

## Faculty Professional Development Committee - Meeting Minutes

*Date | time* 04.23.26 | 1:30 PM – 2:45 PM | *Location* Senate Chambers, 145 Doyle  
*new zoom link (for public):* <https://santarosa-edu.zoom.us/j/88023645252> Meeting  
 ID: 8802-3645-252

### Members Present

<b>Voting Membership</b>	John Stover (Faculty - AS)	Rebecca Stoddard (Faculty - AS)	Jessica Harris (Faculty – AS)
	Ann Foster (Faculty - AS)	Robert Bisordi (Faculty - AS)	
	Alexa Forrester (Faculty - AS)	Tim Melvin (Faculty - AFA)	

### Agenda Items

- ***The Meeting was Called to Order:*** 1:37 p.m. by Committee Chair, J. Stover.
- ***Open Forum:*** There were no requests or statements made during open forum.
- ***Welcome:*** The Committee Chair welcomed all to the meeting.
- ***Approval of the Agenda:*** The committee agreed to table item #7; Addressing Associate Faculty concerns re: equitable access. This item will be brought back to the May 14, 2026 meeting when Kate Jolley is available to attend. No opposition.
- ***Approval of the Minutes:*** Alexa Forrester moved to approve the minutes of March 23, 2026. Seconded. Approved, all in favor.
- ***Suggestions for Improving Recommendation to Adopt VRC to Academic Senate*** – The Chair reported that during the Academic Senate Executive Committee meeting this morning, it was brought forward that many of the matters that are documented in this report are matters of working conditions and matters of operation. Technically this is not the purview of the Senate to address working conditions and matters of operations. AFA representative is on the FPDC (T. Melvin) and today we will go through the document and refine the recommendation that will be appropriate to present to the Senate.

#### Discussion:

- The Chair reviewed the process of the work that needs to be done for this item
- Need to simplify
- Focus on the top section of this document, Options for “Adopting the VRC”
- Option 1 looks like it is free and clear of working conditions and operational issues
- Reasoning and transparent communications
- Second part of the discussion will highlight for T. Melvin what to carry forward to AFA

#### Option 1 reviewed:

- Option 1 reviewed
- Consensus that this is a very clean option, agree with parameters

- This could be a way to move forward
- AFA representative will check with AFA on a privacy concern
- Reviewed the training with VRC

Option 2 reviewed:

- Concerns with privacy
- People may see this as advertising

Option 3 reviewed:

- Forcing everyone to enter things into VRC
- Option 2 is too muddy and do not think we are at Option 3

T. Melvin moved to put forth to Senate that we adopt the VRC as an avenue for faculty to access statewide PD opportunities and conversations. Seconded.

Roll Call: R Bisordi, yes, J. Harris, yes, A. Foster yes, A. Forrester, yes, R. Stoddard, yes, T. Melvin, yes, J. Stover, yes.

- ***Addressing Associate Faculty concerns RE: Equitable Flex Obligation*** – Item tabled until the May 14, 2026 meeting and/or when Kate Jolley can join us.
- ***Revision of Forever Flex Categories***  
Ann Foster and Alexa Forrester reviewed the various training categories for Forever Flex
  - Reviewed documents and noted organized training are rearranged so similar categories are together
  - Tried to create general classes events
  - Working document as a draft, looking for input from committee to update
  - Imbedded in documents are links to calendars of events
  - Recommend having this as a disclaimer at the top of the document: “if it contributes to your professional development”.

This item will be brought back to the next Faculty Professional Development meeting.

- ***Future Agenda Items***  
Chair to reach out to Kate Jolley to invite to final meeting on May 14 (or later) regarding item #7, Addressing Associate Faculty concerns re: equitable flex obligation.
- ***Announcements/Information***  
Alexa Forrester mentioned receiving an email regarding the Statewide Chancellors Office has a faculty professional development survey they would like to send out. No opposition to having Alexa Forrester ask Robert Holcomb to send out.

Ann Foster – CoP’s equity assessment for next meeting.

The meeting was adjourned at 2:45 p.m.