

AS President Report to Academic Senate
October 5, 2022

Welcome Marni Cunha, STNC AA to the Academic Senate!

Please join me in welcoming Marni Cunha, our Short-term Non-Continuing (STNC) administrative assistant who will be filling in for Natalia Haworth while she is out on maternity leave. Marni started working on Monday, October 3rd and is working hard on getting up to speed on SRJC nomenclature, acronyms, and academic senate processes. In addition to working for us, Marni is a realtor when not working for the Academic Senate. We are very grateful for Marni's interest in working with us.

Hiring Committee and Work Group Appointments, and Communities of Practice:

The deadline for applying to serve on the Dean of Instruction screening and interviewing committee closed 10/5 at noon. Appointment to this committee will occur on Thursday, 10/6. Applications for the AS Accreditation Work Group have been extended to Monday, October 10th. Faculty should please give serious consideration to applying to contribute to this effort. This important work places our students at the center of our efforts to be responsive faculty members invested in the success of our student. It is important that we get broad participation from a wide range of faculty as we engage in the work of facilitating the regular assessment of our Student Learning Outcomes.

There is also a call out for faculty interested in serving on the Screening and Interviewing Committee for the Director, Student Outreach, Onboarding & International Student Program. The deadline to apply to serve on this committee is Friday, October 7th, at noon.

The deadline for submission of proposals for Communities of Practice passed on Friday, September 30th. We received 14 proposals. We will be reviewing these with Dean Victor Tam, as well as with members of the H.S.I. STEM grant steering committee members in the next week.

Educational Planning and Coordinating Council (EPCC):

EPCC had its initial meeting of the fall 2022 semester on Thursday, September 22nd. At this meeting we reviewed the EPCC charge, briefly reviewed work completed in the prior academic year, reviewed the current ACCJC accreditation requirement, discussed goals and priorities for the current academic year, and noted upcoming programs coming to EPCC at its next meeting (Interior Design Fundamentals Certificate, Drone Studies, Construction Management Fundamentals Certificate, and Construction Management Fundamentals AS). Administrative Procedure (AP) 5040 (8.2.9P) has been discussed as a possible agenda item at our meeting on 10/13/22, but there is interest in this procedure coming to College Council for a discussion first, as the procedure currently focuses on student records, but faculty need guidance regarding a variety of student privacy issues as well as FERPA implementation. In the past there was an Academic Senate (AS) work group which focused on this issue, but significant legal issues and questions arose, and getting legal input proved difficult. The work group was eventually disbanded by a prior AS president. Appointments to EPCC for the year are now complete, and we thank Nicole Frantz for her interest in serving on this committee most recently.

H.S.I. Title V Steering Committee:

On Friday, September 23rd, I participated in the HSI Steering committee meeting. We welcomed David Trujillo, external evaluator for the grant. We shared information about how the *Lanzamiento* initiative has been integrated into SRJC. The second year of the current grant closed on September 30th. Fearless faculty member Laura Larqué and Vice President of Academic Affairs (VPAA) Robert Holcomb coordinate the work on the HSI initiatives, gave an update on Fall 2022 enrollment, and described the alignment of services and communities for practice. Victor Tam, Darci Rosales, and Tammy Sakanashi gave an update on the Title V H.S.S. STEM *Avanzando* initiative. The steering committee talked about SRJC support for these programs and discussed future plans.

Planning and Budget Committee (PBC):

PBC met on September 26th. At the meeting a concern was expressed about whether the College needed to purchase Student Learning Outcome (SLO) software or if SLO data were already available through other means. Response indicated it would be productive to have that conversation once the AS Accreditation Work Group has completed its work. VPAA Robert Holcomb then gave an update about the Enrollment Management work group. We also briefly reviewed the [Quality Focus Essay portion of the SRJC Institutional Self-evaluation Report](#), referring specifically to Table 33 of the QFE, which identifies project activities, responsible parties, anticipated outcomes, timeline, and measurable goals. This exercise was particularly useful as 2 items are assigned to College Council for review and implementation (see AS President Report to AS of 9/21/2022). In addition to these topics, we discussed PRPP Reimagining in preparation for the next Program and Resource Planning Process (PRPP) cycle, which will again be a comprehensive review year due to changes made in the previous year of PRPP. Finally, we discussed the future of the Strategic Planning Coordinating Committee (SPCC). This group was originally created as a subcommittee of PBC to represent all constituencies, help coordinate and facilitate town halls, gather and analyze information from the town halls to create the Mission, Vision and Values statements. Participation on the part of SPCC members at the town halls was limited, and so as we move into the next phase of the Strategic Planning process, PBC is exploring the future of this subcommittee. This item will come back to the next PBC meeting, where we will review the original charge for SPCC as agreed upon by PBC in February, 2022. In the meantime, the planned October 13th Town hall has been cancelled.

