designee* (F)
STEM Dean (A)	At-large Faculty Rep (F) **
Petaluma Student Services Dean (A)	At-Large Faculty Rep (F) **
Classified Reps (2) (C)	DRD Coordinator or Designee (F)
Student Reps (2) (S)	
OIR Rep (1)	

* Co-chairs

**Preferred representations: Math, English, CTE, Library, AFA

-At least one faculty member will be drawn from the Petaluma Campus

-All steering committee members are required to serve on at least one implementation team.

-All implementation team co-chairs shall be drawn from the steering committee with a minimum of one faculty and one administrator serving as co-chairs, as possible.

Faculty: 8 (6 by position, 1 at-large appointed by Academic Senate, 1 at-large appointed by AFA)

Administrators: 7 (by position)

Classified: 2 (1 appointed by Classified Senate, 1 appointed by SEIU)

Students: 2

Total: 20

Ex-officio: IT representatives

Implementation Teams:

Team members shall include faculty, administrators, and staff working with disproportionately impacted students in related goal areas.

Implementation Teams:		
Access	Retention	ESL/Basic Skills
Goal Completion	Professional Development	Direct Student Support