



ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

MEETING MINUTES

DATE: April 6, 2020

TIME: 3:15 p.m.

LOCATION: Zoom only

ZOOM ID: 563 073 621

<https://cccconfer.zoom.us/j/563073621>

PRESENT:

M Aparicio; P Bell; M Bojanowski; J Carlin-Goldberg; C Crawford; A Donegan; T Ehret; J Fassler; N Frantz; J Kosten; D Lemmer; S Martin; L Nahas; G Navarro; A Oliver; J Stover; A Thomas; E Thompson; J Thompson; S Whyly

ABSENT:

T Graziani; M Ohkubo; S Rosen; M Starkey; N Wheeler

GUESTS:

CALL TO ORDER:

The meeting was called to order at 3:15 p.m. by President E. Thompson.

OPEN FORUM:

1. John Stover:

- ◇ I am glad we are having this special meeting to discuss these issues. It is a strong step in the right direction.

MINUTES:

None

ADJUSTMENTS TO THE AGENDA:

None

REPORTS:

None

ACTION:

None

CONSENT:

None

DISCUSSION:

1. The State of the Case Now – Senate Executive Committee

- **Grading Policies** –What should be the Senate’s recommendations for opting for Pass/No pass, the use of Incompletes, Withdraws, and extensions of the semester to help students and faculty through the spring semester In view of the COVID-19 crisis?
 - ◇ **Current District and statewide policies that influence these questions**
 - Students can currently change to P/NP in a course where the COR permits it through the end of the term, including after finals. They are suggested to speak with a Counselor about questions of transferability.
 - The current limit is 3 Units P/NP per semester.
 - CSUs now are not limiting P/NP units in any capacity for Spring or Summer 2020 in response to the pandemic. Students can use P/NP grades toward electives, in the major,

and GE. UC schools say no limit on P/NP units right now toward GE or toward the 60 minimum units to transfer, but for a major prep course students need to check with each UC program, at the department level. Private schools are a case-by-case basis.

- District Policy 3.10.2 - Instructors are expected to maintain a complete and accurate record of student achievement and are required to retain all grade rosters/records securely and confidentially for a period of at least two years following the posting of grades in the faculty portal.
- There is a process in place to reverse a student's decision to take PNP and vice versa.

◇ **Discussion:**

- The Senate body overall was not in favor of changing CORs that don't currently permit P/NP grades to temporarily permit them.
- It is important for instructors to follow the District policy and save all grade data, possibly for three years. Canvas courses stay in instructors' accounts indefinitely and could be a good way to store data.
- Students need a definitive decision and answers quickly from the District. We risk losing students to withdrawals if we send them mixed messages or delay communicating with them.
- It may be harder to obtain records from adjunct faculty if they don't teach every semester. Dept. chairs could also have data.
- Assigning a P/NP grade along with what the letter grade preserve the grade record ("dual grading"). The student would get the P/NP grade but have letter grade information on their records as a backup if they need a letter grade for GPA or transfer purposes. This would be similar to how Incompletes are recorded. We need to check with IT to see if this is doable.
- Options for increasing P/NP units permitted could be a maximum unit amount, a percentage of a student's load, or unlimited increases this semester.
- The longer we're in a remote learning situation the higher the expectation of students and the community is going to be that the District is meeting their needs. Faculty and students will need more trainings and resources to deliver remote instruction.

◇ **Items moved to action:**

- **First motion:** the Senate recommends to increase the amount of P/NP grades permitted to 50% of the student's load and implement a dual grade reporting system of P/NP and an equivalent letter grade.
 - (a) **Motion Failed.**
- **Second motion:** the Senate recommends to implement a dual grade reporting system and no cap on P/NP units for the duration of the crisis.
 - (a) **Senate voted to approve by Roll Call.** 19 members present: 17- Yes, 0-No, 1- Abstain.
 - (b) **Approved.**

◇ **The Senate body will be updated after the April 7 meeting.**

◇ **These and related issue will be discussed at future Senate meetings.**

INFORMATION:

None

ADJOURNMENT:

The meeting was adjourned at 5:18 p.m. by Eric Thompson