

Proposed Changes to the Academic Senate Bylaws specific to the inclusion of Associate Faculty in the Faculty Fund for Advanced Studies (FFAS)
29 April 2026

Section 8: Faculty Fund for Advanced Studies (FFAS) (current language)

- A. Composition: 8 to 10 contract faculty members appointed by the Senate.
- B. Duties:
 - 1. Solicitation of funds in support of contract faculty professional development opportunities.
 - 2. Work with the SRJC Foundation to oversee the stewardship of FFAS funds and their distribution.
 - 3. Solicitation of applications by contract faculty in support of professional development.
 - 4. Screening of applicants and selection of grant winners.
 - 5. Organization and hosting the annual Grant Distribution Event.
- C. Meetings: A required meeting is held early spring to select grant recipients and plan the distribution event. Other fall and spring meetings are held as needed and email is the major form of communication.

Proposed Changes (tracked) Section 8: Faculty Fund for Advanced Studies (FFAS)

- A. Composition: ~~8 to 10~~ **6 to 8** contract faculty members **and 2 to 4 associate faculty members, all** appointed by the Senate.
- B. Duties **for Contract Faculty Members:**
 - 1. Solicitation of funds in support of contract faculty professional development opportunities.
 - 2. Work with the SRJC Foundation to oversee the stewardship of FFAS funds and their distribution.
 - 3. Solicitation of applications by contract faculty in support of professional development.
 - 4. Screening of applicants and selection of grant winners.
 - 5. Organization and hosting the annual Grant Distribution Event.
 - 6. Coordinate and support work of associate members in their duties.**
- C. **Duties for Associate Faculty Members**
 - 1. Develop a system of funds solicitation in support of associate faculty professional development opportunities.**
 - 2. Work with the SRJC Foundation to oversee the stewardship of FFAS funds and their distribution.**
 - 3. Coordinate and collaborate with contract faculty members on the development of processes for solicitation, screening, and selection of grant winners.**
 - A. Note that associate faculty members will be expected to read applications (between 3 to 6 hours) outside of regular meetings (which are 1.5 hours).**
 - 4. Coordinate and collaborate with contract faculty members on the organization and hosting of the annual Grant Distribution Event.**
- D. Meetings: A required meeting is held early spring to select grant recipients and plan the distribution event. Other fall and spring meetings are held as needed, **usually on a monthly basis**, and email is the major form of communication.