

## Academic Senate

Santa Rosa Junior College

Library Report: May 6, 2020

Presenter: C. Crawford

SRJC Libraries will continue to communicate regularly with the SRJC community via *dl.staff.all* as has been the practice in March and April. Jessica Harris is currently the LIR department chair as of May 1 and will continue the tradition of district wide communications about library services.

## Library Summer/Fall Services

- **Informational Updates:** The department has produced the “**Library Remote Services Updates**” guide, which contains pertinent and updated information as events unfold. Major and minor service areas are covered. The guide is linked from the library web page and directly by link. See: <https://libguides.santarosa.edu/RemoteAccess>
  - Library Updates – Breaking news and corresponding changes
  - Library Support for Students & Faculty – Detailed options for students and faculty including direct student support and options for faculty to consult with librarians
  - Textbooks on Reserve – Assistance offered to locate e-versions of copies if available
  - Find Online Textbooks – Support provided to find e-versions copies textbooks via publisher offers, essentially a guide to use VitalSource and RedShelf
  - Overdue Materials & Late Fines – Current policies including extending checkout and waiving fines
  - Interlibrary Loan (Articles only at this time) – Articles can be delivered via electronic access
  - Internet Access Options – A summary of community options and updates
  - Troubleshooting Off-Campus Access – Account troubleshooting for off-campus access login issues
- **Library access:** Librarians will be online via library chat, screen share, Zoom, email, texting, and telephone during the posted hours. The physical locations of the Libraries are closed until further notice; at this time, the Library plans to remain remote for Summer/Fall, similar to other instructional operations.  
<https://libanswers.santarosa.edu/>
- **Summer Hours:** Online, 6/15 - 8/6, Mon-Thurs, 9am-5pm (holidays excepted)  
<https://libraries.santarosa.edu/hours>
- **Textbooks:** Currently, the library is doing its best to locate e-versions of textbooks. We are exploring options for the Fall Semester. Please find directions for submitting requests for course textbooks on the Remote Services Guide - [Textbooks on Reserve](#), or email Sherrie Smith at [ssmith2@santarosa.edu](mailto:ssmith2@santarosa.edu)