ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

PRESENT:

M Aparicio; P Bell; M Bojanowski; J Carlin-Goldberg; C Crawford; A Donegan; T Ehret; J Fassler; N Frantz; T Graziani; J Kosten; D Lemmer; S Martin; L Nahas; G Navarro; M Ohkubo; A Oliver; M Starkey; J Stover; A Thomas; E Thompson; J Thompson; N Wheeler; S Whylly

ABSENT:

S Rosen

GUESTS:

CALL TO ORDER:

The meeting was called to order at 3:15 p.m. by President E. Thompson.

OPEN FORUM:

1. **AC Panella:**
   ◊ Speaking on behalf of one of the Guided Pathways (GP) hubs. Thank you Senate and GP work groups. Work has been done with a thoughtful intention of reflecting the best the JC has to offer and would like to offer in the future. The groups' leads are here to answer questions and help out today.

2. **Tara Jacobson:**
   ◊ Shared two Professional Development Committee (PDC) items.
      i. PDC is recruiting faculty mentors for 35 new faculty. This earns flex or PGI.
      ii. PDC is seeking input from Academic Senate (AS) regarding PDC and distance education trainings throughout summer. How can we best support and serve faculty with workshops you're looking for? A survey will be coming out to assess that.

3. **Lauralyn Larsen:**
   ◊ (PDC) The new faculty learning program, a one-year PDC program, will be more flexible than in the past.
   ◊ There will be 35 new faculty coming.
   ◊ PDC will email overview to Eric Thompson to email to the AS.
   ◊ Also working on a Distance Education Emergency Addendum.
   ◊ PDC is compiling resources and input from different groups and giving to Dr. Jane. This will be on the Distance Education (DE) website and included in the PDC weekly email blast.

4. **Jessica Melvin** statement read by Eric Thompson:
   ◊ Please consider clarifying DE emergency addendum.
   ◊ Who is responsible for completing the DE addendum, and does it need to be filled out by course or by each instructor individually teaching a course?
   ◊ It might make sense for departments or disciplines to complete and submit a spreadsheet of all classes and instructors for each course petition.

5. **Anne Donegan:**
   ◊ Would like Senate to consider get rid of the group chat in Zoom for Fall. Chatting is not what we do in regular Senate meetings and allows people to jump ahead of the queue. It is distracting to listen to people speak and read the chat.
   ◊ Recognition that this is Eric Thompson's second to last senate meeting he'll be leading. He's paid his dues. Eric is always calm, kind, gracious and knowledgeable. He has seen us through "Summergate," a no confidence vote, and multiple fires as a strong advocate for Senate and SRJC faculty and I want to say thank you.
6. **Paulette Bell:**
   ◊ Would like to recognize Eric Thompson's service as AS President. In three terms he presided over some very unusual times: 2 seasons of fires, now a global pandemic. I've seen Eric's dedication as Senate president manifest itself in many ways. You have my appreciation for all of this and have kept your cool, perspective, focus and sense of humor.
7. **Sara Beth Lesson:**
   ◊ Has a concern about pedagogy with Fall 2020 semester being remote/online.
   ◊ Teaching online requires more hours of work than f2f.
   ◊ It becomes necessary to have more one-on-one conversations through email and office hours.
   ◊ Grading is more time consuming in online environment, and need to use different kinds of test questions.
   ◊ My suggestion for all involved is for class sizes to be reduced with all classes being moved online during the pandemic.
8. **Leslie Crane:**
   ◊ Shared nursing program updates:
     i. Almost all students had their clinical shifts discontinued at all of their clinical sites because of the pandemic and we would have pulled them out anyway.
     ii. We were able, with a huge change in regulations by the CA nursing board, to work with senior students online and get them graduated.
     iii. The first 3 semester students all stopped and are back to square one for fall.
     iv. Nursing may have to go on hiatus. We can't teach clinical hands-on care remotely.
     v. If the state board of nursing continues the current regulation change and allows 50% clinical by simulation we can do that virtually, but 50% is not enough.
     vi. We are looking possibly at no nursing program in Fall which will really upset the 3 semesters that will be pushed back.
9. **Jenn Castello:**
   ◊ Nursing program also includes numerous skills labs in the curriculum and those as well cannot be taught virtually.
   ◊ A 6-foot distance would not work in terms of mannequins, IV pumps, etc.

MINUTES:

It was noted that some language was corrected on the April 1, 2020 minutes and the new version was posted online prior to the meeting. The April 15, 2020 minutes were adopted as corrected without objection.

