



## Faculty Professional Development Committee - Meeting Minutes

*Date | time* 03.12.26 | 1:30 PM – 2:45 PM | *Location* Senate Chambers, 145 Doyle  
*new zoom link (for public):* <https://santarosa-edu.zoom.us/j/88023645252> Meeting ID: 8802-3645-252

### Members Present

<b>Voting Membership</b>	John Stover (Faculty - AS)	Rebecca Stoddard (Faculty - AS)	Jessica Harris (Faculty – AS)
	Ann Foster (Faculty - AS)	Robert Bisordi (Faculty - AS)	
	Alexa Forrester (Faculty - AS)	Tim Melvin (Faculty - AFA)	

### Agenda Items

- **The Meeting was Called to Order:** 1:38 p.m. by Committee Chair J. Stover.
- **Open Forum:** There were no requests or statements made during open forum.
- **Welcome:** Committee Chair welcomed all to the meeting.
- **Approval of the Agenda:** A. Forrester moved to re-order the agenda so that item #7 is presented prior to item #6, so that the presentation from Marin Community College could be heard first. Seconded. The meeting agenda is approved with the recommendation to adjust the agenda order.
- **Approval of the Minutes:** A. Foster moved to approve the minutes from the February 26, 2026, meeting. Seconded. All in favor.
- **Debrief and Next Steps on Vision Resource Center:** Committee Chair and Ann Foster welcomed Steve Carrera, College of Marin, Kinesiology Instructor, Swim Coach & Faculty Flex Coordinator. Mr. Carrera gave an overview of the VRC, Pro Learning process that he and the College of Marin currently use. The following was presented:
  - Pro Learning program and reviewed it is connected with VRC and demonstrated some of the abilities of the program.
  - Human Resources inputs faculty contracts into Pro Learning.
  - Administrative Assistant provides support and is dedicated to the calendaring process.
  - Mr. Carrera created a spreadsheet that works for their needs at the College of Marin.
  - Reviewed trainings and how they are assigned.
  - Not an intuitive program.

A discussion took place regarding:

- Would the College of Marin be willing to share the working spreadsheet with the SRJC?
  - Yes and Mr. Carrera would be available for further questions from the SRJC

Further discussion with the committee was centered on the following:

- District support.

- Training staff of campus.
- Longevity of VRC.
- VRC is currently used for classified staff.
- Faculty hours that are spent on training and creating spreadsheets.
- Partner with Human Resources on tech/software side.
- Concerns with faculty privacy.
- Can the programs, SIS and VRC be overlapped?
- Summer Coordinator pay.

Ann Foster motioned for the FPDC to recommend the adoption of the Vision Resource Center to the Academic Senate. Seconded. Roll Call Vote taken: A. Foster, yes; A. Forrester, yes; Robert Biosordi, yes; Rebecca Stoddard, yes; Tim Melvin, yes; Jessica Harris, yes. All in favor.

Ann Foster motioned that the FPD Coordinators document the concerns of the FPD Committee in providing context for the Academic Senate's consideration of the recommendation to adopt the Vision Resource Center. Seconded. Roll Call Vote taken: A. Foster, yes; A. Forrester, yes; Robert Biosordi, yes; Rebecca Stoddard, yes; Tim Melvin, yes; Jessica Harris, yes. All in favor.

The meeting time was up at 2:45 pm and the remainder of the agenda not addressed will be carried over at the next meeting.

The meeting was adjourned at 2:45 p.m.