

# 2025-2026 District Technology Committee Annual Report to Academic Senate

## Charge

The purpose of the District Technology Committee (DTC) is to provide recommendations and direction on the integration of technology Districtwide. In this capacity, DTC will:

- Serve as a representative body of primary technology constituency groups;
  - Facilitate and review the Technology Planning process, as needed.
  - Establish specific goals and implementation guidelines
  - Create and publish district standards for technology purchase and support
  - Update and review technology-related planning documents as appropriate
- Review District technology, including software, needs as identified in the Program Review and Planning Process (PRPP), and recommend purchases of equipment and software to ensure compliance with standards, the strategic technology plan, and available funding
- Evaluate the implementation and efficacy of adopted technology.
- Makes recommendations for compliance with Section 504 and 508 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other laws and regulations pertaining to digital access to services and programs.

## Current Academic Year Developments

Historically, DTC's primary mandate has involved the systematic review, prioritization, and recommendation of instructional technology requests for the current academic year. To ensure an equitable evaluation process and maintain a comprehensive understanding of districtwide needs, our recommendations are informed by the rankings provided by department chairs and cluster heads, in accordance with the Program Review and Planning Process (PRPP).

- During the current cycle, DTC focused on the onboarding and orientation of new faculty members, including the transition of our new Chair and Co-Chair. Although this leadership transition necessitated a more deliberate pace during the fall semester, the committee successfully reviewed all technology requests and recommended funding for eligible technologies based on the available fiscal resources.
- The shift toward a new governance structure and the associated role transitions initially impacted the efficiency of our recommendation timeline. Nevertheless, DTC has since:
  - Formalized protocols to expedite the review process.
  - Clarified administrative expectations to ensure timely responses to departmental needs.
  - Established a streamlined workflow to enhance responsiveness in subsequent semesters.
- The committee is now better prepared to execute its responsibilities and effectively support faculty and students for success regarding our funding recommendations.

## **Software Governance and Compliance**

- Historically, DTC's technology review mandate was limited to hardware and did not include institutional software. In the absence of a preexisting framework, the committee has initiated the development of a software procurement and review process. This work has been informed by:
  - Conducting a comparative analysis of software procurement models at peer institutions.
  - Reviewing a draft process recommended by the District Online Committee in 2023
  - Aligning best practices with institutional priorities to establish a clearer process for institutional planning and budget development.
- A primary focus of this new review process is ensuring institutional adherence to Sections 504 and 508 of the Rehabilitation Act of 1973. DTC is dedicated to ensuring that all prospective software acquisitions meet accessibility standards, which was previously a review function of another (District Access) committee. While accessibility checks were not part of the historical charge, DTC is now finalizing a structured pipeline for software procurement that integrates these compliance checks into an efficient purchasing workflow.
- Another major component of this work is to establish the budgetary alignment of software with District funding. Since this committee's funding was previously limited to funds obtained from a local bond, and that funding specifically prohibits the funding of software, a new funding source will need to be established.

## **Strategic Planning and Future Mandates**

- Given the increasing intersection of hardware and software funding requirements, DTC has engaged in a broad strategic review of the current Technology Plan. To provide greater clarity and institutional support, we are focusing on the following core objectives:
  - Implementation Guidelines: Establishing standardized procedures for the procurement of new technologies.
  - Strategic Updates: Refining the long-term Technology Plan to reflect evolving institutional priorities.
  - Efficacy Assessment: Developing metrics to evaluate the performance and pedagogical impact of adopted technologies.
  - Compliance Oversight: Formalizing recommendations for ADA/Section 508 adherence and establishing a mechanism for remediating non-compliance issues across campuses and sites.