The minutes for April 29, 2020 were not available.

ADJUSTMENTS TO THE AGENDA:

None

1. **[President's Report](#) – E Thompson (10+1)**
   ◊ **Final Senate Meeting of 2019-2020:**
      i. Final Senate meeting will be Wednesday, May 20. 3:15-5:00p.
   ◊ **Emergency DE Addendum:**
      i. We have blanket emergency online approval from the Chancellor's Office that states we do not have to be approved for online delivery before teaching online in Summer or Fall.
      ii. This emergency provision does not change accessibility regulations.
      iii. This blanket approval is contingent on our having a plan for emergencies for the future.
   ◊ **Dual Grading Reporting**
      i. Per the Senate's recommendation, IT has made it so that a student's earned letter grade will be preserved in the grade reporting process even if the student has opted for P/NP so that they can change later if they decide it would be advantageous.
   ◊ **Virtual Commencement**
      i. We will be filming commencement speeches tomorrow morning for a virtual commencement ceremony. In addition, all graduates will have the option of "walking" in next year's ceremony.

2. **[Library Report](#) – C Crawford**
   ◊ The Library is networking with CCC librarians across the state and taking into account what they are doing.
   ◊ Libraries will continue to communicate regularly through DL.STAFF.ALL
   ◊ Jessica Harris is dept. chair as of 5/1.
   ◊ The linked report shares overview of remote services. Report includes summer hours, links to library information, and that the library faculty and staff are doing their best to locate E-copies of textbooks.

3. **Counseling Report – G Navarro**
   ◊ As of May 4th, Admissions and Records has received more than 2,000 petitions to drop and will continue to accept them until the end of May 23rd.
   ◊ The questions that they are getting are primarily how to drop and how dropping will affect transfer and graduation.
   ◊ Other current student contact includes planning for summer and fall and high school students.
   ◊ Meeting to plan for summer/fall.
   ◊ There were some complaints from students about faculty who were not teaching online effectively.
   ◊ A lot of students feel overwhelmed, many falling behind, international students are concerned about failing and being able to remain enrolled and in the US since they have to maintain 12 units.

ACTION:

1. Guided Pathways Work to Date – Guided Pathways Hubs and Work Groups

   ◊ The Senate had a listening session in an April 29 Special Meeting.

   ◊ Senators stated that they were impressed with the work that the Guided Pathways Workgroup have done.

   ◊ Guided Pathway Co-Leads and Workgroup Members have requested, going forward, dedicated, separate discussions at Senate on each Workgroup's recommendation if we are to fully consider the multiple recommendations in development.

- ◊ A motion "Ask that the MOU be negotiated which extends the work, as it is, and adjust, according to need, the compensation" was seconded and then later tabled.
- ◊ The Senate tabled this topic until the next meeting to allow for all senators to read the documents and the existing MOU carefully.

CONSENT:

1. [Placement Procedures for Math and ESL](#):
   - ◊ The item was moved off the Consent agenda, and will be on May 20 agenda in its fixed form.

DISCUSSION:

1. **Urgent* Policy/Prodedure 4.3.2b/P Equivalency of Faculty Qualifications** – Senate Exec.
   - **[Preamble to Equivalency Policy Changes document](#)**
     - ◊ **Increase in committee size only**
       - Regular faculty appointees will increase from five to ten on the AS Equivalency Committee
     - ◊ **Motion to move the Urgent policy change from Discussion to Action item passed**
     - ◊ **Change was approved by general consent and adopted**
2. **Urgent* DE Addendum –** A Foster
   - ◊ The draft being considered by the Senate is an early version using the current DE addendum form.
   - ◊ Feedback received to date asks for the document to have simplicity, transparency, flexibility.
   - ◊ The goal today is to update the Senate and get feedback, not vote.
   - ◊ **Discussion**:
     - Do what is minimally necessary for a form that can ensure students' credits transfer and count toward graduation, something simple like checking a box.
     - Accessibility and regular/effective contact need to be addressed.
     - How will increase in video captioning and other accessibility needs impact DE staff workload?
     - Do we have infrastructure to support this need?
     - Some language in the draft is not compliant with federal accessibility educational policy.

INFORMATION:

1. Farewell & Welcome of Senators
   - ◊ Farewell and Thanks to Outgoing Senators then a Welcome to New Senators will be conducted at the next meeting.

ADJOURNMENT:

The meeting was adjourned at 5:15 p.m. by Eric Thompson