

### The State of the State

- All face to face meetings, including Area Meetings and Plenary have been cancelled
- Some committee meetings have continued via Zoom  
As is appropriate, those meeting that have continued have shifted focus to providing assistance for faculty to continue instruction in the face of COVID-19; for example, the Guided Pathways Task Force has shifted its webinars to address the challenges of discipline faculty, especially industrial trade technology, nursing and other health sciences, science labs, child development, math and public speaking.
- The Chancellor's Office has also conducted webinars, disseminated information, received questions and made determinations regarding requests. That information is still developing and answers are sometimes slow, but in general the CCCCO has been fairly responsive. The repository for CCCCO information is The Vision Resource Center site <https://visionresourcecenter.cccco.edu/>
- The ASCCC has established a COVID-19 information and resource center here <https://asccc.org/covid-19-faculty-resources>  
For my money the latter is the more helpful for faculty. Also the ASCCC will be conducting discipline specific webinars. I sent this announcement out previously, but here it is again.

### ASCCC: Discipline-Specific Discussions | April 1-8, 2020 | [Register Here](#)

The Academic Senate for California Community Colleges is committed to providing resources to the field to further empower and help our system move forward during this time of crisis. To that end, the Academic Senate has put together a series of professional development opportunities to address some of the most critical issues facing our students and faculty today including, teaching laboratory courses online, assessment integrity, using CANVAS, and more. Each discussion is offered multiple times during the week and is limited to 15 participants to enable rich dialogue and discussion. The discussions will not be recorded but promising ideas will be posted and shared on our website. Future webinars are being scheduled for large audiences that will be recorded and archived. If you have any questions or suggestions on other disciplines to include, please email [info@asccc.org](mailto:info@asccc.org).

### Wednesday, April 1

- 9AM – 10AM | Child Development/Early Childhood Education in an Online Environment | [Registration](#)
- 10AM – 11AM | Teaching Math in an Online Environment | [Registration](#)
- 11AM – 12PM | Science Laboratory Modifications for Online Environments | [Registration](#)
- 12PM – 1PM | Navigating Balance in Teaching and Learning: Successful Transition, Productivity, and Self-care | [Registration](#)
- 12:30PM – 1:30PM | Teaching Public Speaking in an Online Environment- [Registration](#)
- 1PM – 2PM | Traditional Trade Laboratory Modifications for Online Environments | [Registration](#)

## Thursday, April 2

- 8:30AM – 9:30AM | Assessment Integrity in a COVID-19 Teaching Environment | [Registration](#)
- 11AM – 12PM | Child Development/Early Childhood Education in an Online Environment | [Registration](#)
- 1PM – 2PM | Traditional Trade Laboratory Modifications for Online Environments- [Registration](#)
- 2PM – 3PM | Using CANVAS for teaching mathematics | [Registration](#)

## Friday, April 3

- 9AM – 10AM | Teaching Public Speaking in an Online Environment | [Registration](#)
- 10AM – 11AM | Science Laboratory Modifications for Online Environments | [Registration](#)
- 11AM – 12PM | Performance Laboratory Modifications for Online Environments | [Registration](#)
- 1PM – 2PM | Traditional Trade Laboratory Modifications for Online Environments | [Registration](#)
- 2PM - 3PM | Child Development/Early Childhood Education in an Online Environment | [Registration](#)

## Monday, April 6

- 9AM – 10AM | Traditional Trade Laboratory Modifications for Online Environments | [Registration](#)
- 10AM – 11AM | Mathematical notation in an online world without using LaTeX i.e. math type-setting | [Registration](#)
- 11AM – 12PM | Performance Laboratory Modifications for Online Environments | [Registration](#)
- 1PM – 2PM | Assessment Integrity in a COVID-19 Teaching Environment | [Registration](#)
- 2PM – 3PM | Science Laboratory Modifications for Online Environments | [Registration](#)
- 3PM – 4PM | Teaching Public Speaking in an Online Environment | [Registration](#)

## Tuesday, April 7

- 9AM – 10AM | Science Laboratory Modifications for Online Environments | [Registration](#)
- 10AM – 11AM | Performance Laboratory Modifications for Online Environments | [Registration](#)
- 11AM – 12PM | Assessment Integrity in a COVID-19 Teaching Environment | [Registration](#)
- 1PM – 2PM | Performance Laboratory Modifications for Online Environments | [Registration](#)
- 2PM – 3PM | Teaching Math in an Online Environment | [Registration](#)
- 3PM – 4PM | Science Laboratory Modifications for Online Environments | [Registration](#)

## Wednesday, April 8

- 9AM – 10AM | Science Laboratory Modifications for Online Environments | [Registration](#)
- 10AM – 11AM | Mathematical notation in an online world without using LaTeX i.e. math type-setting | [Registration](#)
- 11AM – 12PM | Using CANVAS for teaching mathematics | [Registration](#)
- 1PM – 2PM | Performance Laboratory Modifications for Online Environments | [Registration](#)
- 2PM – 3PM | Traditional Trade Laboratory Modifications for Online Environments | [Registration](#)
- 3PM – 4PM | Teaching Public Speaking in an Online Environment | [Registration](#)

