



# ACADEMIC SENATE

The primary voice of the faculty in academic and professional matters at Santa Rosa Junior College.

## AGENDA

April 30, 2025, 3:15 p.m.

Santa Rosa: Bertolini Senate Chambers, Room 4638

Petaluma: Room 690, Richard Call Bldg.

ZOOM ID: 958 4627 3808

Click [here](#) to start Zoom

**CALL TO ORDER** 3:15 pm

## **LAND ACKNOWLEDGEMENT STATEMENT**

*We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations.*

**OPEN FORUM:** (3:15 – 3:30) (15 min) Not to exceed 3 min. per person and 10 min. per topic. Time may be extended by the President or by approval of two-thirds of Senators present. To be added to the queue for Open Forum, please fill out the [Open Forum Form](#) and submit it to the [Academic Senate Administrative Assistant](#) before the meeting. Options for delivering your public comment include making your own statement or asking a colleague to read your statement when recognized or emailing your statement in advance to Academic Senate to be read by the Executive Secretary.

**MINUTES** (3:30 – 3:35): Correction/Adoption.

[Minutes of April 16th](#)

**ADJUSTMENTS TO THE AGENDA** Any senator may move any Consent item to the Action agenda to allow for discussion.

**REPORTS** (3:35 – 3:55):

1. [President's Report](#) – J. Stover (5 min)
2. Bylaws & Constitution Work Group Proposed Changes [Sp25] and Request for Extension [Fa25] – T. Johnson, M. Ohkubo (5 min)  
[Bylaws 4.30.25](#)  
[Constitution 4.30.25](#)
3. [CRC Curriculum Handbook Changes](#) – A. Foster, J. Adams (10 min)

**CONSENT** (3:55 – 4:00) Treated collectively as one Action item. Any senator may move any Consent item to the Action agenda to allow for discussion.

1. [Academic Senate Recommended Work concerning Generative Artificial Intelligence \(GenAI\) policies and procedures for the District Wide GenAI Taskforce](#)
2. [Regular and Substantive Interaction \(RSI\) Resolution](#)
3. [Name Coach Software](#)

**ACTION** (4:00 – 4:30): Items must come from the Discussion agenda of a previous meeting or be carried over from a previous Action agenda.

1. **Meeting the Five Year Senate Area Apportionment Cycle Requirement (overdue)** as per [ARTICLE VIII, Section 5 of the bylaws](#): "Representation will be reviewed every five years by the Senate for apportionment reconsideration." (15 min)

**Special note:** This topic first appeared on our agenda on 4 Sept 2024, and has, in one form or another, consistently been on our agendas and/or requiring action of the body/taskforce/ASEC ever

since. In addition, we discussed the [taskforce recommendations](#) on [2/19](#), [3/05](#), & [4/02](#) (was also agenda item [2/05](#), and was an Action Item on [4/16](#) and again today). The Academic Senate Executive Committee has approved these UPDATED recommended votes should the body wish to continue to act:

**First Recommended Vote** – Add New Associate Area (14) and reassign, with Senators’ consultation, so there are two associate senators per areas 12, 13, & 14 (including ~400 faculty per area / ~200 per senator) and including the creation of department specific lists organizing associate faculty by department.

**Second Recommended Vote** – Leave Contract Apportionment the same – make no change.

**Third Vote Options** (*necessary if Second Vote is “No”*)

- i. Rearrange areas to make populations approximately equal; leave number of senators per area unchanged, and; use [Mostly Even Distribution](#) including consultation with/outreach to departments to implement.
- ii. Rearrange areas placing departments with similar disciplines/interests in the same area, then apportion senators using the Huntington-Hill Method [*Senate Taskforce’s Primary Recommendation*].
  1. *Pro*: This recommendation addresses proportionality of representation and greater alignment of departments with shared interests.
  2. *Con*: This will require greater commitment from the senate to gather input from constituents to identify the new areas..

- iii. *Consider other remaining Recommendations of the Senate Taskforce:*

**[Option 1]** Leave areas as they are and reapportion senators so that representation is more proportional to the number of faculty in each area.

- *Pros*: Easy. Makes representation more proportional. Establishes an apportionment procedure that could be used for future reapportionments.
- *Cons*: Leaves unrelated disciplines in same areas; constituents may not feel represented.

**[Option 2]** Rearrange areas placing departments with similar disciplines/interests in the same area, then apportion senators.

- *Pros*: Makes representation more proportional. Establishes an apportionment procedure that could be used for future reapportionments. Increased alignment of areas by interests; easier for senators to represent constituents.
- *Cons*: Could be difficult to formulate new areas. Additional rearrangements may be necessary if new departments are added, or departments consolidated.

**[Option 3]** Rearrange areas to make populations approximately equal; leave number of senators per area unchanged.

- *Pros*: Makes representation more proportional.
- *Cons*: Produces areas representing very unrelated departments; constituents may not feel represented. Over time, as the number of faculty in each department changes, additional rearrangements will be necessary.

2. [Proposed SLO Updated Rubric](#) (5 min)

Does the Academic Senate recommend the adoption of the SLO Rubric Revision as proposed?

3. **Senate Budget Overview and Management** (5 min)

The Senate may consider tabling this Action item until August 20, 2025 and as supported by ASEC’s summer retreat and development work (see also current President’s Report).

*What is the will of the Senate in terms of overall management and fiscal sustainability of our (very small) budget? Budgets of the past have supported limited engagement of Senators at statewide conferences, and fundraising efforts have been uneven. Questions have been raised by Senators regarding funding mechanisms and whether other CCC Academic Senates are funded (in part, in full) by their Districts? The other potential aspect of this question is the PRPP process and budgetary planning associated with the District?*

**BREAK** (4:30 – 4:35 pm)

**DISCUSSION** (4:35 – 4:45 pm)

[AP 7120A Faculty Hiring Administrative Procedure](#) (1<sup>st</sup> Introduction for Fa25) (10 min)

The Hiring procedure for faculty hiring has been due for a long-standing, overdue overhaul. The Senate has spent multiple years in the past, and the District incorporated the formal recommendations (from year) of the Academic Senate and has been worked on via AP2410 undertaken in Spring 2025 (as lead by President Stover and Vice President Ohkubo).

**INFORMATION** (4:45 – 5:00 pm)

[College Governance Restructuring](#) – K. Jolley, L. Jay (15 min)

**ADJOURNMENT** 5:00 p.m.

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#### **ALL FACULTY MEMBERS ARE INVITED TO ATTEND ACADEMIC SENATE MEETINGS**

This Academic Senate is created to secure the professional rights and to carry out the responsibilities of the faculty of the Sonoma County Junior College District. The faculty have the traditional right of college faculty to participate in the governance of the college. As specialists in specific disciplines and as experienced instructors, the participation of the faculty in the governance of the college is essential for the district's pursuit of its mission. As professionals, the faculty have the right and a duty to set professional and ethical standards for the conduct of their profession and to promote the excellence of their profession. In order to achieve these ends and in accordance with Title 5 of the California Administrative Code, Subchapter 2, Sections 53200-53205, this Academic Senate is established.