

## SRJC Libraries Physical Reopening Spring 2022

Report to Academic Senate 12/15/2021

### Days and Hours of Physical Library Access for Spring 2022 Semester:

- Doyle Library (floors 2-4): Monday – Thursday, 10:00am – 6:00pm (all services available)
- Mahoney Library: Monday – Thursday, 9:00am – 2:00pm (all services available)
- Curbside Services continue:
  - Santa Rosa Campus: *By appointment only*, Tuesdays/Thursdays 12-3pm, Saturdays 10am-2pm
  - Petaluma Campus: *By appointment only*, Mondays-Thursdays, 9am-2pm
  - Both libraries will strive to provide curbside service on a case-by-case basis during open hours

### Persons permitted in Library buildings:

- SRJC employees and students, and USF Santa Rosa cohort
- Non-SRJC personnel on District business will need clearance from Dean to enter buildings – form available on Library website

### Changes to Both Libraries:

- Loan periods changed:
  - Textbooks will have shorter loan periods closer to pre-pandemic conditions to ensure broader access by more students
  - Circulating books revert to usual 3-week loan (no more semester loans)
- *No food or drink* to be consumed in buildings
- Building capacity at 50% for Doyle 2<sup>nd</sup>-4<sup>th</sup> floors, Mahoney Library both floors
- Group study rooms available on first-come basis (no reservations; masks required)
- Masks (all District COVID-19 protocol) must be worn at all times inside buildings
- New card-free printing system installed
  - Students with balances on physical cards will be able to get balance transferred to new system by going to the Tech Gear Desk (Doyle Library) or the Circulation Desk (Mahoney Library)
  - Students with online accounts will have their balances transferred automatically to an account in the new print system
  - New student computers installed throughout both buildings

### Changes at Doyle Library (permanent):

- Textbooks on Reserve moved to 2<sup>nd</sup> floor Circulation Desk (all lending now to take place 2<sup>nd</sup> floor)
- Doyle room numbers changing to reflect more understandable numbering practice

### Changes at Mahoney Library (temporary):

- Tutorial Center and Petaluma Writing Center located in Mahoney Library Reading Room (1<sup>st</sup> floor)

### Non-Library Services in Libraries:

- Mahoney Reading Room (Study/Tutorial): Monday – Thursday from 10am – 2pm
- Doyle 1<sup>st</sup> Floor (not Library space): Varies based on instruction, USF, and Tutorial schedule

***All remote services (Drop-in Chat Research Support, Research Appointments) continue to operate on full schedule: Doyle and Mahoney Libraries 8:00 a.m. – 10:00 p.m.***