



Faculty Professional Development Committee - Meeting Minutes

Date | time 03.26.26 | 1:30 PM – 2:45 PM | *Location* Senate Chambers, 145 Doyle
new zoom link (for public): <https://santarosa-edu.zoom.us/j/88023645252> Meeting ID: 8802-3645-252

Members Present

Voting Membership	John Stover (Faculty - AS)	Rebecca Stoddard (Faculty - AS)	Jessica Harris (Faculty – AS)
	Ann Foster (Faculty - AS)	Robert Bisordi (Faculty - AS)	
	Absent	Absent	
	Alexa Forrester (Faculty - AS)	Tim Melvin (Faculty - AFA)	

Agenda Items

- **The Meeting was Called to Order:** 1:43 p.m. by Committee Chair, J. Stover.
- **Open Forum:** There were no requests or statements made during open forum.
- **Welcome:** The Committee Chair welcomed all to the meeting. Going forward there will be a calendar invite to the meetings for the remainder of the school year.
- **Approval of the Agenda** – Approved.
- **Approval of the Minutes:** Alexa Forrester moved to approve the minutes from the March 12, 2026 meeting. Seconded. Approved, all in favor.
- **Suggestions for Improvements to Center for Excellence in Teaching-** Alexa Forrester updated the committee with an email communication that was going to be sent to Mary-Catherine Oxford, Dean of Learning Resources regarding the recommended updates and changes in the CETL.
 - Layout of furnishings in the area to include a conference table.
 - Changes could take place in the summer.
 - Should not be any cost other than the labor.
 - Request to remove one of the cubicles to open for more natural light in the space.
 - The Dean will provide guidance on how others can facilitate this process.

The committee agreed to have the email sent out on behalf of the Faculty Professional Development Committee.

- **Addressing Associate Faculty concerns RE: Equitable Flex Obligation** – Alexa Forrester gave an overview of the processes and concerns. The following items were discussed:
 - Full-time faculty must complete a set number of professional development hours, while part-time requirements depend on teaching schedules tied to specific calendar days.
 - The current system bases eligibility and obligations on when assignments fall.
 - Possibility of upcoming changes to how workload is calculated may create opportunities to revise the policy.
 - Concerns about fairness, including part-time instructors, are required to complete more development hours than full-time staff for similar or lighter teaching loads.

- Request Kate Jolley to come to a future committee meeting for a review and discussion.
- Potential next steps include exploring policy changes.
- A discussion took place to create a resolution to be sent to the Chancellor's office.
- **Discussion on Name Change from PDA Day to All College Day (Fall and Spring)** – Alexa Forrester moved to rename PDA Day to All College Day. Seconded. The committee requested this item be proposed to the Academic Senate as a Consent item. A discussion took place regarding:
 - Reviewed the rationale for the name change.
 - Concerning that the name allows people to pull away from PDA Day, this will help reinforce that this is for everyone.
 - All College Day reflects a unified college.
 - Other schools call it All College Day.
 - The Chair asked if any committee member is opposed to forwarding this to the Academic Senate for Consent. None opposed.
- **Discussion of Pros/Cons of Opening up Professional Development Coordinator Positions to Associate Faculty** – The committee discussed the following:
 - Reviewed the relevant MOU with All Faculty Association and SRJC.
 - Reviewed the job duties.
 - Will clarify language of VPAA/AS, (T. Melvin to check with AFA)
 - Selection Process, Selection Committee, Compensation, Two-year term.
 - The committee discussed expanding the pool of applicants for faculty professional development coordinator positions to include associate faculty members.
 - Reviewed the process of moving this forward.

Alexa Forrester moved to make a request to the Academic Senate, to advocate for the inclusion of associate faculty in the recruitment of faculty professional development coordinators. Seconded. Roll Call Vote: R. Stoddard, yes, A. Forrester, yes, T. Melvin, yes, J. Harris, yes, A. Foster, absent, R. Bisordi, absent. Approved unanimously.

- **Future Agenda Items**
 - Updating Forever Flex categories
 - The April 9th meeting is canceled due to scheduling conflicts, with the next meetings scheduled for April 23rd and May 14th.
- **Announcements/Information**
 - Chancellor's office workshop on "Reclaiming Joy, Human First Teaching in the AI Era" faculty can sign up individually, with a deadline of April 1st.
 - The District is exploring new software for evaluations and a new calendar system called 25Live.

The meeting was adjourned at 2:45 p.m.