



 SANTA ROSA
JUNIOR COLLEGE

ZERO TEXTBOOK COST

ZTC Identification in Class Schedule – Current Process and changes related to Banner Implementation

SRJC ZTC Website <https://ztc.santarosa.edu/>

In addition to website, for an overview of ZTC at SRJC, see [ZTC Written Report for Board of Trustees – November 2026](#)

Zero Textbook Cost (ZTC) does not require a student to rent or purchase textbooks (i.e. no textbook is required, OER is used, or free online materials are used)

[Education Code Section 78050-78052](#) Zero-Textbook-Cost Degree Grant Program

Assembly Bill 607 transparency in college course materials cost

Online Educational Resources (OER): Open Educational Resources (OER) are learning, teaching and research materials in any format and medium that reside in the public domain or are under copyright that have been released under an open license, that permit no-cost access, re-use, re-purpose, adaptation and redistribution by others. - [Unesco](#)

Low Textbook Cost (not yet available in our schedule): Defined locally by SRJC Academic Senate as \$50 in April 2021 resolution <https://academicsenate.santarosa.edu/senator-resources-2021-22>

Current Identification Options in SRJC Class Schedule: ZTC (Zero Textbook Cost) & OER (Open Educational Resources) - OER Column in Proof = Yes/No. Faculty notify their chair during scheduling process of section of ZTC/OER - yes or no. Chairs can email the scheduling office after proofs are submitted if there are any corrections.

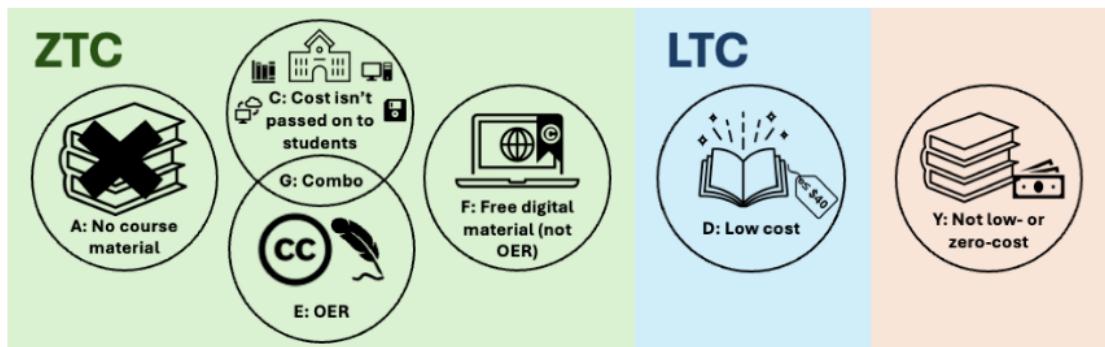
ZTC - OER: N = this section uses traditional textbooks that the student must rent or purchase.

ZTC - OER: Y = Section does not require a student to rent or purchase textbooks (i.e. no textbook is required, OER is used, or free online materials are used)

A	B	C	D	E	F	K	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AA'D	AE	AF	AG	AH	AI	AI'
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2	Santa Rosa Junior College																										Page: 1 of 1						
3	Department Schedule Listing																										Spring 2026						
4	Proof 1																																
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Banner Implementation Changes – once Banner is implemented at SRJC there will be seven XB-12 categories in the SRJC class schedule

XB12 Data Element Codes & Definitions



<https://campusguides.glendale.edu/oer/xb12>

As of summer 2024, the California Community College Chancellor's Office requires all colleges to report the cost of course materials for each class section with [XB12 MIS data](#) elements.

XB12 Code	Definition	Hover Over Description/Examples	SRJC Class Schedule Designation
A	Section has no associated course material	<ul style="list-style-type: none">• No readings used in the class section	Zero Textbook Cost (ZTC)
C	No Cost to Student	<ul style="list-style-type: none">• Classroom set of textbooks• Library resources• District software subscriptions	Zero Textbook Cost (ZTC)
D	Low-Cost (\$50 or less)	<ul style="list-style-type: none">• Books cost a total of \$50 or less at SRJC Bookstore, based on new prices	Low Textbook Cost (LTC)
E	OER	<ul style="list-style-type: none">• OER is free material that is either 1) copyrighted and openly licensed or 2) no longer protected by copyright. Users are legally permitted to make copies of the material.	Zero Textbook Cost (ZTC)
F	No Cost, but not OER	<p>Freely accessible, copyrighted material without an open license, such as:</p> <ul style="list-style-type: none">• Instructor-created content that has not been released under an open license• Newspaper articles found on the open web• White papers and reports• YouTube videos	Zero Textbook Cost (ZTC)

		<ul style="list-style-type: none"> • Freely accessible software (e.g. Duolingo) 	
G	Mix of no-cost OER and other resources, but no costs to student	Any combination of materials from codes C & E	Zero Textbook Cost (ZTC)
Y	Does not meet no-cost or low-cost criteria	<ul style="list-style-type: none"> • Commercial textbook costing more than \$50 new at SRJC Bookstore • Combination of books costing more than \$50 • Textbook + homework system costing more than \$50 	–

Examples of ZTC Identification Categories

1. Art class with no required textbook; required art supplies

ZTC because art supplies are “consumable materials, student retained tangible items or materials used to create student work.” Materials fees are allowable under ZTC. XB12 code=A

2. Science lab course with OER lab manual (printed option at bookstore)

ZTC because materials fees are allowable with ZTC and includes goggles and lab coats as student retained tangible items. Printed OER option is considered student’s discretion. XB12 code=E

Example of LTC

3. Science course with required \$34 lab manual as the only option for students to purchase

Low Textbook Cost because lab manuals are a required instructional material and a cost to students. The cost of the lab manual is under \$50 (locally defined as Low Textbook Cost) so it can be assigned LTC designation. XB12 code=D

Neither ZTC nor LTC

4. Language course with OER textbook with required homework platform subscription with any cost

Neither ZTC nor LTC because Chancellor’s Office treats any paid digital access as a significant administrative and instructional materials cost to students. XB12 code=Y