Program Review, Evaluation, Revitalization, and Discontinuance Committee (Policy 3.6 and 3.6P):

First, I want to thank Senator Mark Anderman for his willingness to serve as chair of this important Academic Senate committee. This is a heavy lift and Mark is well-versed in curriculum, detail-oriented, organized and I know he will do a great job leading the effort this year. Mark and I met last week with Dean Josh Adams, who in his role as Dean overseeing Curriculum brings support to this committee's work. "Program Review" is just getting started, we have 40 programs up for review this year, and we are making arrangements now to schedule meetings with various departments, department chairs, and deans whose programs are up for review in this cyclical process. We were able to appoint Filomena Avila to the Program Review committee, removing our last vacancy. Many thanks to Filomena, as well as 2 other faculty members who offered to serve.

College Council:

On September 29th, At-large Academic Senate Exec Committee (ASEC) member and senator Laura Aspinall and I met with Gene Durand, co-chair of CC this year, to prepare for in-depth discussion of

College Council's charge as we review and potentially update that charge as our first step in resuming the work of shared governance reorganization. Laura and I assembled information pertaining to College Council's current charge from procedures 2/1P and 2.5P of the current Policy Manual, and used that information to create a discussion document for the next CC meeting this Thursday, October 6th.

Guided Pathways and Academic Senate Executive Committee (ASEC):

The ASEC, as a reminder, meets weekly via Zoom from 8:30-10:00 a.m. Thursdays. Senators are welcome to join us. We ask that you contact us in advance if you wish to do so, so that we can make sure we set aside time to accommodate you if you need to communicate with us during meetings. On September 29th the full ASEC, together with Executive Dean of the Petaluma Campus and SRJC Guided Pathways Grant Administrator Matthew Long, met with Stephanie Curry and Amber Gillis, ASCCC exec team members. Stephanie and Amber spent 2 hours talking about strategies for implementing Guided Pathways at SRJC. They also created the presentation resource shared with you on the AS Current Materials page. Their input was very helpful to your ASEC team as we work through how to effectively facilitate discussion of Guided Pathways implementation at SRJC. ASEC Executive Secretary John Stover, Dean Matthew Long and I met with the President's Cabinet on October 3rd to share information about where we are at regarding Guided Pathways implementation and Academic Senate plans for discussion. We were able to describe the work to date and plans for our AS meeting of October 5th. The administration is ready to lend support to the implementation of Guided Pathways at SRJC.

Department Chair Council (DCC):

It is an honor to be an invited guest at DCC meetings. The ASEC team will take turns joining department chairs at this regular meeting to serve as a resource for department chairs regarding Academic Senate 10+1 matters.

Enrollment Management Work Group:

Led by VPAA Robert Holcomb, this group is identifying potential strategies for addressing our enrollment concerns. Recently I worked together with Dr. Holcomb and Dean Josh Adams to sort brainstorming ideas into broad categories for further analysis. At our meeting of 10/5 we will review those categories and refine them, then relate them to areas of work at the college where plans might be developed.

Drupal:

I want to take a moment to thank Leila Rand (IT) for her support and assistance as I took a crash course in Drupal last week. Thanks to the preparation of our AAll, Natalia Haworth, and the steady support of Leila, I was able to get the full AS agenda for today's meeting as well as all relevant materials posted to the AS website well before the legal deadline to do so. Leila even took the trouble to check back in with me multiple times to see if I had any lingering issues requiring assistance. For this I am truly grateful.

Thank You, IT Department!

In addition to calling out Leila for her support, I would also like to thank the IT department for their ultra-quick work making it possible for our STNC Marni Cunha to begin working a mere 3.5 days after being hired. They have been very supportive of my desperate need to get Marni up and running as quickly as possible.

Thank you, VPAA's Office, Payroll, and HR!

It truly takes a village to hire a person to contribute to the work of SRJC, and for this I give thanks as well to Robert Holcomb, Karolina Nazario, Linda Jay, Jenne Arden, and Sarah Hopkins – all of you contributed mightily to keeping the Academic Senate up and running while our regular AAll is out on maternity leave. Whew!