## What We've Been Doing

- We closed the college to face to face meetings Thursday, March 13 as of 5:00 and announced that classes would be cancelled for the week after spring break, March 23-27. Today is the third day back in session. We all are acutely aware of our institutional, city, county, state, national and world situation. During Spring Break, faculty leaders met several times remotely among ourselves and with the representative groups the PCC is based on. At our request, the counseling department was also included. Many of us were travelling, following through with Spring Break plans while engaging in conference calls and zoom meetings while on the road. During the week of closure we, the Senate exec, as were most or all of you, scrambling to make this work, mostly helping others ahead of getting our own stuff together.
- We discussed having an emergency meeting of the Senate but decided against it for the following reasons:
  1. Most of the immediate work that had to be done was a) institution-wide, and even statewide and national since the questions to be done, and actions to be taken were at those levels, for example the suspension of title 5 regulations and the like. These were mostly beyond the scope and purview of 10 + 1; and b) on the department, discipline, and course level for faculty to figure out how to proceed with the semester.
  2. As a Brown Act body we had to watch the shifting of regulations and be cautious of the limitations we are under with regard to meetings and discussions outside of formal agendized meetings.
  3. The assumption that faculty mostly were overloaded with #1 above and didn't need to be asked to attend additional meetings.
  4. We were trying to figure out the technology and logistics ourselves.
  5. We collectively felt that communication and decision making should be centralized and come from the president's office.
- The Senate Exec has actively participated in the COVID-19 task force and have been consulted regarding district wide communication and decisions, and have participated with other faculty leaders—AFA, DCC and sometimes Counselors—in drafting, for example the FAQs for faculty, which in turn was vetted by the larger PCC representative groups.
- Note: we have heard frustrations voiced along two competing axes: that information has been too slow, and that there was not more inclusion, for example of the whole senate, or the whole counseling department. Our frustration, on this side of things, centers on the fact that it is impossible to answer both of the above concerns at the same time. Communication has taken so long, and has been so inclusive but not more, because a) the more people included the longer it takes; there are delays as people try to keep up with 35 email conversations all going on at once competing for attention with six zoom meetings a day; b) we have often been waiting to receive answers from authoritative sources like the CCCCCO, timing out of our control; c) it is logistically extremely difficult to coordinate all this remotely, and because of the overload, individuals involved are delayed by too many meetings.

There it is and here we are. We have been doing the best we can, working long hours and often furiously, and I'll leave it at that.

## **Instruction:**

Most departments, disciplines and courses are proceeding in some way shape or form except, as far as I know at this writing, Industrial Trade Technology, which has decided they can't meaningfully continue their classes by virtue of the nature of their discipline. Several other departments are also struggling, however. We are facilitating as much disciplinary help and passing along as much information as we can.

## **Students:**

This email went out to students 4:38 PM Tuesday, March 31 (yesterday).

Dear Students,

Greetings from A&R - we hope you are doing well. The staff of the Admissions and Records Office want to assure you that we are doing everything we can to assist you.

The Chancellor's Office has given us further guidance on the following grades policies:

1. Drop without a W and refund
2. P/NP reversal option
3. Incomplete forms

We will have the following forms online on the Admissions and Records website for your use:

1. **Drop without a W/withdraw after deadline:** Students must petition using the online Drop Petition form. No documentation is necessary. Students may request a refund/reversal of fees on the Drop petition form (write due to COFIC-19 if appropriate). We will continue to take petitions till the end of the semester. <https://admissions.santarosa.edu/petition-dropwithdraw-class-after-deadline>.

**Students receiving financial aid should consult with the [financial aid office](#)** to understand implications to their student aid before dropping a course. We highly recommend that students **contact their Counselor** before dropping classes.

2. **P/NP Reversal option:** Students can switch to P/NP in their student portal now until the end

of the semester only. We highly encourage students to **talk to a counselor** before opting to switch to P/NP, since it will not necessarily be the best option for all students. Please note: This option only applies to classes that are currently set up as letter grade or P/NP option. The District is working out details with faculty on how to convert more classes to P/NP. As information becomes available we will share it with you.

3. **Incomplete forms:** Students should speak with your Instructor if you would like to apply for an

incomplete grade as Faculty are the only ones with access to the Incomplete form. The one year deadline to complete work may be changed by the Faculty to a shorter time frame.

Admissions and Records is available via email only right now. If you have questions, please use this link to send an email to the Admissions and Records staff. We are here to help you and will answer emails in 1-3 business days –

we are doing everything we can to make this situation as positive as we can.  
[https://portal.santarosa.edu/SRWeb/SR\\_ContactUs.aspx](https://portal.santarosa.edu/SRWeb/SR_ContactUs.aspx).

As the situation continues to evolve, please continue to visit our webpage for the latest news and updates: <https://admissions.santarosa.edu/online-services>.

Please stay safe and healthy! Let us know if you have any questions – we are here to assist and help students to the best of our ability.

Debbie Riedmuller

Admissions & Records Teams

Thus ends this president's report. We are looking forward to hearing from all disciplines to learn how everyone is coping.

Eric Thompson